

# VILLAGE OF CLAYTON

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Clayton, Wisconsin 54004

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Did you know the Village of Clayton may require a Zoning Permit and/or a Building Permit for your project?

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## **Zoning Permit**

A Zoning Permit is required when you typically do one of the following:

1. Build a new structure.
2. Move, reconstruct or extend an existing structure.
3. Change the use of your land (ex. A residential use to a commercial use).

Structures include commercial buildings, houses, sheds, decks, fences, patios, pools and garages.

The purpose of a Zoning Permit is to verify that your project, and where it will be located, meets the requirements of the Zoning District attached to your property. Requirements include how close your improvements will be to your side lot lines, front lot line and rear lot line of your property. It also verifies that your project is allowed in your Zoning District or is a conditional use which requires a public hearing.

Please call the Village of Clayton Clerk at (715) 948-2460 to see if your project requires a Zoning Permit. An application can be obtained at the Village Office or from the Village's website. You may review the Village Codes of Ordinances from the Village's Website at [villageofclaytonwi.com](http://villageofclaytonwi.com) under Village Forms and Information.

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## **Building Permit**

A building permit is required to build all new structures, remodel, or renovate an existing building, and for electrical, plumbing, and mechanical work. Structures include commercial buildings, houses, sheds, decks, fences, patios, pools and garages.

Projects that only involve basic repairs and finishing work such as painting and carpeting will normally not require a building permit. Work such as replacing doors and windows will not require a permit as long as you are keeping the door and window frames the same size.

In many cases, a Building Permit cannot be issued until a Zoning Permit is approved.

Please call the West Wisconsin Inspection Agency at (715) 556-3136 to see if your project requires a Building Permit or you may review the Village Codes of Ordinances from the Village's Website at [villageofclaytonwi.com](http://villageofclaytonwi.com) under Village Forms and Information.

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**Not receiving a required Zoning Permit or Building Permit can subject you to fines.**