

VILLAGE OF CLAYTON BOARD MINUTES
October 01, 2018

The Village of Clayton Board of Trustees met in regular session on October 01, 2018 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:05 PM. Roll call: Jon Bartz, Cris Casarez, LuAnn Scharmer, Travis Krueger, Alan Gabe, and Shawn Schradle. A quorum of seven (7) was confirmed. Also present were Public Works Director Sheldon Donath, Police Chief Ray Parr, and Fire Chief Don Kittelson, along with residents Joan Meyer, Ray Ruff, Tom Sprester, and Bill Vanda. Also present was assembly candidate Kim Butler. All joined in the Pledge of Allegiance.

Motion by Bartz to approve the agenda, second by Scharmer. Voice vote: Ayes-7 Nays-0
Motion carried.

Motion by Gabe to approve the minutes from the September 04, 2018 regular board meeting, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Schradle to accept the Treasurer's August, 2018 bank reconciliation and the September, 2018 check register, second by Scharmer. Voice vote: Ayes-7 Nays-0 Motion carried.

Public comment:

Assembly candidate Kim Butler came before the board to introduce herself, make a brief statement of her priorities on issues, and ask for support in the November election.

Lions Club member Ray Ruff came before the board to clarify what action(s) the board needed the Lions to take on the industrial park demo pit.

By affirmation, the board decided to require or take no action on the Lions Club demo pit until any land use or property sale made it necessary.

Motion by Gabe to approve Tom Sprester's site plan on Caudy Dr., increase the sale price to \$6,000 with the village providing the electrical service work, and extend the completion date to June 01, 2019, second by Schradle. Voice vote: Ayes-7 Nays-0 Motion carried.

By affirmation, the board commissioned Gabe to investigate and negotiate an office copier/FAX/printer/scanner lease or purchase agreement.

Action to approve any additional capital expenditure funds for the Parks & Rec Committee was postponed until the village's yearly financial position is clearer.

Motion by Gabe to approve a contract proposal from Bowmar Appraisal, second by Schradle.
Voice vote: Ayes-7 Nays-0 Motion carried.

Berghammer led a discussion regarding the village ISO report. No action taken.

Motion by Gabe to terminate the policy of allowing seasonal water billing suspensions and to have the clerk mail letters and a copy of the Public Service Commission tariffs to affected consumers, second by Bartz. Voice vote: Ayes-7 Nays-0 Motion carried.

Department Reports

Administration / Planning Commission:

Clerk – West Wisconsin Inspection Agency began zoning and building services for the village on Sept. 17th, a new computer is on order as old one is failing, will attend election training on October 13th in Amery, and has confirmed that a full audit will not be required by Rural Development this year.

Berghammer – Discussed the annual Christmas tree lighting in December, requested more information on breakdown of employee's hours, and mentioned a Housing Committee meeting planned for Oct. 17th.

Public Works & Utilities

LRIP project on Polk Ave. is complete and reimbursement paperwork submitted. Other topics included finish work on athletic field walkways, ballfield lighting repairs scheduled for Oct. 23rd, culvert at 10th St. & Polk Ave., meeting room windows, the drainage ditch across from the school, and a knocked down light pole on North Prentice St..

Water topics included North Prentice St. water hookups, completion of the hydrant replacement at Prentice St. & Eisenhower Ave., Cathodic Protection Corrosion Control System, and water main flushing.

Clerk and DPW Director to draft a letter to North Prentice St. property owners notifying them of the availability of village water, the availability of housing loan funds, and a possible 50% cost sharing program.

Motion by Krueger to approve the Cathodic Protection Corrosion Control System contract for \$800.00, second by Gabe. Voice vote: Ayes-7 Nays-0 Motion carried.

Sewer topics included the WPDES permit reissuance, repairs needed at the WWTP facilities, and the completed replacement of the failed lift station pump at Lake Magnor Beach.

Police Department:

Chief Parr shared printouts of his hourly breakdown for September and his tentative schedule for October. He will be attending training sessions in January and February. Recently had an ignition repair issue with the squad car and replaced rotors as well. He will be keeping regular office hours from 11 AM to 2 PM on Wednesdays.

Fire Department & First Responders:

There were six first responder calls in September, with one Fire Dept. assist to the first responders. Five firefighters responded to a house fire. Delivery on the new pumper chassis is out about two weeks. The benefit pull raised over \$38,000.

Parks & Rec.:

Robert Carlson has joined the committee. He is interested in making a 12 to 15 acre land donation as a non-motorized area as well as a financial donation to the Parks & Rec. fund.

Future meetings: Budget work night Wednesday, Oct. 24 at 6:00 PM

Next regular meeting Monday, Nov. 05 at 7:00 PM

Motion to adjourn by Krueger at 9:10 PM, second by Scharmer. Voice vote: Ayes-7 Nays-0
Motion carried.

David Fall, Village Clerk