

VILLAGE OF CLAYTON BOARD MINUTES

December 6, 2021

The Village of Clayton Board of Trustees met in regular session on December 6, 2021 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 6:16 PM. Roll call: Scott Donath, Cris Casarez, LuAnn Scharmer, Karrie Drinkman and Jason Anderson. A quorum of six (6) was confirmed. Also present were Clerk-Treasurer Dawn Nelson, Public Works Director Sheldon Donath, Police Chief Travis Murphy and Fire Chief Bill Vanda. Patrick Beilfuss from Cedar Corporation. Resident Jenny Bergmann.

1. Call to order

- a. Roll call
- b. Salute to the flag

All joined in the Pledge of Allegiance.

2. Approval of agenda

Motion by Casarez to approve the agenda, second by Scharmer.

Voice vote: Ayes-6 Nays-0 Motion carried.

3. Approval of minutes from November 4, 2021 regular board meeting. Approval of November 11th and November 18th special meeting/budget workshops.

Motion by Drinkman to approve the minutes from the November 4, 2021 regular board meeting and the minutes from the November 11th and 18th, 2021 budget workshop meetings, second by Scharmer. Voice vote: Ayes-6 Nays-0 Motion carried.

4. Acceptance of November 2021 check register and financial report

Motion by Drinkman to accept the Treasurer's November 2021 check registers and financial report, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

5. Public comment

Dawn Nelson presented a public comment on behalf of Joan Meyer. Joan could not be present tonight because she isn't feeling well but she called the office with a couple concerns. Joan would like the Village and Board to have consideration for senior citizens with the water bills. The citizens are on a fixed income, paying more for sewer and water and are not able to drink it. She ask that it be number one on the Boards list to be remedied. Joan also said that she does not agree with the herbicide applicator being suggested for Lake Camelia. It should be researched why this is happening to the lake before trying to treat it so it doesn't happen again.

6. Reports of Officers, Boards, Departments and Standing Committees:

- a. Administration / Planning Commission
- b. Police
- c. Public Works & Utilities
- d. Fire & First Responders
- e. Parks & Recreation

Department Reports

Administration / Planning Commission:

Joe Berghammer suggested a second meeting this month. The Board meet as a committee to discuss the future growth possibilities in the Village, including the water tower, senior housing and a county sports arena. The board members will meet for informational purposes only and no binding decisions will be made. The Board will meet again December 16th at 6:00 pm.

Police:

Chief Murphy shared a handout with monthly activities. There were 33 calls for service with 1 arrest; 6 citations issued and 5 warnings. The citations consist of traffic related offences and truancy. Next week Chief Murphy will be participating in the annual Shop with a Cop event in St. Croix Falls.

Public Works & Utilities:

Sheldon Donath distributed the maintenance department report for review. One water meter has been replaced and one is on backorder. The dump truck requires a 900.00 sensor. Both red lights are out on the water tower.

Fire & First Responders:

Fire Chief Bill Vanda reported that there were 7 medical calls in November and the responders assisted with 5 fire calls. One call was a fire and medical in one. Chief Vanda said Santa day on December 5th was a success with approximately 40 children stopping by. Santa collected food for the Clear Lake food shelf and toys for Gift for Children.

Parks & Rec:

Discussion topics included the Wayside Park and the playground equipment. There was a burger night fundraiser at 7 Brothers. A spaghetti night fundraiser on February 12th that will include a meat raffle.

7. Update regarding Prentice St. N. property owners in non-compliance with water hookup ordinance

No discussion occurred

8. Consideration / possible actions resulting from updates: water supply filtration system and funding options / pending cell tower lease agreement.

No discussion occurred

9. Consideration / possible action regarding Wayside Park restroom

The Clerk received an email from Wisconsin Department of Transportation - Real Estate Department that doesn't really tell me anything about the Village so she will forward the email to Cedar Corp for further details.

10. Juleff/Carlson fence line issue will be decided between the property owners.

No discussion occurred

11. Consideration of approving Resolution 2021-05 to formally "Adopt the 2022 Village Budget and Tax Levy"

Motion by Anderson to adopt Resolution 2021-05: Formal Adoption of 2022 Village Budget and Tax Levy, second by Casarez. Roll call vote: Donath-Yes Casarez-Yes Scharmer-Yes Berghammer-Yes Drinkman-Yes Anderson-Yes Motion carried.

12. Discussion/possible action Petition for Vacation of Alley(s) or Streets(s) - Excel Engineering/Wisconsin Dairies

Patrick Beilfuss presented to the Board a petition to vacate streets and alleys within their property. If the Villages chooses to move forward a class 3 public hearing notice will be published three consecutive weeks prior to the hearing.

13. Discussion/possible action Resolution to Vacate Right-of-Way and Alleys located in the original plat for the Village of Clayton related to Wisconsin Dairies

Removed from agenda

14. Consider/approve operator license for Charlie's Bar

Motion by Scharmer to approve operator's license for Charlie's Bar, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

15. Consider/possible action of employee Christmas bonuses for full time employees

Motion by Anderson to approve \$125.00 Christmas bonuses for the four full-time village employees, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

16. Consider/possible action – Stesniak claim against the Village

Motion by Scharmer to deny the claim against the Village as submitted by the Stesniaks, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

17. Consider/possible action – Renew Assessor Contract with Bowmar Appraisal Inc.

Motion by Scharmer to approve renewing the contract with Bowmar, Appraisal Inc. for 2 years, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

18. Consideration of setting a caucus date for the purpose of nominating candidates for the 2022 Spring Election (after Jan. 2 before Jan. 21)

By affirmation, January 05, 2022 was set as the date for the village caucus (6:15 PM) and the regular Board meeting (6:30 PM).

19. Consider/possible action – Approve/Execute Contract with Clayton Fire Department Execute the three fire protection agreements; Town of Clayton, Town of Vance Creek and Village of Clayton agreements.

Motion by Scharmer to approve renewing the contract with Clayton Fire Department, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

20. Any other pertinent business that may come before the board

No Discussion

21. Future meeting dates/agenda items: next regular meeting

Wisconsin Dairies Public Hearing January 5th at 6:00 pm

Village Caucus January 5th at 6:15 pm

Next regular meeting January 5th following Village Caucus

Parks & Rec Committee December 15th at 5:30 pm

Public Works Committee December 29th at 6:00 pm

Fire Department Committee December 29th at 5:45 pm

Police Department Committee December 22nd at 5:30 pm

22. Adjournment

Motion to adjourn at 7:51 PM by Scharmer, second by Drinkman.

Voice vote: Ayes-6 Nays-0 Motion carried.

Respectfully submitted,

Dawn Nelson,

Village Clerk/Treasurer