

October 5, 2015

**VILLAGE OF CLAYTON
MINUTES AND BOARD PROCEEDINGS OF THE REGULAR BOARD TRUSTEE MEETING
OCTOBER 5, 2015, 7:00 P.M.
VILLAGE MUNICIPAL BUILDING, 133 CLAYTON AVENUE EAST**

1. CALL TO ORDER

Village President Jenny Bergmann called a regular meeting of the Village of Clayton Board of Trustees to order at 7:03 p.m. Roll call: Jenny Bergmann, Scott Donath, Shawn Schradle, Dennis Heiken, Doug Anderson and Jon Bartz. Travis Krueger was absent. Also present were Public Works Director Sheldon Donath, Police Chief Grant Pickard, Clerk/Treasurer Bob Kazmierski, and Bill Vanda. All joined to salute the flag.

2. APPROVAL OF AGENDA

John Bartz moved to approve the agenda, second by Doug Anderson, voice vote:

Ayes-6 Nays-0 motion passed.

3. APPROVAL OF MINUTES

Dennis Heiken moved to approve the minutes from the September 8, 2015 Board Meeting, second by Anderson, voice vote:

Ayes-6 Nays-0 motion passed.

4. PUBLIC COMMENTS

No Public Participation

5. APPROVAL OF TREASURER'S REPORT AND CHECK REGISTER TO DATE

Clerk/Treasurer Bob Kazmierski presented October, 2015 Budget Comparison and Check Register dated from June 23, 2015 to October 1, 2015. Anderson moved to approve Treasurer's Report and Check Register, second by Shawn Schradle, voice vote:

Ayes-6 Nays-0 motion passed.

6. APPROVAL OF WASTE WATER TREATMENT PLANT (WWTP) INVOICES

WWTP had two claims. \$10,336.35 to Foth, LLC for final design services and sub-contractor (Cedar Corp) fees and \$19,215.00 to USDA-Rural Development as interest payment on construction loan. Scott Donath moved to approve claims, second by Heiken, roll call vote:

Bartz-yes, Heiken-yes, Schradle-yes, Anderson-yes, Donath-yes, and Bergmann-yes; Motion passed

7. APPROVAL OF 7 BROTHERS ANNUAL OPERATOR LICENSE

Jon Bartz moved to approve operator's licenses of 7 Brothers for: Laurie Paulson and Mark Fall, second by Donath, voice vote:

Ayes-5 Nays-0 Abstain-1 motion passed.

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8. APPROVAL OF APPLICATION FOR TEMPORARY 'CLASS B' RETAILERS LICENSE FROM 7 BROTHERS

7 Brothers Bar and Grill, LLC applied for Class B retailer's license for Oktoberfest event to be held on October 24, 2015 within sidewalk outside 107 N. Prentice Street and Clayton Avenue East. Clayton Ave may be used but serving area needs to be confined. Planning for event is on-going. Motion by Heiken, second by Bartz to approve temporary 'Class B' Retailers License for 7 Brothers, voice vote:

Ayes-5 Nays-0 Abstain-1 motion passed.

9. CONSIDER REQUEST FOR BANNER FROM 7 BROTHERS FOR OCTOBER 24TH EVENT

7 Brothers Bar and Grill, LLC requests two banners to be hung over Prentice Street and Clayton Avenue East. Village Board discussed minimum height requirements (at least 14 feet) and feasibility. Structures to hang banner are not parallel or may not exist. Village board recommends banner(s) to be attached to 7 Brothers building. No action taken.

10. DISCUSSION OF PROFESSIONAL SERVICES

Existing professional service contracts and other proposals were examined. Village President Bergmann requested the Village Clerk to conduct an analysis of consultants. No action taken.

11. DISCUSSION OF EMPLOYEE HANDBOOK

Clerk/Treasurer Kazmierski provided information on Paid Time Off (PTO) in lieu of Sick Leave and Bereavement Leave to be considered for future employee contracts. No action taken.

12. DEPARTMENTAL REPORTS

i) Administration/Plan Commission/Zoning:

Village President Bergmann reported Board of Appeals Variance Hearing to be held on October 20, 2015. Clerk/Treasurer Kazmierski provided information on election options and will be working on 2016 budget. Will schedule budget workshop(s) at the November 2nd regular board meeting. CAN-DO meeting to be held October 27th at 7pm at Village Hall.

ii) Public Works & Utilities:

80th Ave Driveway discussed. No work has been done to date. Contract for service work on Ball Field lights has been signed. LRIP Grant application is due October 29, 2015. Village Board directed Public Works Director Donath to apply for LRIP grant and begin bidding for the resurfacing of ½ of Woodland Trails Road in 2016. Donath identified road signage and crosswalk signage needs of the Village: Stop signs at the intersection of Polk Ave and Clayton Ave West, Frontage Road and Polk Ave West, North Prentice Street and Wisconsin Ave, and Camelia Drive and Clayton Ave West. Crosswalk signs on Prentice Street South in front of the school and on Clayton Ave West at Church Street South. Motion by Anderson, second by Heiken, to approve the purchase of signage, roll call vote:

Bartz-yes, Heiken-yes, Schradle-yes, Anderson-yes, Donath-yes, and Bergmann-yes; Motion passed

Well 3 new motor and repaired pump are online and second half of bill can be paid. WWTP engineers are finalizing design plans. Bids for construction to be considered at special

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meeting during the week of November 16th, 2015. Service lateral at 107 Woodland Trails Road is broken and road will need to be repaired.

iii) Police Department:

Reported in August there were 725 miles put on the squad, 0 arrests, 14 citations, 8 warnings, 0 training hours, 12 new cases investigated, 1 assist to outside agencies, 3 assists received from outside agencies, 16 court hours of court related matters, 1 animal complaint, and 6 hours of foot patrol. The PD part-time interviews have been scheduled.

iv) Fire & First Responders:

Reported in September there was 0 fires, 3 medical calls, and 0 car accidents. Upcoming Fire Prevention Week with outreach to take place at the school.

v) Ambulance:

Providing paramedic services discussed. Analysis of other communities completed. May be costly to start-up but there is opportunity for billable hours.

13. ADJOURNMENT

Schradle moved to adjourn at 9:18 PM, second by Anderson, voice vote:

Ayes-6 Nays-0 Motion passed