

VILLAGE OF CLAYTON BOARD MINUTES
October 07, 2019

The Village of Clayton Board of Trustees met in regular session on October 07, 2019 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:05 PM. Roll call: Cris Casarez, LuAnn Scharmer, Karrie Drinkman, and Shawn Schradle. Cassie Robinson was absent. A quorum of five (5) was confirmed. Also present were Public Works Director Sheldon Donath, along with residents Scott Donath and Joan Meyer. Additionally, Brian Chapman of Cedar Corporation and Bill Vanda were present as well. Ed Cerney, Clayton School District Administrator, arrived at 7:25.

All joined in the Pledge of Allegiance.

Motion by Schradle to approve the agenda, second by Scharmer. Voice vote: Ayes-5 Nays-0 Motion carried.

Motion by Schradle to appoint Scott Donath to fill the Jon Bartz vacancy on the board (term to expire in April, 2020), second by Scharmer. Voice vote: Ayes-5 Nays-0 Motion carried.

Clerk administered Oath of Office to Donath.

Motion by Schradle to approve the minutes from the September 03, 2019 regular board meeting, as well as the September 18, 2019 special board meeting, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Schradle to accept the Treasurer's September, 2019 check register and financial report, second by Scharmer. Voice vote: Ayes-6 Nays-0 Motion carried.

Public comment:

Ed Cerney spoke about the school and village partnership in the athletic field dugout upgrade, and asked for input regarding procurement of the community Christmas tree. No action.

Brian Chapman made a Cedar Corporation presentation regarding a WI DOT 2020-2021 Multimodal Supplement (MLS) funding application.

Motion by Casarez to approve Cedar Corporation to research potential village street projects and file the MLS grant application, for zero dollars as a client of Cedar, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Schradle to approve the pay application from Visu-Sewer for the completed sewer lining project in the amount of \$22,681.25, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

By affirmation, the board instructed DPW Director Donath to get an estimate for removal of the storm debris pile.

Motion by Schradle to authorize the clerk to procure up to \$40,000 in financing for the 2019 village capital projects, contingent upon a recommendation from Sean Lentz of Ehlers, Inc. as to lender, amount, and terms, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Scharmer to adopt Ordinance #2019-02 – Amending Water Section 502-13 of the Village of Clayton Municipal Code, second by Donath. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Schradle to approve a water tower inspection contract with Lane Tank Company, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Schradle to approve a one-yr. service contract for the back-up generator at the WWTP, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

Board was handed a survey of neighboring municipality employee benefits. No action taken.

Department Reports

Administration / Planning Commission:

Berghammer – Gave a brief update on the TID #3 planning process. Addressed rumors about the future of the Clayton Post Office.

Clerk – Has spent a considerable amount of time on FEMA paper work and meetings for storm relief. Has also been working with Baker-Tilly on interim accounting work. After much confusion, the old hardware shed behind the village office is being included in a pending property sale. Also had issues with a lost check to BP and frozen credit cards.

Public Works & Utilities

Discussion topics included ballfield lighting, 15th St. gravel, storm damage, the next LRIP application cycle, ditch mowing, and a proposal from Xcel for a short-term property lease.

Motion by Scharmer to proceed with fence repairs at the athletic field and WWTP while the insurance claim is pending, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

By affirmation, the board approved the request from Xcel Energy for a short-term property lease for equipment staging at the corner of US Hwy 63 and 15th St.

Water topics included the North Prentice St. water hookup ordinance, water tower inspection, tower cathodic protection device, and water main and hydrant flushing.

By affirmation, the board approved a service contract for the water tower cathodic protection device in the amount of \$820.00.

Sewer topics included service at 145 Caudy Dr., the sewer system at 797 County Rd. D, service of generator and filter building pumps, the concrete overflow slab, the NWWOA fall meeting, and a grinder pump replacement.

By affirmation, the board approved attendance for both DPW employees at the NWWOA fall meeting in Cumberland on Oct. 25th.

Motion by Schradle to approve the purchase of a grinder pump core in the amount of \$2,863.54, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Police Department:

Chief Murphy was away at School Resource Officer (SRO) training. Committee Chair Schradle reported that the chief has been following the committee's schedule guidelines. He would also like the board to consider a "Crime Star" software program in the amount of \$3,000.00 initially plus \$300.00 per year.

Fire Department & First Responders:

Most small equipment for the new truck has been ordered. MABAS cards will be operational in November. The brush truck needs new lights.

Parks & Rec.:

The committee has been working on procurement of some playground equipment. The park benches and garbage container need a new home. Another spaghetti feed will be held in February, along with meat raffles.

Future meetings: Special meeting Wednesday, October 23 at 600 PM (employee handbook)

Next regular meeting Monday, November 04 at 7:00 PM

Motion by Drinkman to accept Schradle's resignation from the board (leaving village residency) effective October 25, 2019, second by Scharmer. Voice vote: Ayes-5 Nays-0 Abstentions-1 Motion carried.

Motion to adjourn by Scharmer at 9:30 PM, second by Drinkman. Voice vote: Ayes-5 Nays-0 Motion carried.

David Fall, Village Clerk