

February 2, 2016

**VILLAGE OF CLAYTON  
MINUTES AND BOARD PROCEEDINGS OF THE REGULAR BOARD TRUSTEE MEETING  
FEBRUARY 1, 2016, 7:00 P.M.  
VILLAGE MUNICIPAL BUILDING, 133 CLAYTON AVENUE EAST**

1. CALL TO ORDER

Village President Jenny Bergmann called a regular meeting of the Village of Clayton Board of Trustees to order at 7:03 p.m. Roll call: Jenny Bergmann, Scott Donath, Dennis Heiken, Jon Bartz, Shawn Schradle, Doug Anderson, and Travis Krueger. Also present were Public Works Director Sheldon Donath, Police Chief Grant Pickard, Clerk/Treasurer Bob Kazmierski and Bill Vanda. All joined to salute the flag.

2. APPROVAL OF AGENDA

President Bergmann introduced the need to address a notation on a certified survey map as an amendment to the agenda. Jon Bartz moved to approve the agenda with the aforementioned amendment to following agenda item #10, second by Travis Krueger, voice vote: Ayes-7 Nays-0 Motion passed.

3. APPROVAL OF MINUTES

Dennis Heiken moved to approve the Minutes from January 4, 2016 Regular Board Meeting and January 20, 2016 Special Board Meeting and Caucus Proceedings, second by Scott Donath, voice vote:

Ayes-7 Nays-0 Motion passed.

4. PUBLIC COMMENTS

No Public Participation

5. APPROVAL OF TREASURER'S REPORT AND CHECK REGISTER TO DATE

Doug Anderson moved to approve the December (2015) and January (2016) Check Register and Bank Reconciliation Reports dated November 31, 2015 and December 31, 2015, second by Shawn Schradle, voice vote:

Ayes-7 Nays-0 motion passed.

6. LEGAL UPDATE

Village President Bergmann provided Trustees with an update on mediation with Curtis Ventures.

7. UPDATE OF ZONING AND BUILDING ISSUES

President Bergmann provided Trustees with an update on several land use issues including a Fence line issue on Pershing Street.

8. APPROVAL OF OPERATOR LICENSE FOR 7 BROTHERS BAR AND GRILL

Anderson moved to approve operator's licenses for 7 Brothers Bar and Grill for: Jessie Reindahl, second by Heiken, voice vote: Ayes-6 Nays-0 Abstain-1 motion passed.

9. APPROVAL OF CLAYTON FIRE DEPARTMENT OFFICERS

Motion by Donath and seconded by Bartz to approve the 2016 Fire Department Officers as presented

10. APPOINTMENT OF ALTERNATE ELECTION INSPECTORS FOR TWO-YEAR TERM

Motion by Anderson, second by Krueger to appoint Pastor Margaret Grant as an alternate Village of Clayton election inspectors for a two-year term beginning January 1, 2016 through December 31, 2017. Voice vote:

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Ayes-7 Nays-0 motion passed.

11. (AMENDED AGENDA ITEM) APPROVAL OF NOTATION ON CERTIFIED SURVEY MAP (CSM) WITHIN SANITARY DISTRICT

Discussion of notation on draft CSM of Lot 5, Section 27, T33N, R15W, Town of Clayton, Polk County, WI; Lots 4-7 are subject to the Lake Magnor Sanitation District. Lot 6 is restricted for building until a septic grinder pump and water service is installed and approved by the Village of Clayton. Motion by Anderson moved to approve notation on draft CSM, second by Schradle, voice vote: Ayes-7 Nays-0 motion passed.

12. DISCUSSION OF EMPLOYEE HANDBOOK

No action taken

13. DEPARTMENTAL REPORTS

i) Administration/Plan Commission/Zoning:

No Plan Commission meeting in November. Clerk/Treasurer Kazmierski provided information on Village audit, tax collections, working capital bridge loan extension, W-2's, February 16<sup>th</sup> Spring Primary, Election training and voting machine test day.

ii) Public Works & Utilities:

Public Works Director Donath will attend WAPA Conference on February 23, 2016. Meeting room door will be installed within next two weeks. Cedar Corporation provided a status report regarding the WWTP project. Village is in need of replacement grinder pump. Motion by Anderson, seconded by Krueger to purchase \$2,300 grinder pump. Voice Vote: Ayes-7 Nays-0 motion passed.

iii) Police Department:

There were 1,230 miles put on the squad in January. Also, in January there were: 4 arrests, 16 citations, 14 warnings, 26 training hours, 19 new cases investigated, 3 assists to outside agencies, 5 assists received from outside agencies, 2 court hours of court related matters, 1 animal complaints, and 2 hours of foot patrol. Police Chief Pickard attended Law Enforcement Management Conference on January 18-20 in Superior as well as AIS Shoot Don't Shoot simulator training in Clear Lake on January 21, 2016.

iv) Fire & First Responders:

January report included there were 2 structure fire calls, 8 medical calls, and 2 false alarms. Water Rescue training was completed on January 25th.

v) Ambulance:

No report, next Board meeting is February 22, 2016.

14. FUTURE AGENDA ITEMS

CAN-DO organization will not be on agenda for March regular board meeting.

15. ADJOURNMENT

Krueger moved to adjourn at 8:29 PM, second by Schradle, voice vote:

Ayes-7

Nays-0

Motion passed

Respectfully submitted

Bob Kazmierski, Clerk-Treasurer