

April 5, 2016

**VILLAGE OF CLAYTON  
MINUTES AND PROCEEDINGS OF THE REGULAR BOARD TRUSTEE MEETING  
APRIL 4, 2016, 7:00 P.M.  
VILLAGE MUNICIPAL BUILDING, 133 CLAYTON AVENUE EAST**

1. CALL TO ORDER

Village President Jenny Bergmann called a regular meeting of the Village of Clayton Board of Trustees to order at 7:03 p.m. Roll call: Jenny Bergmann, Scott Donath, Dennis Heiken, Jon Bartz, Shawn Schradle, Doug Anderson, and Travis Krueger. A quorum of seven (7) was confirmed. Also present were Public Works Director Sheldon Donath, Police Chief Grant Pickard, Clerk/Treasurer Bob Kazmierski, and Bill Vanda. All joined to salute the flag.

2. APPROVAL OF AGENDA

Trustee Schradle requested adding a CAN-DO organizational update to the agenda. Jon Bartz moved to approve an amended agenda to include a CAN-DO update, second by Travis Krueger, voice vote:

Ayes-7            Nays-0            Motion carried unanimously.

3. PUBLIC COMMENTS

No Public Participation

4. APPROVAL OF MINUTES

Schradle moved to approve the Minutes from March 7, 2016 Regular Board Meeting, March 24, 2016 Plan Commission and Special Board Meeting , second by Doug Anderson, voice vote:

Ayes-7            Nays-0            Motion carried unanimously.

5. APPROVAL OF TREASURER’S REPORT AND CHECK REGISTER TO DATE

Dennis Heiken moved to approve the March Check Register and Bank Reconciliation Report dated February 29, 2016, second by Scott Donath, voice vote:

Ayes-7            Nays-0            Motion carried unanimously.

6. DISCUSSION OF DRIVE AROUND

President Bergmann provided perspective on a variety of issues within the Village. Road issues identified include Eisenhower Ave by old Wilson Street, Woodlands Trails-between Prentice Street and curve, and 15<sup>th</sup> Street from Hwy 63 to Town Line. Other issues identified include the pile of tires on Village property near the recycling dumpsters, general appearance and state of the trailer park, illegal dumping, and structure at 797 County Road D. Trustees shared their perspectives and provide some strategies to address the issues.

7. DISCUSSION OF TREE CITY USA EVENT

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Trustee Bartz offered school age students to assist in Tree City USA Event to take place the week of April 25<sup>th</sup>. Project needs to take place on public property like school grounds, village land, cemetery, ballfields, etc. Board shared project ideas including some discussion of trail development, village-wide clean up and tree planting. Public space is becoming increasingly limited.

8. DISCUSSION OF COMMERCIAL LAND PRICES

Clerk/Treasurer Kazmierski distributed survey of commercial/industrial land sales for discussion.

9. DEPARTMENTAL REPORTS

*i) Administration/Plan Commission:*

Clerk/Treasurer Kazmierski provided information on 2015 Audit and annual Financial Report submitted to Department of Revenue. Financials for the TIF District and Utilities were also distributed. A proposal for the interim financing for the Waste Water Treatment Plant (WWTP) will be provided by Ehlers, Inc. at the May or June, 2016 meeting. Village President Bergmann gave an update on June 17-19, 2016 Cheese Days.

*ii) (Amended) CAN-DO:*

Trustee Schradle updated the Board on a new initiative within CAN-DO. CAN-DO President Joe Berghammer has contacted Cedar Corp and other resource providers to organize an Economic Development/Grants discussion to be held May 11, 2016 at the Clayton School. Village Board and staff are invited to attend this learning and networking event.

*iii) Public Works & Utilities:*

Public Works Director Donath announced that annual Clean-Up Day will be April 23<sup>rd</sup> from 8:00-Noon. Donath identified priority road repairs that will be done once dry and frost is gone. Donath informed the Board that a box culvert under Hwy 63 will be replaced and the Village may be responsible for water main relocation. Donath provided a status report regarding the WWTP project; clearing and grubbing has started at the lagoon site. Lastly, Donath asked the Village Board if the sewer department can be exempt from paying zoning and building fees for this WWTP project due to the Village is charging itself these nominal fees. Motion by Anderson, seconded by Schradle, to exempt Sewer Department from paying Zoning and Building Inspection fees for the WWTP only. Voice Vote:

Ayes-7                      Nays-0                      Motion carried unanimously.

*iv) Police Department:*

There were 1,430 miles put on the squad in March. Also, in March, there were: 1 arrest, 16 citations, 13 warnings, 6 training hours, and 19 new cases investigated. There were 4 assists to outside agencies, 3 assists received from outside agencies, 2 court hours of court related matters, 3 animal complaints, and 2 hours of foot

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patrol. Police Chief Pickard attended ALERT training on March 9th in St. Croix Falls as well as Taser Recertification on March 10, 2016. Officer Knutson Taser Certification was cancelled.

v) *Fire & First Responders:*

March report included there were 2 fire calls (1 car accident and 1 false alarm) and 5 medical calls.

LZ Helicopter Training was completed on March 28th.

vi) *Ambulance:*

Trustee Anderson stated that a Board meeting is upcoming.

10. CONSIDER APPROVAL OF MEDIATION TERMS, OR OTHER ACTIONS WITH RESPECT TO CURTIS LITIGATION

A memorandum that summarized the Village of Clayton's lawsuit against Curtis Ventures, LLC, its current status, options for the Board's consideration, and recommendations from legal counsel Bakke-Norman was discussed. Motion by Heiken, second by Bartz to approve the mediation terms and recommendations listed in Bakke-Norman's proposal. Voice Vote:

Ayes-7                      Nays-0                      Motion carried unanimously.

11. FUTURE AGENDA ITEMS

None

12. ADJOURNMENT

Krueger moved to adjourn at 8:43 PM, second by Anderson, voice vote:

Ayes-7                      Nays-0                      Motion carried unanimously.

Respectfully submitted,

Bob Kazmierski, Clerk-Treasurer