REGULAR MEETING OF THE VILLAGE BOARD
VILLAGE OF CLAYTON
MAY 2026 MINUTES

1. Call to order

The Clayton Village Board met for its monthly Board Meeting on **Monday, May 4th 2026** at the Village Municipal Building located at 133 Clayton Avenue East, Clayton, WI**.** Village President Bergmann called the meeting to order at 6:00 pm. Upon roll call, members present were, President Bergmann, Trustees LuAnn Scharmer, Rochele Scribner-Winger, Cris Casarez, Amanda Marlowe. Trustee Gilbertson was missing. PW Director Sheldon Donath, Police Chief Paul Houx, Police Officer Krueger, Fire fighter Ted Eggers and Clerk | Treasurer Lisa Lien.

2. Approval of agenda

Cris Casarez moved to approve the agenda, second by LuAnn Scharmer, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

3. Approval of minutes from previous regular meeting

Cris Casarez moved to approve the minutes from March 2nd, 2026, second by LuAnn Scharmer, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

4. Acceptance of previous month check register

Rochele Scribner-Winger moved to approve the check register from April 2026, second by Cris Casarez, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

5. Public comment (3 minutes a person) n/a

New Business

6. Consider and possible action on school installing 2 signs at ballfield -

Rochele Scribner-Winger moved to table subject to June 2026, second by Amanda Marlowe, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

7. Consider and possible action on 2 concern forms – LaBlanc & Norberg

No action taken – PW Director and Clerk/Treasurer will follow up with both residents with information.

8. Consider and possible action on PW purchase of pH Sensor for WWTP Filter Building in the amount of $1350.00 -

Cris Casarez moved to approve the PW purchase, second by LuAnn Scharmer, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

9. Consider and possible action on PW purchase of new computer system in the amount of $1991.00 -

Cris Casarez moved to approve the purchase as shown in proposal by Connecting Point, second by Amanda Marlowe, voice vote:

Ayes-5 Nays-0 Motion carried unanimously

10.Consider and possible action on contract with Lane Tank for inspection and repairs -

Cris Casarez moved to approve the contract on proposal dated 4-28-26, second by LuAnn Scharmer, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

11. Consider and possible action on merger with Clear Lake Police Dept –

tabled to June meeting

12.. Consider and possible action on ad in the paper for Mowing Position and a Public Works Position-

2 mowing applications – do we want to use indeed

Rochele Scribner-Winger moved to hire Cy Elmer for the summer mowing position, Amanda Marlowe, voice vote:

Ayes-5 Nays-0 Motion carried unanimously

13.Consider and possible action on police scholarship -

Amanda Marlow moved to approve a $200.00 scholarship at the Clayton school with Paul and Mason to present, second by Cris Casarez, voice vote:

Ayes-5 Nays-0 Motion carried unanimously

14.Consider and possible action on Officer Krueger 1 year raise of $1.00 per hour

Rochele Scribner-Winger moved to approve the raise per contract, second by Amanda Marlowe voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

15.C<u>onsider and possible action on Clayton Police Mission Statement-</u>

LuAnn Scharmer moved to approve mission statement as written, second by Cris Casarez, voice vote:

Ayes-5 Nays-0 Motion carried unanimously

<u>16.Consider and possible action on filling board vacancy & committees assignments -</u>

Tabled to June

17. Reports of Staff, Officers, Boards, Departments and Standing Committees:

a. Clerk – See attached;
b. Police – See attached –
c. Public Works & Utilities - See attached
d. Fire & First Responders - See attached

Old Business

18. <u>Consider and possible action on signs on 63</u> – working on ideas from village businesses; work with Lions club meet with Lions Club- WI Dairies owns the land

19.. <u>Consider and possible action of 2026 school contract –</u> the changes requested will be made and will be typed up and sent out

Amanda Marlow moved to approve the 2026 contract with the changes requested, second by LuAnn Scharmer, voice vote:

Ayes-5 Nays-0 Motion carried unanimously

20. <u>Consider and possible action on USA's 250th anniversary- do we want to put any festivities on…</u>– ideas? Some sort of fun fest?
Yes, start planning, come up with ideas

21. Closed session proceedings under WI §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility and to consider issues related to legal action; discussion of part time cop wage; Exclusion of SRO involvement in event on 4/29/2026.

22. Future meeting dates / agenda items:

Next regular meeting:

Fire Department – Jume 1st, 2026
Police – July 14th, 2026
Public Works – May 20th, 2026
Regular Board Meeting – June 1st, 2026

23. Adjournment –

Rochele Scribner-Winger moved to adjourn at 10:00pm, second by Cris Casarez, voice vote:
Ayes-5 Nays-0 Motion carried unanimously.

Prepared by Lisa Lien, Clerk | Treasurer