# REGULAR MEETING OF THE VILLAGE BOARD
# VILLAGE OF CLAYTON
# FEBRUARY 2026 MINUTES

1. **Call to order**

The Clayton Village Board met for its monthly Board Meeting on **Monday, February 2nd, 2026** at the Village Municipal Building located at 133 Clayton Avenue East, Clayton, WI**.** Village President Bergmann called the meeting to order at 6:03 pm. Upon roll call, members present were, Trustees LuAnn Scharmer, Charlie Boese, Rochele Scribner-Winger, Cris Casarez, Amanda Marlowe. Trustee Gilbertson was absent. PW Director Sheldon Donath, Fire member Steve Vanda, Fire/First Responder members Bill & Cindy Vanda, Police Chief Paul Houx, Police Officer Krueger.

2. **Approval of agenda**

Cris Casarez moved to approve the agenda, second by Charlie Boese, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

3. **Approval of minutes from** previous regular meeting

Charlie Boese moved to approve the minutes from December 1st, 2025, second by Cris Casarez, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

4. **Acceptance of previous month check register**

Charlie Boese moved to approve the check register from January 2026, with request for clarification of 2 payments, second by Cris Casarez, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

5. **Public comment** (3 minutes a person) N/A

## *New Business*

6. **Consider and possible action on purchase of replacement tires for 2015 F150 and 410B in the amount of $1100**.

Charlie Boese moved to approve the purchase of the tires as presented, second by Cris Casarez, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

7. **Consider and possible action on WWIA official Building and Commercial electrical inspector for 2026** – no rate change – no cost to the village

Tabled for more information

8. **Consider and possible action on approval of contract w/Cedar Corp in the amount of $7,500 for 2026 annual reports for WWTP permits; e-coli; phosp. Variance; optimization plan**

Charlie Boese moved to approve the contract in the amount of $7500.00 with Cedar Corp., second by Cris Casarez, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

9. **Consider and possible action on approval for purchase of Raptor Radar unit from Cumberland PD in the amount of $500.00.**

Rochele Scribner-Winger moved to approve the purchase and installation in the amount of $500.00, second by Amanda Marlowe, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

10. **Consider and possible action on .gov emails for board members.**

Tabled for more information.

**11. Reports of Staff, Officers, Boards, Departments and Standing Committees:**

a. Clerk – See attached;
b. Police – See attached –
c. Public Works & Utilities - See attached
d. Fire & First Responders - See attached

## *Old Business*

**12. Consider and possible action on signs on 63 –** working on ideas from village businesses; work with Lions club; tabled to dec.

**13. Consider and possible action of approval of Special Events permit and permit fee amount – work still in progress - tabled**

**14. Consider and possible action of approval of updated shipping container ordinance – this has been sent to Planning commission for changes**

**15. Future meeting dates / agenda items:**

**Next regular meeting**:
Fire Department – March 2nd, 2026
Police – April 22nd, 2026
Public Works – February 18th, 2026
Regular Board Meeting – March 2nd, 2026

**16. Adjournment -** Rochele Scribner-Winger moved to adjourn at 7:41pm, second by Cris Casarez, voice vote:

Ayes-6 Nays-0 Motion carried unanimously.

Notes taken by Trustee Scribner-Winger; Prepared by Lisa Lien, Clerk | Treasurer