REGULAR MEETING OF THE VILLAGE BOARD
VILLAGE OF CLAYTON
JANUARY 2026 MINUTES

1. **Call to order**

The Clayton Village Board met for its monthly Board Meeting on **Monday, January 5th, 2026** at the Village Municipal Building located at 133 Clayton Avenue East, Clayton, WI**.** Village President interim LuAnn Scharmer called the meeting to order at 6:01 pm. Upon roll call, members present were, Trustees LuAnn Scharmer, Charlie Boese, Rochele Scribner-Winger, Bob Gilbertson. PW Director Sheldon Donath, Fire member Ted Eggers, Police Chief Paul Houx, Fire/First Resp. Bill Vanda, Clerk |Treasurer Lisa Lien, Lions Club members: Lisa Cerney, Ed Cerney, Ray Ruff, Diana Downs, Chuck Wendt, Craig Moriak, Terry & Rhonda Helgeson, and Kent Nonemacher.

2. **Approval of agenda**

Charlie Boese moved to approve the agenda, second by Rochele Scribner-Winger, voice vote:

Ayes-4 Nays-0 Motion carried unanimously.

3. **Approval of minutes from** previous regular meeting

Charlie Boese moved to approve the minutes from December 1st, 2025, second by Rochele Scribner-Winger, voice vote:

Ayes-4 Nays-0 Motion carried unanimously.

4. **Acceptance of previous month check register**

Charlie Boese moved to approve the check register from December, 2025, second by Bob Gilbertson, voice vote:

Ayes-4 Nays-0 Motion carried unanimously.

5. **Public comment** (3 minutes a person) Kent Nonemacher came to discuss his concern of the Public Fire Concern being on his utility bill.

New Business

6. **Consider and possible action on proclamation of Clayton Lions 60th Anniversary**. Ed Cerney presented the proclamation for Village President Bergmann to sign. President Interim Scharmer read proclamation and board congratulated and thanked the Lions Club for their many years of service. Lions Club invited everyone to their anniversary celebration on 1/31/26. Made mention that Bob Carlson has been a member for 59 years!

7. **Consider and possible action on approval of fire protection contracts:**

Rochele Scribner-Winger moved to approve the contracts of Town of Clayton, Township of Vance Creek and the Village of Clayton, second by Charlie Boese voice vote:

Ayes-4 Nays-0 Motion carried unanimously.

8. Consider and possible action on approval of contract with Cedar Corp in the amount of $1250 to submit effluent discharge report:

Rochele Scribner-Winger moved to approve the contract in the amount of $1250 with Cedar Corp., second by Charlie Boese voice vote:

Ayes-4 Nays-0 Motion carried unanimously.

9. Consider and possible action on purchase of computer for Village office in the amount of $1,483.00:

Bob Gilbertson moved to approve the purchase and installation in the amount of $1483.00, second by Rochele Scribner-Winger, voice vote:

Ayes-4 Nays-0 Motion carried unanimously.

10. Consider and possible action on purchase of lights for squad car in the amount of $600.00

Rochele Scribner-Winger moved to approve the purchase of the lights, second by Bob Gilbertson, voice vote:

Ayes-4 Nays-0 Motion carried unanimously.

11. Consider and possible action on Citizens State Bank, official Village Bank

Bob Gilbertson moved to approve Citizens State Bank as official Village Bank, second by Rochele Scribner-Winger, voice vote:

Ayes-4 Nays-0 Motion carried unanimously.

12. Consider and possible action on Amery Free Press, official Village Newspaper:

Rochele Scribner-Winger moved to approve Amery Free Press as official Village newspaper, 2nd by Bob Gilbertson, voice vote:

Ayes-4 Nays-0 Motion carried unanimously.

13. Consider and possible action on Cheese Days vendor event–

Rochele Scribner-Winger moved to approve Swan Beach Vendors as official vendor for Clayton 2026 Cheese Days, 2nd by Charlie Boese, voice vote:

Ayes-4 Nays-0 Motion carried unanimously.

14. <u>Consider and possible action on update of Municipal Insurance Coverages:</u>

Clerk/Treasurer Lien updated the board and committees on the insurance coverage changes for 2026.

15. <u>Consider and possible action on approval of new officer list for Clayton Fire Dept:</u>

Rochele Scribner-Winger moved to approve list as presented, 2nd by Bob Gilbertson, voice vote:

Ayes-4 Nays-0 Motion carried unanimously.

16. Reports of Staff, Officers, Boards, Departments and Standing Committees:

a. Clerk – See attached;

b. Police – See attached –

c. Public Works & Utilities - See attached -

d. Fire & First Responders - See attached update of new updated defib; 3rd debit – CPR unit to be installed in the Village Hall meeting room – donated by Clayton 1st Respon. 1426 is getting foam upgrade

Old Business

17. <u>Consider and possible action on signs on 63</u> – working on ideas from village businesses; work with Lions club; tabled to dec.

18. <u>Consider and possible action of approval of Special Events permit and permit fee amount</u> – work still in progress - tabled

19. <u>Consider and possible action of approval of updated shipping container ordinance</u> – this has been sent to Planning commission for changes

20. Future meeting dates / agenda items:

Next regular meeting:

Fire Department – February 2nd, 2026

Police – February 2nd, 2026

Public Works – January 21st, 2026

Regular Board Meeting – February 2nd, 2026

21. Adjournment

Rochele Scribner-Winger moved to adjourn at 7:14pm, second by Bob Gilbertson, voice vote:

Ayes-4 Nays-0 Motion carried unanimously.

Prepared by Lisa Lien, Clerk | Treasurer