

September 22, 2015

**VILLAGE OF CLAYTON  
MINUTES AND PROCEEDINGS OF THE CLAYTON PLAN COMMISSION MEETING  
SEPTEMBER 22, 2015, 5:30 P.M.  
VILLAGE MUNICIPAL BUILDING, 133 CLAYTON AVENUE EAST**

1. CALL TO ORDER

Chairperson Jenny Bergmann called a meeting of the Village of Clayton Plan Commission to order at 5:30 p.m.

MEMBERS IN ATTENDANCE: Jenny Bergmann – Village President, Doug Anderson– Village Trustee, Dennis Heiken – Village Trustee, Jim Kuntz – Village Resident, Sheldon Donath – Public Works Director

ABSENT: June Hines – Village Resident

OTHERS PRESENT: Bob Kazmierski- Village Clerk-Treasurer, Jim Alt – Village Zoning Administrator, and James Price – Village Building Inspector, Grant Pickard-Village Police Chief

2. INTRODUCTION OF NEW CLERK/TREASURER

Chairperson Jenny Bergmann introduced new Clerk/Treasurer Bob Kazmierski to Plan Commission.

3. PUBLIC PARTICIPATION

No Public comments

4. APPROVAL OF AGENDA

Jim Kuntz moved to approve the agenda, second by Doug Anderson, voice vote:

Ayes-5      Nays-0 Motion passed.

5. APPROVAL OF MINUTES

Kuntz moved to approve the minutes from April 21, 2015 Plan Commission Meeting, second by Dennis Heiken, voice vote:

Ayes-5      Nays-0 Motion passed.

6. UPDATE ON ZONING

The Plan Commission discussed progress of several zoning issues and concerns. Discussion of legal counsel's role and performance.

7. BOARD OF APPEALS MEETING

Zoning Administrator, Jim Alt, reported preliminary date for Board of Appeals Variance Hearing to be October 20, 2015.

8. UPDATE ON BUILDINGS

The Plan Commission discussed non-compliant structures, outstanding building permits and citations.

9. SWAGGER RAZE ORDER

Village Building Inspector, James Price, updated the Plan Commission on timeline and process of raze order for 311 S. Prentice Street. No action taken.

10. ADJOURNMENT

Kuntz moved to adjourn at 6:37 PM, second by Anderson, voice vote:

Ayes-5      Nays-0 Motion passed