

VILLAGE OF CLAYTON BOARD MINUTES

March 7, 2022

The Village of Clayton Board of Trustees met in regular session on March 7, 2022 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 6:00 PM. Roll call: Scott Donath, Cris Casarez, LuAnn Scharmer, Karrie Drinkman and Jason Anderson. A quorum of six (6) was confirmed. Also present were Clerk-Treasurer Dawn Nelson, Public Works Director Sheldon Donath, Police Chief Travis Murphy and Fire Chief Bill Vanda. Residents Joan Meyer and Steve Helling. Clayton School District Administrator Ed Cerney and Board Member Jacob Fall. Seth Hudson, Cedar Corporation.

1. Call to order

- a. Roll call
- b. Salute to the flag

All joined in the Pledge of Allegiance.

2. Approval of agenda

Motion by Casarez to approve the agenda, second by Scharmer.

Voice vote: Ayes-6 Nays-0 Motion carried.

3. Approval of minutes from February 7th, 2022 regular Board meeting. Motion by Casarez to approve the minutes from the February 7, 2022 board meeting, second by Scharmer. Voice vote: Ayes-6 Nays-0 Motion carried.

4. Acceptance of February 2022 check register and financial report

Motion by Scharmer to accept the Treasurer's February 2022 check registers and financial report, second by Donath. Voice vote: Ayes-6 Nays-0 Motion carried.

5. Public comment

Ed Cerney requested on behalf of the Clayton Lions Club to use of the village pulling track for the Cheese Days Demolition Derby to be held on June 19th. Sheldon said he will speak to the FD at the March 14th meeting and bring an answer back to the Board.

Resident Steve Helling inquired about who he would call about a car port or garage. Mr. Helling was directed to call Bob Colson at Cedar Corporation.

6. Reports of Officers, Boards, Departments and Standing Committees:

- a. Administration / Planning Commission
- b. Police
- c. Public Works & Utilities
- d. Fire & First Responders
- e. Parks & Recreation

Department Reports

Administration / Planning Commission:

Dawn Nelson reported that there are draft water and sewer budgets for the Boards review.

Police:

Chief Murphy shared a handout with monthly activities. There were 30 calls for service; 3 citations issued and 3 warnings. The citations consisted of traffic related offences. On March 2 there was a narcotics search warrant conducted in the Village. Drugs, paraphernalia and money was recovered; 5 people were arrested during the warrant. Chief Murphy reported that there have been several burglaries to bars and laundromats throughout Polk County, including the Clayton Laundromat. Fortunately the Clayton laundromat had excellent surveillance cameras that caught the whole incident on video and was key in identifying both the vehicle that was used as well as descriptions of the burglary suspects. The suspects were caught in the act of burglarizing the laundromat in the City of Barron and were taken into custody.

Public Works & Utilities:

Sheldon Donath distributed the maintenance department report for review. The 3” radio read water meter is still on back order; 6” water meter for well 2 is still on back order. Sheldon reported that he had not received any results back for the well testing.

Fire & First Responders:

Fire Chief Bill Vanda reported that there were 4 medical calls in February. There were 2 events including the polar plunge with 39 jumpers; and the fire department provided food at the ice fishing contest on Lake Magnor.

Parks & Rec:

7. Update regarding Prentice St. N. property owners in non-compliance with water hookup ordinance

No discussion occurred

8. Consideration / possible actions resulting from updates: water supply filtration system and funding options / pending cell tower lease agreement.

Seth Hudson from Cedar Corp

9. Consideration / possible action regarding Wayside Park restroom

No discussion occurred

10. Juleff/Carlson fence line issue will be decided between the property owners.

No discussion occurred

11. Discussion – Ed Cerney presenting the upcoming school referendum.

Ed Cerney provided a PowerPoint presentation explaining the upcoming school referendum on April 5th.

12. Consider/possible action Gitzen zoning code violations

Discussion occurred

Motion by Scharmer to approve turning over the Gitzen zoning code violations to the State for review, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

13. Discussion / approval of two operator licenses for 7 Brothers.

Dawn Nelson reported that Chief Murphy provided a background check on the two applicants.

Motion by Anderson to approve 2 operator permits for 7 Brothers Bar & Grill, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

14. Discussion / possible action committee letter to Lake Camelia homeowners

Motion by Drinkman to approve Parks & Rec mailing letter to Lake Camelia Homeowners, second by Casarez Voice vote: Ayes-6 Nays-0 Motion carried.

15. Consideration of closed session proceedings

Motion by Casarez to enter into closed session proceedings under WI §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility and to consider issues related to employee insurance benefits and staffing levels, second by Scharmer.

Roll call vote: Casarez – Yes Donath - Yes Scharmer - Yes
Berghammer - Yes Drinkman - Yes Anderson - Yes Motion carried

Motion by Scharmer to come out of closed session, second by Casarez.

Roll call vote: Casarez – Yes Donath - Yes Scharmer - Yes
Berghammer - Yes Drinkman - Yes Anderson - Yes Motion carried

16. Possible Action resulting from closed session

Motion by Scharmer to pay WRS in full and bill employees, second by Drinkman
Voice vote: Ayes - 5 Nays - 0 Abstain - 1

17. Any other pertinent business that may come before the board

No Discussion

18. Future meeting dates/agenda items: next regular meeting

Special Meeting March 23rd @ 5:30pm with Bakertilly;

2021 Financials Water and Sewer budgets

Next regular meeting April 4th @ 5:30pm

Parks & Rec Committee April 6th @ 5:30 pm

Public Works Committee March 28th @ 6:00 pm

Fire Department Committee April 4th @ 5:15pm

Police Department Committee March 23rd at 5:00 pm

22. Adjournment

Motion to adjourn at 9:00 PM by Drinkman, second by Scharmer.

Voice vote: Ayes-6 Nays-0 Motion carried.

Respectfully submitted,

Dawn Nelson,

Village Clerk/Treasurer