

VILLAGE OF CLAYTON BOARD MINUTES
December 02, 2019

The Village of Clayton Board of Trustees met in regular session on December 02, 2019 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:15 PM. Roll call: Scott Donath, Cris Casarez, LuAnn Scharmer, Karrie Drinkman, and Cassie Robinson. A quorum of six (6) was confirmed. Also present were Public Works Director Sheldon Donath and Police Chief Travis Murphy, along with resident Joan Meyer. Additionally, Dick Waterman of Waterman Sanitation and Bill Vanda were present as well.

All joined in the Pledge of Allegiance.

Motion by Casarez to approve the agenda, second by Drinkman. Voice vote: Ayes-6 Nays-0
Motion carried.

Motion by Casarez to approve the minutes from the November 04, 2019 regular board meeting and the November 07, 2019 budget work meeting, second by Scharmer. Voice vote: Ayes-6 Nays-0
Motion carried.

Motion by Scharmer to accept the Treasurer's November, 2019 check register and financial report, second by Robinson. Voice vote: Ayes-6 Nays-0
Motion carried.

Public comment: None

Dick Waterman came before the board to present a new 5-yr. garbage pick-up contract for the Village of Clayton. Significant changes included the elimination of the mandatory \$4.50 per quarter recycling fee (due to extremely low participation / residents will be able to use the village recycling site) and the price for 35 gal. receptacles increasing to the same price as 60 gal. receptacles (35 gallon are too often over filled by residents).

Motion by Drinkman to approve the proposed Waterman Sanitation contract, effective Jan. 01, 2020, second by Casarez. Voice vote: Ayes-6 Nays-0
Motion carried.

Bob Carlson (a late arrival) updated the board on his pending property gift to the village for a wildlife and conservation park. The survey work is done, but he feels strongly that an access easement needs to be granted on the west end of the property (via Woodland Trails). He would like to have the details finalized by the first of the year. The property owners of the proposed easement will review the property as soon as they are able.

The storm debris pile is to be removed the week of Dec. 15th.

Athletic field dugout work is on hold until spring. Approximately \$4,200 has been spent and the school has committed to paying half of the cost.

Motion by Drinkman to increase the pay for election workers to \$10.00 per hr., second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Drinkman to approve Margaret Grant as Chief Election Officer for the 2020-21 election cycle, second by Robinson. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Donath to approve \$100.00 Christmas bonuses for the four full-time village employees, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Drinkman to approve the purchase of the "Crimestar" software program for the Police Department - \$1,500.00 in 2019 and \$1,500.00 in 2020 (budgeted), second by Scharmer. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Drinkman to purchase a new police squad car from Bernard's in New Richmond for \$24,995.00, trading in the DPW Director's pick-up for \$5,500.00 trade-in allowance, and moving the current squad pick-up to the DPW, second by Scharmer. Voice vote: Ayes-6 Nays-0 Motion carried.

Department Reports

Administration / Planning Commission:

Clerk – Still working with FEMA for storm damage relief, has been busy with tax documents, sent out letters for Prentice St. water hook-ups, driveway permits, and the Lions Club demo pit. Berghammer – Asked Drinkman to survey similar-sized municipalities for employee benefits comparison, is still looking for documentation on village ownership of properties at US Hwy 63 and 15th St. and at Wayside Park.

Public Works & Utilities

Discussion topics included a storm damage repair update, the next LRIP project (15th Street), street project grant applications, street light outages, repairs needed on the F1420 mower, and various winter issues (parking, sidewalks, snow plowed onto road right of ways, and personal property in road right of ways).

Water topics included the yearly water tower inspection.

Sewer topics included the sanitary sewer at 797 Cty. Hwy. D, yearly generator service at the WWTP, filter pump inspection, and the WWTP SCADA system.

Police Department:

Chief Murphy shared a written report covering his November activities

Fire Department & First Responders:

No report this month. Need to schedule the joint meeting with the Township of Clayton.

Parks & Rec.:

The committee has been working with the school on the community tree lighting. Another meat raffle will be held at 7 Brothers on Dec. 19th.

Future meetings: Joint meeting with Town of Clayton Tues., Dec. 10th at 6:00 PM at village hall

Election caucus Jan. 06, 2020 at 7:00 PM

Next regular meeting Monday, Jan. 06, 2020 following caucus

Motion to adjourn by Casarez at 8:25 PM, second by Robinson. Voice vote: Ayes-6 Nays-0

Motion carried.

David Fall, Village Clerk