

VILLAGE OF CLAYTON BOARD MINUTES
November 04, 2019

The Village of Clayton Board of Trustees met in regular session on November 04, 2019 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:00 PM. Roll call: Scott Donath, Cris Casarez, LuAnn Scharmer, Karrie Drinkman, and Cassie Robinson. A quorum of six (6) was confirmed. Also present were Public Works Director Sheldon Donath, Police Chief Travis Murphy, and Fire Chief Don Kittelson, along with residents Joan Meyer and Tom Sprester. Additionally, Seth Hudson of Cedar Corporation and Bill Vanda were present as well.

All joined in the Pledge of Allegiance.

Motion by Casarez to approve the agenda, second by Robinson. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Scharmer to approve the minutes from the October 07, 2019 regular board meeting, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Scharmer to accept the Treasurer's October, 2019 check register and financial report, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Public comment:

Tom Sprester came before the board to express concerns about the Lions Club demo pit next to his commercial building. Concerns included sufficient insurance coverage for the event, possible automobile fluid leakage, and unsightly long grass on the pit berm. Clerk is to send a letter to the Lions asking for a response to these items.

Proposal by Seth Hudson of Cedar Corporation regarding plans to develop TID #3 in the Village of Clayton. By affirmation, the board approved the initial boundary proposal for TID #3, possibly adding property to the north end.

Motion by Donath to approve Trustee Drinkman as President Pro-Tem to replace former board member Schradle, second by Robinson. Voice vote: Ayes-5 Nays-0 Abstentions-1 Motion carried.

By affirmation, the board instructed DPW Director Donath to have Curt's Electric repair non-working street lights in the village.

Department Reports

Administration / Planning Commission:

Berghammer – Asked for input on a meeting date with a Rice Lake radio station for Cheese Days promotion, cleared up confusion on ownership of village property at Hwy. 63 & 15th St., discussed the community tree & lighting.

Motion by Drinkman to approve a contract with the Clayton School District for PD hours as the School Resource Officer (SRO), second by Robinson. Voice vote: Ayes-6 Nays-0 Motion carried.

Clerk – Continuing to work on FEMA paper work and attend meetings for storm damage recovery. No more elections this year, but four or more in 2020.

Public Works & Utilities

Discussion topics included ballfield lighting, storm damage, the next LRIP application cycle, 2019 pavement ratings, the village 5-yr. road plan, street light outages, and the need for brakes on the lawn mower.

By affirmation, the board approved Ninke Tree Service to remove a downed tree over the village shop.

Water topics included the North Prentice St. water hookups, water tower inspection, and water main and hydrant flushing.

Sewer topics included the sewer system at 797 County Rd. D, and the service of generator and filter building pumps.

Police Department:

Chief Murphy shared a written report covering his October activities. Also spoke to his work on a “Crimestar” software program for the PD.

Fire Department & First Responders:

Eleven First Responder runs in October along with three fire runs. The new Truck should be in service on November 08. By affirmation, the board approved the liquidation of the old fire hall door and opener, and approved keeping the old truck as a parade unit. Still working on a few budget tweaks and will host Santa Claus on December 01.

Motion by Casarez to authorize the Fire department’s request to have Cedar Corporation conduct a feasibility study for new or remodeled village building in the amount of \$1,500.00, second by Robinson. Voice vote: Ayes-6 Nays-0 Motion carried.

Parks & Rec.:

The committee has been working on procurement of some playground equipment. They are also looking into a raffle license.

Future meetings: Special meeting Wednesday, November 07 at 5:00 PM (budget work night)
Next regular meeting Monday, December 02 at 7:15 PM

Motion to adjourn by Donath at 9:20 PM, second by Casarez. Voice vote: Ayes-6 Nays-0
Motion carried.

David Fall, Village Clerk