

VILLAGE OF CLAYTON BOARD MINUTES

September 8, 2021

The Village of Clayton Board of Trustees met in regular session on September 8, 2021 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:00 PM. Roll call: Scott Donath, Cris Casarez, LuAnn Scharmer, Karrie Drinkman and Jason Anderson. A quorum of six (6) was confirmed. Also present were Clerk-Treasurer Dawn Nelson, Public Works staff Corey Daniels and Fire Chief Bill Vanda. Also in attendance was Terry Hauer, Polk County Economic Development Corporation.

1. Call to order

- a. Roll call
- b. Salute to the flag

All joined in the Pledge of Allegiance.

2. Approval of agenda

Motion by Casarez to approve the agenda, second by Drinkman.

Voice vote: Ayes-6 Nays-0 Motion carried.

3. Approval of minutes from August 4, 2021 regular board meeting.

Motion by Casarez to approve the minutes from the August 4, 2021 regular board meeting, second by Scharmer. Voice vote: Ayes-6 Nays-0 Motion carried.

4. Acceptance of August 2021 check register and financial report

Motion by Drinkman to accept the Treasurer's August 2021 check registers and financial report, second by Donath. Voice vote: Ayes-6 Nays-0 Motion carried.

5. Terry Hauer, Polk County Development Corporation presentation

The purpose of the Polk County Economic Development Corporation is to encourage and promote Economic Development and capital investment in Polk County in order to create and retain attractive jobs, enhance our community's tax base, and facilitate positive sustainable economic growth.

6. Public comment

No public comment

7. Reports of Officers, Boards, Departments and Standing Committees:

- a. Administration / Planning Commission
- b. Police
- c. Public Works & Utilities
- d. Fire & First Responders
- e. Parks & Recreation

Department Reports

Administration / Planning Commission:

Joe Berghammer provided a draft sign for the Clayton Business Park to promote land available in the TIF District.

Motion by Casarez to approve moving forward with ordering the Clayton Business Park sign contingent on the funds available, second by Scharmer. Voice vote: Ayes-6 Nays-0 Motion carried.

Dawn Nelson provided an update on the playground fence; there is a fence contractor on standby who will install the fence and the sports equipment. The lighting will be going up in September, and after the sports equipment is installed, the court stripping contractor will be the last person to coordinate on site.

Police:

LuAnn Scharmer provided a summary of Chief Murphy's report from the Police Department Committee. It was reported that there were 33 calls for service; one arrest was made that was for disorderly conduct; four traffic related citations were issued, and six warnings were given. Chief Murphy recently attended the National Alliance for Drug Endangered Children Conference. The Conference covered a variety of drug related topics. Chief Murphy would like to have someone from the Clayton School attend the Drug Endangered Children meetings moving forward and become involved in the program.

Public Works & Utilities:

Corey Daniels distributed the Maintenance Department report for review. Jason Anderson discussed his research on fence prices and mower prices.

Fire & First Responders:

Chief Vanda reported that there were eleven medical calls in August and assisted with one fire call. The responders will be attending home football games. This weekend is Harvest in the Barn.

Parks & Rec:

Discussion topics included the Wayside Park and the playground equipment. The equipment is \$25,000 and \$6,000 for installation. There were two fundraisers held; a taco meal and a silent auction.

OLD BUSINESS (#8 through #12)

8. Prentice St. N. property owners in non-compliance with water hookup ordinance

No discussion

9. Consideration / possible action regarding potential cost-sharing on Lund grinder pump relocation

No Discussion

10. Consideration / possible actions resulting from updates:

-water supply filtration system and funding options / -pending cell tower lease agreement

No discussion

11. Consideration / possible action regarding Wayside Park restroom

LuAnn Scharmer has left phone messages.

12. Juleff/Carlson fence line issue will be decided between the property owners

No discussion

13. Consideration/possible action regarding dog licenses

Motion by Anderson to approve raising dog licenses to \$5.00 for altered dogs, \$10.00 for unaltered dogs; \$45.00 for 12 or fewer dogs plus \$5.00 for each dog in excess of 12, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

14. Consideration/possible action regarding participation in 2022 Polk County Visitor's Guide.

Discussion occurred. Tabled for more information.

15. Discussion/possible action regarding resident concerns

Discussion occurred. LuAnn Scharmer will present the resident concern form to Police Chief Murphy.

16. Any other pertinent business that may come before the board.

No Discussion

17. Future meeting dates / agenda items: Next regular meeting

Next regular meeting: Monday, October 4, 2021.

18. Adjournment

Motion to adjourn at 9:00 PM by Scharmer, second by Casarez.

Voice vote: Ayes-6 Nays-0 Motion carried.

Respectfully submitted,

Dawn Nelson,

Village Clerk/Treasurer