

VILLAGE OF CLAYTON BOARD MINUTES
December 03, 2018

The Village of Clayton Board of Trustees met in regular session on December 03, 2018 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:10 PM. Roll call: Jon Bartz, Cris Casarez, LuAnn Scharmer, and Shawn Schradle. A quorum of five (5) was confirmed. Travis Krueger arrived at 7:20 PM. Also present were Public Works Director Sheldon Donath, Police Chief Ray Parr, and Fire Chief Don Kittelson, along with residents Jenny Bergmann, Terri Magnuson, Joan Meyer, Cassie Robinson, and Bill Vanda. All joined in the Pledge of Allegiance.

Motion by Schradle to approve the agenda, second by Bartz. Voice vote: Ayes-5 Nays-0
Motion carried.

Motion by Bartz to approve the minutes from the November 05, 2018 regular board meeting, as well as the November 07 and November 14 special meetings, second by Schradle. Voice vote: Ayes-5 Nays-0 Motion carried.

Motion by Schradle to accept the Treasurer's October, 2018 bank reconciliation and the November, 2018 check register, second by Scharmer. Voice vote: Ayes-5 Nays-0 Motion carried.

Public comment:

Clayton School teacher Terri Magnuson appeared for a second time to ask the board if the winter seasonal parking restrictions on the east side of Prentice Street could be lifted. Discussion followed. Schradle and DPW Director Donath will work together on a response and contact Magnuson.

Cassie Robinson introduced herself to the board and expressed interest in filling the remainder of the vacant village trustee term. Kittelson also expressed his interest in the position. Action postponed to the January meeting.

Motion by Schradle to approve \$100.00 Christmas bonuses to the four full-time village employees, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Bartz to accept Schradle's resignation from the Housing RLF, Façade, and Micro Loan Committee, second by Krueger. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Scharmer to develop a “Welcome to Clayton” program in the amount of \$50.00 per business in products and services from local businesses to be reimbursed by the village, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Department Reports

Administration / Planning Commission:

Clerk – Nov. 06 election went well with 135 voters, Plan Commission to meet the third Tuesday of the first month of each quarter in 2019, has been working on utility collections and property tax bill preparations.

Berghammer – Would like Zoning Administrator & Building Inspector Ben Campbell to appear at a meeting in the near future, would like an insert letter in tax bills highlighting pertinent information from any or all village departments.

Public Works & Utilities

Discussion topics included meeting room replacement windows, 15th Street gravel, the ballfield ice rink, sidewalk snow removal, personal snow removal deposits on street rights-of-way, trash receptacles in roadways, community tree and village Christmas lights, and an agreement for short-term utility vehicle storage on village property.

Water topics included North Prentice St. water hookups and the purchase of replacement radio read meters.

Sewer topics included the WPDES permit reissuance, pending repairs at the WWTP facilities, and an additional state certification earned by the DPW Director.

Police Department:

Chief Parr shared a printed handout with the board and would like the consideration of Police Department fee increases on the January agenda.

Fire Department & First Responders:

There was one fire call in November and five first responder runs. MABAS training will be conducted in January. A “Smokey Bears Club” has drawn up to nine students at the middle school. Fire Dept. elections will be held on Dec. 10th and the new truck should be complete in March.

Parks & Rec.:

Discussion included potential work with the DNR on a Lake Camelia management plan, the printing of fund raising brochures, and the Bob Carlson property potential acquisition. The Bob Carlson property should be on the January agenda.

Motion by Schradle to approve \$800.00 for Parks & Rec. start-up funds and brochures, second by Bartz. Voice vote: Ayes-6 Nays-0 Motion carried.

Future meetings: Caucus on Jan. 07 at 6:30 PM.

Next regular meeting Monday, Jan. 07 at 7:00 PM

Motion by Schradle to move into closed session proceedings under WI Statutes 19.85(1)€ for conducting other specified public business, whenever competitive or bargaining reasons require a closed session, second by Krueger. Roll call vote: Bartz-Yes Casarez-Yes Scharmer-Yes Krueger-Yes Schradle-Yes Berghammer-Yes Motion carried.

Motion by Schradle to return to open session, second by Krueger. Roll call vote: Bartz-Yes Casarez-Yes Scharmer-Yes Krueger-Yes Schradle-Yes Berghammer-Yes Motion carried.

Motion to adjourn by Krueger at 9:15 PM, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

David Fall, Village Clerk