

**VILLAGE OF CLAYTON BOARD MINUTES
DECEMBER 05, 2017**

The Village of Clayton Board of Trustees met in regular session on December 05, 2017 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:15 PM. Roll call: Jon Bartz, Cris Casarez, Scott Donath, Doug Anderson, and Shawn Schradle. A quorum of six (6) was confirmed. Travis Krueger arrived at 7:18. Also present were Public Works Director Sheldon Donath, Fire Chief Don Kittelson, Jason Anderson, Joan Meyer, and Bill Vanda. All joined in the Pledge of Allegiance.

Motion by Bartz to approve the agenda, second by Casarez. Voice vote: Ayes-6 Nays-0
Motion carried.

Motion by Anderson to approve the minutes from the November 06, 2017 regular meeting and the November 14 and 19, 2017 special budget workshop meetings, second by Schradle. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Schradle to accept the Treasurer's October, 2017 bank reconciliation and the November, 2017 check register, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Public comment:

Jason Anderson addressed the board regarding the need to transport his business excavating equipment to and from his new residence on 10th St.

By affirmation, the board gave Jason permission to transport excavating equipment on 10th St. to and from his home.

Joan Meyer addressed the board regarding mowing, signage upgrades, and toilet upgrades at Wayside Park.

Motion by Donath to deny an Operator's License based on the recommendation of Clear Lake Police Chief Strohbusch, second by Andersen. Voice vote: Ayes-6 Nays-0 Abstentions-1
Motion carried.

Motion by Andersen to approve \$100 Christmas bonuses for three full-time employees, second by Schradle. Voice vote: Ayes-7 Nays-0 Motion carried.

By affirmation, the board agreed to have Ehlers, Inc. make a financial planning presentation at the next regular meeting.

Motion by Schradle to approve a police services agreement with the Village of Clear Lake for up to three additional months at \$43.00 per hr., using our squad car, including insurance and maintenance, second by Bartz. Voice vote: Ayes-7 Nays-0 Motion carried.

Discussion of sewer rate increase and need to gather information and solicit financial advice.

Department Reports

Administration / Planning Commission:

Clerk – Has been busy with special assessments and property tax preparation. Working with 5-Star Marketing on the final draft of Clayton's pages in the Polk County Visitors Guide.

Berghammer – Talked about the need for better street lighting in the village, the amount of time and money spent mowing grass, the need for growth in the village, and the Ringstad property situation.

Public Works & Utilities

The new plow truck was picked up on November 27th. Discussion included a 2018 LRIP street project, 15th St. gravel, athletic field lighting repair and infield lime, the community Christmas tree lighting, village ice skating rink, and a concern with residents pushing snow across streets.

Water topics included DOT reimbursement for the Hwy. 63 box culvert project and completion of map upgrades.

Sewer topics included the completion of map upgrades, final WWTP issues, and a Progress Report on Plans and Specifications for the WWTP permit due Apr. 01, 2018.

Police Department:

Police Committee met with Chief Strohbusch. There will be a Police Commission meeting on Dec. 19th at 2:00 PM at the Village Office.

Fire Department & First Responders:

There were two fire runs in November and four first responder runs. The Clayton Fire Dept. is due for an ISO audit in 2018 and our back-up pumper will not meet standards. Therefore, a truck upgrade is needed in 2018.

Future meetings: Wednesday, Jan. 03 (Caucus at 6:30 PM / regular meeting at 7:00 PM).

Motion to adjourn by Krueger at 8:40 PM, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

David Fall, Village Clerk