**REGULAR MEETING OF THE VILLAGE BOARD**

**VILLAGE OF CLAYTON**

**Meeting Minutes**

Notice is hereby given that the Village of Clayton Board will meet for regular session on **Wednesday, January 3, 2024, at** **6:00 PM,** at the Village Municipal Building located at 133 Clayton Ave. East. The Board will discuss and/or take action on the following items.

**1. Call to order –** Meeting was called to order at 6:02 pm

a. Roll call - Joe Berghammer, Bob Gilbertson, Rochele Scribner-Winger, Lillianna Wilson, Charlie Boese, Cris Casarez & LuAnn Scharmer all present

**Others present**: Lisa Lien-Clerk|Treasurer, Sheldon Donath-PW Director, Paul Houx-Police Chief, Bill Vanda-FD Chief, Steve Vanda-FD

b. Pledge of allegiance

**2. Approval of agenda –** Motion to approve agenda by Cris Casarez, 2nd by Rochele Scribner-Winger 7-Ayes 0-Nays

**3. Approval of minutes from December 4th, 2023 Regular Meeting, December 20th, 2023 Special Meeting.** Motion to approve minutes by Lillianna Wilson, 2nd by Cris Casarez 7-Ayes 0-Nays

**4. Acceptance of December 2023 check register** Motion to approve by Cris Casarez, 2nd by Charlie Boese 7-Ayes 0-Nays

**5. Approval of bills for payment** Motion to approve by Cris Casarez, 2nd by Charlie Boese 7-Ayes 0-Nays

**6. Public comment** (3 minutes a person) No public participation

**7. Reports of Staff, Officers, Boards, Departments and Standing Committees:**

a. Clerk –putting together Emerg. Cont. plan for voting location, Updates to handbook

b. Police- gave update of hours, stops – notes attached

c. Public Works & Utilities - working on ballfield lighting with the school, get new bid for LRIP project, Pavement ratings have been submitted, Lake Camelia aerators will be installed when enough ice to freeze the post in place

d. Fire & First Responders – Bill gave monthly update, notes attached

e. Parks & Recreation – working towards tree lighting and ceremony

*OLD BUSINESS (#8 through #9)*

**8. Consider and possible action on pay for Election workers.**

**-** Chief Inspectors pay to $12/hr – Motion to approve by $12.00/hr pay for Chief Inspector by Rochele Scribner-Winter, 2nd by Cris Casarez 7-Ayes 0-Nays

**9. Consider/possible actions resulting from updates**:

- Refund partial month to village resident- Motion to approve credit to resident by Charlie Boese, 2nd by Cris Casarez 7-Ayes 0-Nays

**10. Consider/possible action regarding Employee Handbook:**

Motion to approve taking out wording of accrued for PTO by Charlie Boese, 2nd by Rochele Scribner-Winger 7-Ayes 0-Nays

Motion to change work week starting Sunday of the week, not Monday by Charlie Boese, 2nd by Lillianna Wilson 7-Ayes 0-Nays

*New Business (meeting item #11 through #13)*

**11. Any other pertinent business that may come before the board**

**12. Future meeting dates / agenda items: Next regular meeting**:

Fire Department – Feb. 5, 2024 at 5:45pm

Parks & Recreation – January 10th, 2024 at 5:30pm

Police – February 1st, 2024 at 5:30pm

Public Works – January 17th, 2024 at 5:30pm

Regular Board Meeting – February 5th, 2024 at 6:00 pm

**13. Adjournment-** Motion to adjourn by Charlies Boese, 2nd by Cris Casarez

7-Ayes 0-Nays

Prepared by Lisa Lien, Clerk | Trustee Posted 2/6/2024 12:00 pm

The meeting room is disabled and handicapped accessible. Persons needing additional accessibility accommodations to participate in this meeting or hearing should contact the Village of Clayton Clerk’s Office at 715-948-2460 with as much advanced notice as possible.

Posted: