

VILLAGE OF CLAYTON BOARD MINUTES
November 18, 2020

The Village of Clayton Board of Trustees met in **virtual** session on November 18, 2020. President Joe Berghammer called the meeting to order at 6:13 PM. Roll call: Scott Donath, Cris Casarez, LuAnn Scharmer, Jenny Bergmann, and Cassie Robinson. A quorum of six (6) was confirmed. After technical difficulty, Karrie Drinkman was able to join at 6:30 PM. Also on-line were Public Works Director Sheldon Donath and Police Chief Travis Murphy, along with resident Joan Meyer. Also on-line was Seth Hudson of Cedar Corporation.

All joined in the Pledge of Allegiance.

Motion by Casarez to approve the agenda, second by Donath. Voice vote: Ayes-6 Nays-0
Motion carried.

Motion by Robinson to approve the minutes from the October 05, 2020 regular board meeting, second by Scharmer. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Scharmer to accept the Treasurer's October, 2020 check registers and financial report, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Public comment: NONE

No board action taken on agenda items #6 through #10 (discussion only, update only, or item postponed).

Motion by Drinkman to adopt Village Resolution 2020-05 authorizing the village to apply for and obtain financing in the amount of \$87,725.00 for the purpose of financing public works projects, capital expenditures and TID expenses through the Board of Commissioners of Public Lands, with funds for unfinished projects to be placed in reserve, second by Donath. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Scharmer to pursue negotiations with Verizon Wireless for the lease of village property and placement of a cell tower on that property, second by Drinkman. Voice vote: Ayes-7 Nays-0 Motion carried.

By affirmation, the board approved Monday, December 07th, 2020 for the Public Budget Hearing at 7:00 PM.

Department Reports

Administration / Planning Commission:

Berghammer – Discussed the need to keep sewer rates adjusted incrementally.

Clerk – General election saw 231 voters (32 absentee, 199 in person), Routes to Recovery Grant application has been completed, working on budget and property taxes.

Public Works & Utilities:

Discussion topics included Prentice St. street signs, siren reprogramming, parking signs in front of Citizens State Bank, a winter notice to residents, and a proposed Verizon cell tower site in the village.

Water topics included the North Prentice St. water hookups, the DNR sanitary survey, the cathodic protection system service contract, and radio read water meters.

Motion by Bergmann to approve the annual cathodic protection service contract at a cost of \$840.00, second by Scharmer. Voice vote: Ayes-7 Nays-0 Motion carried.

Sewer topics included the wastewater backup generator yearly service work and a recent filter building valve pit flood, which will be covered by insurance.

Motion by Scharmer to approve the purchase of a replacement WWTP flow meter at a cost of \$6,109.27, second by Donath. Voice vote: Ayes-7 Nays-0 Motion carried.

Police:

Chief Murphy shared a handout of October activities. It included 33 calls for service resulting in zero arrests and three citations. The squad car was involved in a minor accident and is currently in a body shop for repairs.

Fire & First Responders:

No report. Everyone wishes Chief Kittelson the best in his battle with the COVID-19 virus.

Parks & Rec:

Discussion topics included the need for drain tile around the new playground equipment site (postponed until spring), donation letters, a new 4" X 8" sign with fundraising goals, a postponed taco feed, and an upcoming raffle.

Next regular meeting: Monday, Dec. 07

Motion by Scharmer to approve the CSM (Certified Survey Map) to create a lot for sale to Backwoods Finishing, second by Drinkman. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Scharmer to go into closed session proceedings under WI Statutes 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or

conducting other specified public business, whenever competitive or bargaining reasons require a closed session, second by Casarez. Roll call vote: Donath-Yes Casarez-Yes Scharmer-Yes Berghammer-Yes Drinkman-Yes Bergmann-Yes Robinson-Yes Motion carried.

Motion by Scharmer to return to open session, second by Robinson. Roll call vote: Donath-Yes Casarez-Yes Scharmer-Yes Berghammer-Yes Drinkman-Yes Bergmann-Yes Robinson-Yes Motion carried.

Motion by Robinson to refer the NLR Derby Parts site plan to the Plan Commission and Board of Appeals for consideration of variances, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Casarez to approve the proposed Developers Agreement with Michael Roe / Backwoods Finishing, contingent upon procuring financing to cover the increased cost of providing public water and sewer infrastructure to the property line, second by Scharmer. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Scharmer to apply the Michael Roe / Backwoods Finishing property sale proceeds to offset the cost of providing public water and sewer infrastructure to the property line, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion to adjourn by Scharmer at 9:00 PM, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

David Fall, Village Clerk