

**VILLAGE OF CLAYTON BOARD MINUTES
OCTOBER 03, 2016**

The Village of Clayton Board of Trustees met in regular session on October 03, 2016 at the Village Municipal Building. Village President Jenny Bergmann called the meeting to order at 7:05 PM. Roll call: Jenny Bergmann, Scott Donath, Dennis Heiken, Jon Bartz, Shawn Schradle, and Doug Anderson. Travis Krueger was absent. A quorum of six (6) was confirmed. Also present were Public Works Director Sheldon Donath, Police Chief Grant Pickard, Don Kittleson, and residents Leif & Gracia Ringstad. All joined in the Pledge of Allegiance.

Motion by Bartz to approve the agenda, second by Schradle. Voice vote: Ayes-6 Nays-0
Motion carried.

Motion by Heiken to approve the minutes from the September 06, 2016 regular board meeting and the September 27, 2016 special board meeting, second by Donath. Voice vote: Ayes-6 Nays-0
Motion carried.

Public comment: none.

Motion by Schradle to accept the Treasurer's June through August, 2016 bank reconciliations and the September, 2016 check register, second by Heiken. Voice vote: Ayes-6 Nays-0
Motion carried.

Motion by Schradle to approve **Staab Construction Pay Request #6** in the amount of \$398,271.35, second by Anderson. Voice vote: Ayes-6 Nays-0
Motion carried.

Motion by Anderson to approve Foth pay request in the amount of \$18,545.61, second by Donath. Voice vote: Ayes-6 Nays-0
Motion carried.

Motion by Anderson to introduce proposed Resolution 2016-04 to vacate a portion of Park Avenue, second by Schradle. Voice vote: Ayes-6 Nays-0
Motion carried. Public hearing on the resolution set for December 05, 2016 at 7:00 PM.

Motion by Schradle to contract Cedar Corporation to complete the "Final Compliance Alternative Plan" report for WWTP permit, due April 01, 2017, second by Bartz. Voice vote: Ayes-6 Nays-0
Motion carried.

Leif Ringstad took the floor to propose possible village acquisition of properties which he recently purchased. Discussion followed – no action taken.

Department Reports

Administration / Planning Commission:

Clerk – Referendum notice has been published, clerk has been doing on-line election training and preparing for absentee and early voting. Rural Development is beginning the process to go from loan to grant funding. Funding at Citizens State Bank has been approved for the Woodland Trails resurfacing project. Board payroll will be October 13th, due to the special meeting which took place after the last pay period in September.

Bergmann – Gave a brief report on the September 20 Planning Commission meeting.

Public Works & Utilities:

Woodland Trails work is scheduled for early this month. Discussion about determining a replacement truck payment amount for the 2017 budget. Village of Clear Lake has a used street sweeper for sale for \$2,800, Sheldon will go look at it. Bids for the Highway 63 box culvert total \$24,400 (half to be reimbursed by the DOT).

Motion by Anderson to approve the annual water tower inspection by Corrpro for \$900.00, second by Bartz. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Anderson to confirm WWTP Work Order Change Directives 7 and 8, second by Schradle. Voice vote: Ayes-6 Nays-0 Motion carried.

Discussion on WWTP quaternary pond liner and potential extra costs of welding liner seams vs. gluing due to the onset of colder weather.

Motion by Schradle to stay committed to gluing the quaternary pond liner, second by Anderson. Voice vote: Ayes-6 Nays-0 Motion carried.

Discussion of additional \$2,049 leak test on quaternary pond. Consensus was that if no leaks were detected, then the cost was an insurance policy. However, if leaks were detected, then the cost should be waived because the village was guaranteed a leak-proof pond.

Police Department:

The department logged 44 calls for service, made 4 arrests, and issued 7 citations and 17 warnings. There were 14 new cases, 4 assists to other departments, 3 outside assists to the Clayton PD, 9 court hours, 2 animal complaints, and 3 hours of foot patrol. 1,087 miles were put on the squad car.

Fire Department:

There were no fire calls and 7 medical calls in September. Search and rescue training was conducted.

The village fence viewers will meet on Thursday, October 13, 2016 at 5:30 PM at the village hall. The next regular board meeting is set for Monday, November 07, 2016 at 7:00 PM in the village hall.

Motion to adjourn by Anderson at 9:00 PM, second by Donath. Voice vote: Ayes-6 Nays-0
Motion carried.

David Fall, Village Clerk