

VILLAGE OF CLAYTON BOARD MINUTES

November 4, 2021

The Village of Clayton Board of Trustees met in regular session on November 4, 2021 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 5:33 PM. Roll call: Scott Donath, Cris Casarez, Karrie Drinkman and Jason Anderson. LuAnn Scharmer was absent. A quorum of five (5) was confirmed. Also present were Clerk-Treasurer Dawn Nelson, Public Works Director Sheldon Donath and Fire Chief Bill Vanda. Police Chief Travis Murphy arrived late Resident, Joan Meyer. Sean Lentz and Josh Low from Ehlers, Inc.

1. Call to order

- a. Roll call
- b. Salute to the flag

All joined in the Pledge of Allegiance.

2. Approval of agenda

Motion by Casarez to approve the agenda, second by Drinkman.

Voice vote: Ayes-5 Nays-0 Motion carried.

3. Approval of minutes from October 4, 2021 regular board meeting.

Motion by Drinkman to approve the minutes from the October, 2021 regular board meeting, second by Casarez. Voice vote: Ayes-5 Nays-0 Motion carried.

4. Acceptance of October 2021 check register and financial report

Motion by Donath to accept the Treasurer's October 2021 check registers and financial report, second by Casarez. Voice vote: Ayes-5 Nays-0 Motion carried.

5. Public comment

No public comment

6. Presentation by Ehlers, Inc. regarding pending water rate case study and fire protection hydrangea charge allocation.

Sean Lents provided a presentation explaining to the Board the impact of moving the fire protection charge to water rates and the benefit to the Village's general fund. The Board agreed to have a special meeting to further discuss the matter on November 11th, 2021 because the PSC requires a resolution to switch the funding.

7. Reports of Officers, Boards, Departments and Standing Committees:

- a. Administration / Planning Commission
- b. Police
- c. Public Works & Utilities
- d. Fire & First Responders
- e. Parks & Recreation

Department Reports

Administration / Planning Commission:

Joe Berghammer

Dawn Nelson reported that there has been a claim made against the Village that will be added to the December agenda for discussion.

Police:

Chief Murphy shared a handout with monthly activities. There were 38 calls for service with 1 arrest; 6 citations issued and 3 warnings. The citations consist of traffic related offences, disorderly conduct and truancy.

Public Works & Utilities:

Sheldon Donath distributed the maintenance department report for review. Discussion topics included gravel for the 15th Street shouldering has been completed. The Contractor will be here next Monday. There was discussion about putting in a 45 mph sign on 15th Street.

Motion by Drinkman to place a 45 mph sign on 15th Street, second by Anderson.
Voice vote: Ayes-5 Nays-0 Motion carried.

Fire & First Responders:

Fire Chief Bill Vanda reported that there were 11 medical calls in October and the responders assisted with 2 fire calls. One call was a fire and medical in one. Chief Vanda said there will be a Santa day at the hall and added that the FD contracts are updated in December

Parks & Rec:

Joan Meyer, Parks and Rec committee member, provided an update.

Discussion topics included the Wayside Park and the playground equipment. Joan said the largest piece of equipment that was \$25,000 has been purchased but the company is going to hold on to it until spring. There was a burger night fundraiser at 7 Brothers. A spaghetti night fundraiser on February 12th that will include a meat raffle.

8. Update regarding Prentice St. N. property owners in non-compliance with water hookup ordinance

No discussion

9. Consideration / possible actions resulting from updates:

-water supply filtration system and funding options / -pending cell tower lease agreement

Discussion occurred

10. Consideration / possible action regarding Wayside Park restroom

The Clerk needs to confirm with Cedar Corp that the contract has been filed.

11. Juleff/Carlson fence line issue will be decided between the property owners

No discussion

12. Discussion/Approval of State Trust Fund loan in the amount of \$97,000

Dawn Nelson reported confirmation was received via email that the loan was approved and the official confirmation is in the mail.

13. Discussion/Adopt resolution 2021-03 Ward Boundaries Following 2020 Census.

When the census is completed boundaries can change due to population changes. Our boundaries will remain the same and we need to adopt a resolution stating so and submit it to the County.

Motion by Drinkman to adopt resolution 2021-03 ward boundaries following 2020 consensus, second by Casarez. Voice vote: Ayes-5 Nays-0 Motion carried.

14. Consideration of closed session proceedings

Motion by Anderson to enter into closed session proceedings under WI §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility and to consider issues related to employee insurance benefits and staffing levels, second by Drinkman.

Roll call vote: Donath - Yes Casarez - Yes Berghammer - Yes
Drinkman - Yes Anderson - Yes Motion carried

Motion by Anderson to come out of closed session, second by Casarez.

Roll call vote: Donath - Yes Casarez - Yes Berghammer - Yes
Drinkman - Yes Anderson - Yes Motion carried

15. Possible Action resulting from closed session

No action taken

16. Any other pertinent business that may come before the board

No discussion

17. Future meeting dates/agenda items: next regular meeting

Dawn Nelson asked the Board to schedule a 2022 budget workshop meeting.

Budget workshop meeting November 11th at the Village office.

Public Budget hearing December 6th at 6:00 pm

Next regular meeting December 6th following public hearing

Parks & Rec Committee November 17th at 5:00 pm

Public Works December 1st at 6:00 pm

18. Adjournment

Motion to adjourn at 9:10 PM by Drinkman, second by Anderson.

Voice vote: Ayes-5 Nays-0 Motion carried.

Respectfully submitted,

Dawn Nelson,

Village Clerk/Treasurer