

VILLAGE OF CLAYTON BOARD MINUTES
Special Meeting March 23, 2022

The Village of Clayton Board of Trustees met for a special meeting on March 23, 2022 at the Village Office. President Joe Berghammer called the meeting to order at 5:30 PM. Roll call: Jason Anderson, LuAnn Scharmer, Scott Donath, Cris Casarez and Karrie Drinkman. A quorum of six (6) was confirmed. Also present were Clerk-Treasurer Dawn Nelson and Public Works Director Sheldon Donath. Kim Shult, Bakertilly.

1. Call to order and roll call

2. Approval of the agenda

Motion by Drinkman to approve the agenda, second by Casarez.

Voice vote: Ayes-6 Nays-0 Motion carried.

3. Presentation by Partner Kim Shult of auditing firm Baker Tilly regarding the Village of Clayton 2021 financial statements (*General Fund, Water & Sewer, TIF*).

Kim Shult took the floor to address the Board regarding the village's 2021 financial reports. Their work included General Fund, Water & Sewer, and TIF compilations. The general fund continues to carry a negative fund balance and the Village is annually challenged to finish with any surplus funds. Water and sewer are currently maintaining marginal annual cash balances. Kim reminded the Board that the Village Water Department is eligible for a 3% rate increase annually and she encourages pursuing that with the PSC.

4. Discussion/possible action approval of 2022 Water & Sewer Department draft budgets

Dawn Nelson and Sheldon Donath reviewed the draft Water and Sewer budgets with the Board.

Motion by Donath to approve the 2022 Water and Sewer Department Budgets, second by Casarez.

Voice vote: Ayes-6 Nays-0 Motion carried.

5. Adjournment

Dawn Nelson announced the next regular Board meeting is April 12th at 5:30 pm.

Motion to adjourn 8:00 pm by Drinkman, second by Scharmer.

Voice vote: Ayes-6 Nays-0 Motion carried.

Respectfully submitted,
Dawn Nelson,
Village Clerk/Treasurer