

Clayton Plan Commission Meeting
Clayton Municipal Building
Meeting Room
Minutes of November 19, 2013

MEMBERS IN ATTENDANCE: Sheldon Donath – Director of Public Works, Jenny Bergmann- Village President, Dennis Heiken – Village Board Trustee, Leo Sonka – Village Resident, and Jim Kuntz – Village Resident

ABSENT: Doug Anderson –Village Board Trustee and Doug Gilbertson – Village Resident

OTHERS PRESENT: Cally Lauersdorf- Village Clerk-Treasurer, Jim Alt – Village Zoning Administrator, James Price – Village Building Inspector

- I. Call to Order at 5:30, by Chairperson Jenny Bergmann
- II. There was no Public Participation
- III. Approval of Agenda
 - a. Motion made by Jim K., 2nd by Leo S.
 - b. Motion Passed
- IV. Approval of Minutes of Meeting on August 20, 2013
 - a. Motion made by Leo S., 2nd by Dennis H.
 - b. Motion Passed
- V. The Plan Commission was introduced to the Village's new zoning administrator Jim Alt. The Commission took a look at the current driveway ordinance, no decisions were made. Jim updated the commission on the letter that was sent to Zieminski regarding an unpermitted driveway. There were no new zoning issues to report on.
- VI. The building updates were James has heard from the mobile home park that a survey was done but James has not received the CSM yet. A Building permit was issued to Joe Hellstern for 104 Olson St.
- VII. The Commission discussed the upcoming mobile home park license for 2014. It was suggested that the Village does not renew the license; further discussion will take place on this at the December Board Meeting.
- VIII. There are 2 openings on the Zoning Board of Appeals the commission members were asked if they had any suggestions on filling the positions
- IX. Motion to Adjourn at 6:30
 - a. Motion made by Jim K., and 2nd by Leo S.
 - b. Motion Passed