REGULAR MEETING OF THE VILLAGE BOARD
VILLAGE OF CLAYTON
MARCH 2026 MINUTES

1. Call to order

The Clayton Village Board met for its monthly Board Meeting on **Monday, March 2nd, 2026** at the Village Municipal Building located at 133 Clayton Avenue East, Clayton, WI**.** Village President Bergmann called the meeting to order at 6:01 pm. Upon roll call, members present were, Trustees LuAnn Scharmer, Rochele Scribner-Winger, Cris Casarez, Amanda Marlowe & Bob Gilbertson. PW Director Sheldon Donath, Police Chief Paul Houx, Police Officer Krueger, Jarrod McCurdy from Cedar Corp & Don Burrows.

2. Approval of agenda

Cris Casarez moved to approve the agenda, second by LuAnn Scharmer, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

3. Approval of minutes from previous regular meeting

Cris Casarez moved to approve the minutes from February 2nd, 2026, second by LuAnn Scharmer, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

4. Acceptance of previous month check register

Cris Casarez moved to approve the check register from February 2026, second by LuAnn Scharmer, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

5. Public comment (3 minutes a person) Don Burrows spoke and introduced himself as a candidate for Polk Co Sheriff position.

New Business

6. Consider and possible action on resignation of Trustee Boese as of 3/1/2026

President Bergmann read resignation letter.

Rochele Scribner-Winger moved to approve the resignation of Trustee Boese, second by Amanda Marlowe, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

7. Consider and possible action on proposal from Cedar Corp on moving forward with filtration systems – Jarrod McCurdy presented

LuAnn Scharmer moved to move forward with the start of the dual filtration system with Cedar Corp, second by Cris Casarez, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

8. Consider and possible action on approval of WWIA official building and commercial electrical inspector for 2026 –

Rochele Scribner-Winger moved to approve the contract with WWIA for 2026, second by LuAnn Scharmer, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

9. Consider and possible action on approval for purchase of Raptor Radar unit from Cumberland PD in the amount of $500.00.

Rochele Scribner-Winger moved to approve the purchase and installation in the amount of $500.00, second by Amanda Marlowe, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

9. Consider and possible action on Cedar Corp continuing ongoing filed management of the RLF Housing program

Amanda Marlowe moved to move forward with the continuation with Cedar Corp for the file management, second by Bob Gilbertson, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

10. Consider and possible action on Gilbertson Mowing for 2026

Amanda Marlowe moved to approve Gilbertson mowing for the 2 parks and the cemetery for 2026,, second by LuAnn Scharmer, voice vote:

Ayes-5 Nays-0 Abstain-1 Motion carried unanimously

11. Consider and possible action on .gov emails for board members -

For now we are going to using the .gov emails and tablets as per previous vote.

12. Consider and possible action on USAs 250th Anniversary – do we want to put any festivities on – we will start thinking of ideas

13. Consider and possible action on Clayton Days – The 2 bars in the Village will be hosting bands so the Village will not be doing anything this year.

14. Consider and possible action on joining tree city –

Amanda Marlowe moved to approve joining Tree City again, second by Rochele Scribner-Winger, voice vote:

Ayes-6 Nays-0 Motion carried unanimously

15. Consider and possible action on decorating the street poles with flowers

It was decided to look at this next year so we are able to look at funds in the budget.

16. Consider and possible action on Fire Dept. ckg – Add Steve Vanda and remove Bill Vanda to large equipment fund at CSB.

Cris Casarez moved to approve the addition and removal, second by Rochele Scribner-Winger, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

17. Reports of Staff, Officers, Boards, Departments and Standing Committees:

a. Clerk – See attached;
b. Police – See attached –
c. Public Works & Utilities - See attached
d. Fire & First Responders - See attached

Old Business

18. Consider and possible action on signs on 63 – working on ideas from village businesses; work with Lions club meet with Lions Club

19. Consider and possible action of approval of Special Events permit and permit fee amount – work still in progress – is this something the board is interested in – yes, bring to next board meeting

20. Consider and possible action of approval of updated shipping container ordinance – this has been sent to Planning commission for changes

21. Closed session proceedings under WI §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility and to consider issues related to legal action; Stesniak suit

22. Future meeting dates / agenda items:

Next regular meeting:

Fire Department – April 6th, 2026

Police – April 22nd, 2026

Public Works – March 18th, 2026

Regular Board Meeting – April 6th, 2026

23. Adjournment –

Amanda Marlow moved to adjourn at 8:42pm, second by Cris Casarez, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

Prepared by Lisa Lien, Clerk | Treasurer