

VILLAGE OF CLAYTON BOARD MINUTES
October 05, 2020

The Village of Clayton Board of Trustees met in regular session on October 05, 2020 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:00 PM. Roll call: Scott Donath, Cris Casarez, Karrie Drinkman, Jenny Bergmann, and Cassie Robinson. A quorum of six (6) was confirmed. LuAnn Scharmer was absent. Also present were Public Works Director Sheldon Donath, Police Chief Travis Murphy, and Fire Chief Don Kittelson, along with residents Mike and Shanna Roe. Also in attendance were Seth Hudson of Cedar Corporation and business owner Jeremy Adams.

All joined in the Pledge of Allegiance.

Motion by Casarez to approve the agenda, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Robinson to approve the minutes from the September 08, 2020 regular board meeting, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Robinson to accept the Treasurer's September, 2020 check registers and financial report, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

Public comment: NONE

Ordinance language for shared driveways and street construction requirements to be sent to the Plan Commission for action at its Oct. 20 meeting.

Clerk to contact Paul Mahler regarding action to take on municipal water hookup compliance.

Motion by Drinkman to divert \$960.00 of previously approved loan proceeds from sidewalk repairs to Little Diggers Excavating for dirt excavation between Caudy Drive and US Hwy. 63, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Possible ordinance language change for driveways also to be sent to the Plan Commission for consideration at its Oct. 20 meeting.

Department Reports

Administration / Planning Commission:

Berghammer – Discussed the parcel description discrepancy related to a village purchase from the WI DOT several years ago of property between Caudy Drive and US Hwy. 63.

Clerk – Has been very busy with election preparations, working with Ehlers on village financing and the water rate case study, and preparing for interim accounting work and budgets with the village accountants.

Public Works & Utilities:

Discussion topics included the 2021 LRIP project, Hwy. 63 & Clayton Ave. W. blacktop repair, the 2022 Hwy. 63 project, Prentice St. signs, street painting, the spray patching contract, 2021 budget numbers for micro sealing, siren reprogramming, and limited time parking signs for the bank. DPW Director has also met with Verizon regarding possible cell tower locations.

Water topics included North Prentice St. water hookups, the DNR sanitary survey, water main flushing & hydrant maintenance, and radio read water meters.

Sewer topic was the WWTP backup generator yearly service contract.

Police:

Chief Murphy shared a handout with monthly activities. There were 36 calls for service with no arrests and one citation issued. There was an issue with bleachers placed on Polk Ave. during the Homecoming football game. Chief Murphy is scheduled for active military duty from Jan. to April. He is arranging for temporary police coverage.

Fire & First Responders:

There was one fire call in September in the Town of Clayton. There were three first responder calls (1 in village, two in T of C). The Benefit Pull raised \$48,000.00 for the recipient. The FD was denied an AFG grant, is waiting on DNR & Dennis Leary Foundation grants. Still about \$3,700 short in fund raising for grain bin rescue equipment. FD will host an open house on Oct. 08 from 5-7 PM. Cedar Corporation has begun their facilities study, which would qualify for a CDBG grant.

Motion by Robinson to approve up to an additional \$500.00 above the budgeted amount to complete the facilities study, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

Parks & Rec:

No report in Scharmer's absence, but playground equipment installation will take place soon.

Next regular meeting: Monday, Nov. 02

Motion by Drinkman to go into closed session proceedings under WI Statutes 19.85(1)(e) for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons

require a closed session, second by Casarez. Roll call vote: Donath-Yes Casarez-Yes Berghammer-Yes Drinkman-Yes Bergmann-Yes Robinson-Yes Motion carried.

Motion by Casarez to return to open session, second by Robinson. Roll call vote: Donath-Yes Casarez-Yes Berghammer-Yes Drinkman-Yes Bergmann-Yes Robinson-Yes Motion carried.

Motion by Casarez to approve a land sale to NLR Rentals contingent upon entering into a developer's agreement within six months, second by Donath. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Casarez to approve a land sale to Backwoods Finishing, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Robinson to approve Cedar Corporation to create a CSM (Certified Survey Map) for the Backwoods Finishing land sale, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Drinkman to approve Cedar Corporation to draft two developer's agreements (Backwoods Finishing & NLR Rentals), second by Donath. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion to adjourn by Casarez at 9:05 PM, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

David Fall, Village Clerk