

VILLAGE OF CLAYTON BOARD MINUTES

October 4, 2022

The Village of Clayton Board of Trustees met in regular session on October 4, 2022 at the Village Hall. President Joe Berghammer called the meeting to order at 6:00 PM. Roll call: Jason Anderson, Charlie Boese, Cris Casarez, Karrie Drinkman, LuAnn Scharmer and Rochele Scribner-Winger. A quorum of seven (7) was confirmed. Also present were Clerk-Treasurer Dawn Nelson, Public Works Director Sheldon Donath and Fire Chief Bill Vanda arrived later.

1. Call to order

- a. Roll call
- b. Salute to the flag

All joined in the Pledge of Allegiance.

2. Approval of agenda

Motion by Casarez to approve the agenda as provided, second by Anderson.

Voice vote: Ayes-7 Nays-0 Motion carried.

3. Approval of minutes from September 6, 2022 regular meeting

Motion by Casarez to approve the minutes from the September 6, 2022 Board meeting, second by Scribner-Winger. Voice vote: Ayes-7 Nays-0 Motion carried.

4. Acceptance of September 2022 check register and financial report

Motion by Scharmer to accept the Treasurer's September 2022 check registers and financial report, second by Scribner-Winger. Voice vote: Ayes-7 Nays-0 Motion carried.

5. Public comment (3 minutes a person)

No Comment.

6. Reports of Officers, Boards, Departments and Standing Committees:

- a. Administration / Planning Commission
- b. Public Works & Utilities
- c. Police
- d. Fire & First Responders
- e. Parks & Recreation

Department Reports

Administration

Dawn Nelson said the office will be closed on Friday, October 7th and she has an appointment October 21st to see a hand specialist for possible surgery.

Joe Berghammer said Scott Grosskeutz has agreed to let the Village park the squad in his heated garage for the winter and told Sheldon to plow the property during the winter. The building inspector is overseeing John Gitzen's permit instead of the state. Cris Casarez has not checked on prices for rumble strips on Clayton Avenue.

Public Works & Utilities

Sheldon Donath provided an update on the maintenance department; the street name signs and posts have been received, he will call Digger Hotline and get them installed. More discussion about a meeting being scheduled with the school and the Board to discuss things that need

to/should be done at the F M Robey field in the next few years. Staff will start pressure washing and repainting fire hydrants soon.

Police

There were 23 traffic stops; 12 traffic citations issued and 20 warnings. Officer Houx provided a demo on new Tasers at the last Police Department Committee meeting and proposed hiring another part time officer to help with coverage.

Fire & First Responders

Fire Chief Bill Vanda reported that there were 9 calls in September; 6 medical and 2 fire. Events included the benefit pull. October is fire prevention month.

Parks & Recreation

LuAnn Scharmer said she delivered letters to the members of the Can-do committee to hold a meeting to combine the two committees. Parks committee is meeting with Stacy and Chris Schradle to figure out where to put the donor recognition signs.

OLD BUSINESS (#7 through #10)

7. Update regarding Prentice St. N. property owners in non-compliance with water hookup ordinance No discussion occurred

8. Update: water supply filtration system and funding options
No discussion occurred

9. Update: Juleff/Carlson fence line issue
No discussion occurred

10. Update: Cell tower lease agreement

Joe Berghammer said the attorney has a new agreement that he is reviewing and will bring a recommendation to the Board.

11. Consider/approval of CSM (Certified Survey Map) for Caudy Drive

Discussion occurred. The Board agreed on the Certified Survey Map for Caudy Drive.

Motion by Boeser to approve the CSM (Certified Survey Map) for Caudy Drive second by Drinkman. Voice vote: Ayes-7 Nays-0 Motion carried.

12. Consider/approval Kuhl Driveway Permit

The Board reviewed and approved the permit submitted for widening a residential driveway.

Motion by Scharmer to approve Kuhl driveway permit, second by Drinkman. Voice vote: Ayes-7 Nays-0 Motion carried.

13. Consideration/discussion Clifton Larson Allen (CLA) Accounting Firm

Joe Berghammer spoke with the CLA representative again and asked the Board to make a decision on switching Auditors. Discussion occurred.

Motion by Drinkman to hire Clifton Larson Allen and relinquish contract with BakerTille, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

14. Closed session proceedings under WI Statues 19.85(1)(e)

Motion by Casarez to enter into closed session proceedings under WI §19.85 (1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, second by Scribner-Winger.

Roll call vote: Boese - Yes Casarez - Yes Scharmer – Yes Berghammer - Yes
Drinkman - Yes Scribner-Winger - Yes Anderson - Yes Motion carried

15. Closed session proceedings under WI Statues 19.85(1)(c)

Motion by Casarez to come out of closed session, second by Scharmer.

Roll call vote: Boese - Yes Casarez - Yes Scharmer – Yes Berghammer - Yes
Drinkman - Yes Scribner-Winger - Yes Anderson - Yes Motion carried

Motion by Casarez to proceed with land donation contingent on new agreement stating installment of property fence will be completed by property owners, second by Drinkman.

Board provided the Clerk – Treasurer with the percentages for staff salary increase to begin the budget process for 2023.

16. Any other pertinent business that may come before the board

No discussion.

17. Future meeting dates / agenda items: Next regular meeting

- Next regular meeting November 7 at 6:00pm
- Parks & Rec Committee October 19 at 6:00pm
- Public Works Committee October 26 at 5:30pm
- Fire Department Committee November 7 at 5:45pm
- Fee Schedule Meeting October 11 at 6:00pm

18. Adjournment

Motion to adjourn at 8:37 PM by Scribner-Winger second by Drinkman.

Voice vote: Ayes-7 Nays-0 Motion carried.

Respectfully submitted
Dawn Nelson
Village Clerk/Treasurer