

# ***PUBLIC WORKS EMPLOYEE***



**The Village of Clayton, Polk County, WI, is seeking a full time Public Works employee. Upon completion of a probationary period, employee will be entitled to the full benefit package. (Health, vision, dental, life, & short-term disability insurance, good vacation package, paid holidays and state retirement)**

This employee will work under the supervision of the Director of Public Works/Village Board.

**Responsibilities will include (but not limited to):**

Perform general day-to-day tasks to help with the operation and maintenance of the water system, wastewater system, streets, parks, lake aeration system, and all Village-owned properties/structures. Includes operation and maintenance of all Village owned equipment.

**Qualifications:**

High school diploma or equivalent. Applicant must also have the following licensures/certifications, or the ability to obtain them within 1 year of hire.

- Valid WI CDL License (with good driving record)
- Current waterworks certification with subclasses or Operator-In-Training certification
- Current wastewater certification with subclasses or Operator-In-Training certification

Applicant must have a general knowledge of electrical, plumbing, building maintenance, and operation/repair of equipment. Must be able to work weekends, holidays, or after regular business hours as required. Must be able to work alone or with others to complete tasks. Being customer-oriented and community-minded, are a must.

Applications and Job Description can be found on Indeed or requested at the address or e-mail shown below...

**Send resume, cover letter, and completed Village of Clayton job application to:**

Village of Clayton Clerk/Treasurer, 111 Clayton Ave W., PO Box 63, Clayton, WI 54004 or email: [vclaytonct@amerytel.net](mailto:vclaytonct@amerytel.net)