REGULAR MEETING OF THE VILLAGE BOARD
VILLAGE OF CLAYTON
JULY 2026 MINUTES

1. Call to order

The Clayton Village Board met for its monthly Board Meeting on **Monday, July 6th, 2026** at the Village Municipal Building located at 133 Clayton Avenue East, Clayton, WI**.** Village President Interim LuAnn Scharmer called the meeting to order at 6:00 pm. Upon roll call, members present were Trustees Rochele Scribner-Winger, Cris Casarez, Amanda Marlowe, Bob Gilbertson. PW Director Sheldon Donath, Police Chief Paul Houx, Fire chief Jennifer Bergmann.

2. Approval of agenda

Cris Casarez moved to approve the agenda, second by LuAnn Scharmer, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

3. Approval of minutes from previous regular meeting

Cris Casarez moved to approve the minutes from June 1st, 2026, second by LuAnn Scharmer, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

4. Acceptance of previous month check register

Tabled to see 1st page – scanned page 2 twice

5. Public comment (3 minutes a person) n/a

6. Reports of Staff, Officers, Boards, Departments and Standing Committees:

Discussion of going back to monthly committee meetings:

a. Clerk – See attached;
b. Police – See attached
c. Public Works & Utilities - See attached - PW application
d. Fire & First Responders - See attached

New Business

7. Consider and possible action on resignation of Trustee Gilbertson as of 7/7/26 -

Cris Casarez moved to accept resignation, second by Amanda Marlowe, voice vote:

Ayes-4 Nays-0 Abstain – 1 Motion carried.

8.. Consider and possible action on approval of Student Council request for Police/Fire and use of Village property for 9-25-26 homecoming activities – presented by Jeremy Meyer

Amanda Marlowe moved to approve the use of police/fire, second by Rochele Scribner-Winger, voice vote:

Ayes-4 Nays-0 Abstain – 1 Motion carried.

9. Consider and possible action on approval of LuAnn as acting President until existing election term of 2027

Cris Casarez moved to approve LuAnn Scharmer acting as interim President until existing election term, second by Bob Gilbertson, voice vote:

Ayes-4 Nays-0 Abstain – 1 Motion carried unanimously.

10. Discussion of data center moratorium – interest?

Tabled for more information

11. Consider and possible action on approval of looking to Citizens State Bank for 1st portion of the Safe Drinking Water Grant invoices – approval of no more than $500,000

Tabled for more information

12. Consider and possible action on approval of new tires for Police squad car

Rochele Scribner-Winger moved to approve new tires for police squad, second by Bob Gilbertson, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

13.. Consider and possible action on approval of 2026 planned maintenance agreement with Cummins in the amount of $934.10

Amanda Marlowe moved to approve agreement with Cummins as presented, second by Cris Casarez, voice vote:

Ayes-5 Nays-0 Motion carried unanimously

14.Consider and possible action on continuing cleanup of Village yards

This will be continued until we are caught up on clean up

15. Consider and possible action on 2nd concern form from Brent Norberg

Rochele Scribner-Winger moved to deny request for implied water damage, second by Amanda Marlowe, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

16. Discussion on where we are at with the PSC conventional rate case & upcoming public hearing set for June 30th, 2026

Discussed the PSC hearing – very short – now waiting for final verdict

17. Consider and possible action on filling board vacancy & committee assignments -

Bob Gilbertson moved to approve William Kuehndorf as board trustee, second by Amanda Marlowe, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

18. Consider and possible action on getting bids and moving forward with the tucking and painting exterior of Village Office – this is in the budget

Board asked for PW Director to get bids

19. Consider and possible action on Polk Co. crack filling of parking lanes of Prentice St in the amount of approximately $5353.14

Cris Casarez moved to approve Polk Co filling of parking lanes on Prentice St, second by Amanda Marlowe, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

Old Business

20. Consider and possible action on signs on 63 – working on ideas from village businesses; work with Lions club meet with Lions Club- WI Dairies owns the land

21.. Discussion on possible merger with Clear Lake Police – moved to closed session

22. Consider and possible action on USA's 250th anniversary- do we want to put any festivities on…– ideas? Some sort of fun fest?

Yes, start planning, come up with ideas

23.. Consider and possible action on school installing 2 signs at ballfield

New signs were installed… did not go in the color scheme the board requested

24. Closed session proceedings under WI §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any

public employee over which the governmental body has jurisdiction or exercised responsibility and to consider issues related to employee staff levels; Hiring of PW employee/s; talk about possible merger with Clear Lake police dept.

25. **Future meeting dates / agenda items:**

Next regular meeting:

Fire Department – August 3rd, 2026
Police – October 21st, 2026
Public Works – July 15th, 2026
Regular Board Meeting – August 3rd, 2026

26. **Adjournment –**

Rochele Scribner-Winger moved to adjourn, second by Cris Casarez, voice vote:

Ayes-5 Nays-0 Motion carried unanimously.

Prepared by Lisa Lien, Clerk | Treasurer