REGULAR MEETING OF THE VILLAGE BOARD
VILLAGE OF CLAYTON
JUNE 2026 MINUTES

1. Call to order

The Clayton Village Board met for its monthly Board Meeting on **Monday, June 1st, 2026** at the Village Municipal Building located at 133 Clayton Avenue East, Clayton, WI**.** Village President pro-tem Scharmer called the meeting to order at 6:01 pm. Upon roll call, members present were, President Pro Tem Scharmer, Rochele Scribner-Winger, Cris Casarez, Amanda Marlowe, Bob Gilbertson. PW Director Sheldon Donath, Police Chief Paul Houx, Po Fire fighters Bill Vanda and Steve Vanda and Clerk | Treasurer Lisa Lien, guests Rob Rorvick, Scott Gilbertson, Joan Meyer and William Kuehndorf.

2. Approval of agenda

Cris Casarez moved to approve the agenda, second by Amanda Marlowe, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

3. Approval of minutes from previous regular meeting

Cris Casarez moved to approve the minutes from May 4th, 2026, second by Amanda Marlowe, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

4. Acceptance of previous month check register

Cris Casarez moved to approve the check register from May 2026, second by Bob Gilbertson, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

5. Public comment (3 minutes a person) Rob Rorvick introduced himself as a candidate for Polk County Sheriff, William Kuehndorf introduced himself as interested in being on the village board

6. Reports of Staff, Officers, Boards, Departments and Standing Committees:

a. Clerk – See attached;

b. Police – See attached – Bob Gilbertson moved to post job opening for full or parttime police officer, second by Cris Casarez-

Ayes-5 Nays-0 Motion carried unanimously

c. Public Works & Utilities - See attached

d. Fire & First Responders - See attached

New Business

7. Consider and possible action on acceptance of President Bergmann as of 5/31/26 -

Cris Casarez moved to accept resignation, second by Bob Gilbertson, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

8. Consider and possible action on alcohol license approval for 7 Bros -

Cris Casarez moved to approve the 2026 license, second by LuAnn Scharmer, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

9 Consider and possible action on liquor & tobacco license approval for 2026 – 63 Amoco –

Cris Casarez moved to approve 2026 license, second by Bob Gilbertson, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

10. Consider and possible action on alcohol license approval for A&B Developments, dba Charlies

Cris Casarez moved to approve the 2026 license, second by Bob Gilbertson, voice vote:

Ayes-4 Nays-0 Abstain – Amanda Marlow Motion carried unanimously.

11. Consider and possible action on approval of picnic license for Cheese Days for Fire Dept -

Bob Gilbertson moved to approve the picnic license as submitted, second by Amanda Marlowe, voice vote:

Ayes-4 Nays-0 Abstain: Cris Casarez Motion carried unanimously

12. Consider and possible action on approval of operator licenses for Fire Department for Cheese Days - Sheldon Donath, Bill Vanda

Bob Gilbertson moved to approve the operators license, second by Amanda Marlowe, voice vote:

Ayes-4 Nays-0 Abstain: Cris Casarez Motion carried unanimously.

13. Consider and possible action on approval of operator licenses for 2026-27 – 7 Bros –

Cris Casarez moved to approve the 2026 license, second by Amanda Marlowe, voice vote:

Ayes-5 Nays-0 Motion carried unanimously

14.. Consider and possible action on approval of operator licenses for 2026-27 – 63 Amoco-

Cris Casarez moved to approve the 2026 license, second by Amanda Marlowe, voice vote:

Ayes-5 Nays-0 Motion carried unanimously

15. Consider and possible action on approval of operator licenses for 2026-27 – A&B Developments, dba Charlies

Cris Casarez moved to approve the 2026 license, second by Bob Gilbertson, voice vote:

Ayes-4 Nays-0 Abstain – Amanda Marlow Motion carried unanimously

16. Consider and possible action on Clayton Fire using Village property for Clayton Days -

Bob Gilbertson moved to use of property, second by Amanda Marlowe, voice vote:

Ayes-4 Nays-0 Abstain: Cris Casarez Motion carried unanimously

17. Consider and possible action on Eric Jorgensen helping w/Clayton Days Police Force-

Cris Casarez moved to approve police request for Officer Jorgensen, second by Amanda Marlowe, voice vote:

Ayes-5 Nays-0 Motion carried unanimously

18.Consider and possible action on Resolution 2026-02 CMAR report for Sewer Utility-

Cris Casarez moved to approve the Resolution 2026-02, second by Amanda Marlowe, voice vote:

Ayes-5 Nays-0 Motion carried unanimously

19. Consider and possible action on Harmoni Tower Letter -

No action taken

20. Consider and possible action on approval of 54 radios for PW dept in the amount of approx. $10,000 this is in the budget

Bob Gilbertson moved to approve the purchase, second by Cris Casarez, voice vote:

Ayes-5 Nays-0 Motion carried unanimously

21. Consider and possible action on second concern form from Brent Norberg – Board has asked for clerk to request proof & invoices

22. Discussion on where we are at with the PSC conventional rate case & upcoming public hearing set for June 30th, 2026–

clerk filled board members in about upcoming public hearing

23. Consider and possible action on filling board vacancy & committee assignments -

Cris Casarez moved to approve Joy Jackson to the Ambulance Board, second by Amanda Marlowe, voice vote:

Ayes-5 Nays-0 Motion carried unanimously

Cris Casarez moved to approve Jordan LaBlanc to the Board of Appeals, second by Amanda Marlowe, voice vote:

Ayes-5 Nays-0 Motion carried unanimously

Old Business

24. Consider and possible action on signs on 63 – working on ideas from village businesses; work with Lions club meet with Lions Club- WI Dairies owns the land – waiting to hear back

25. Discussion on possible merger with Clear Lake Police Dept - tabled

26. Consider and possible action on USA's 250th anniversary- do we want to put any festivities on…– ideas? Some sort of fun fest?
Yes, start planning, come up with ideas

27. Consider and possible action on school installing 2 signs at ballfield-

Cris Casarez moved to approve the signs as submitted, black preferred, second by Amanda Marlowe, voice vote:

Ayes-5 Nays-0 Motion carried unanimously

28. Future meeting dates / agenda items:

Next regular meeting:
Fire Department – July 6th, 2026
Police – June 24th, 2026
Public Works – June 17th, 2026
Regular Board Meeting – July 6th, 2026

29. Adjournment –

Cris Casarez moved to adjourn at 7:03pm, second by Bob Gilbertson, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

Prepared by Lisa Lien, Clerk | Treasurer