

September 8, 2015

**VILLAGE OF CLAYTON
MINUTES AND BOARD PROCEEDINGS OF THE REGULAR BOARD TRUSTEE MEETING
SEPTEMBER 8, 2015, 7:00 P.M.
VILLAGE MUNICIPAL BUILDING, 133 CLAYTON AVENUE EAST**

1. CALL TO ORDER

Village President Jenny Bergmann called a regular meeting of the Village of Clayton Board of Trustees to order at 7:00 p.m. Roll call: Jenny Bergmann, Scott Donath, Shawn Schradle, Dennis Heiken and Doug Anderson. Jon Bartz was absent. Also present were Public Works Director Sheldon Donath, Police Chief Grant Pickard, Bob Kazmierski, Bill Vanda, Barb Young, Cathy Shimon, Joe Berghammer, LaMoine & Mary Ellen MacLaughlin. Travis Krueger attending the meeting at 7:45 PM. All joined to salute the flag.

2. CONSIDERATION TO APPROVE HIRE OF NEW VILLAGE CLERK/TREASURER

Doug Anderson moved to approve hiring of new Village Clerk/Treasurer Robert Kazmierski, second by Shawn Schradle, voice vote:

Ayes-5 Nays-0 motion passed.

Oath of Office was administered to Clerk/Treasurer Bob Kazmierski.

3. APPROVAL OF AGENDA

Anderson moved to approve the agenda, second by Scott Donath, voice vote:

Ayes-5 Nays-0 motion passed.

4. APPROVAL OF MINUTES

Dennis Heiken moved to approve the minutes from August 3, 2015 Board Meeting, second by Schradle, voice vote:

Ayes-5 Nays-0 motion passed.

5. DISCUSSION OF PROPOSED HOMECOMING BONFIRE

No action taken

6. PUBLIC COMMENTS

No Public Participation

7. CAN-DO PRESENTATION, INTRODUCTIONS, AND DISCUSSION ON FUTURE OF CLAYTON

CAN-DO committee member raised questions about economic development efforts. What is the future vision of the community? How can CAN-DO partner with the Village? What are Clayton's assets and how can we better promote? President Bergmann shared internal Village efforts such as Comprehensive Land Use Planning, Official Zoning Map, Ordinance rewrites, and financial audits as items working toward common goal. Facilitated planning meeting set for September 29, 2015 at Village Hall. CAN-DO members, village officials and area residents are invited to attend. Polk County EDC Director Steve Healy will be invited as well.

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8. APPROVAL OF TREASURER'S REPORT AND CHECK REGISTER TO DATE

Anderson moved to table approval of Treasurer's Report and Check Register to October 5, 2015 Regular Board Meeting, second by Donath, voice vote:

Ayes-5 Nays-0 motion passed.

9. DISCUSSION OF INTERIM CLERK/TREASURER COMPENSATION

The Village had no clerk/treasurer for approximately eight weeks. During this time, an interim clerk/treasurer provided 60 hours of services and incurred some expenses. Cost of the claim is \$962.00. Heiken moved to approve the claim, second by Schradle, voice (roll call) vote:

Ayes-6 Nays-0 motion passed.

10. APPROVAL OF WWTP INVOICES

WWTP had two claims for \$61,407.90 and \$2,989.80. Anderson moved to approve claims, second by Travis Krueger, voice (roll call) vote:

Ayes-6 Nays-0 motion passed.

11. APPROVAL OF OPERATOR LICENSE FOR BP AMOCO

Anderson moved to approve operator's licenses for BP Amoco for: Josie Hoffman, Ryan Schradle is approved contingent on completion of course certificate, second by Krueger, voice vote:

Ayes-5 Nays-0 Abstain-1 motion passed.

12. DISCUSSION OF VACATION OF UNPAVED ALLEY (BLOCK 1 OF FIRST ADDITION

No action taken

13. DEPARTMENTAL REPORTS

- i) Administration/Plan Commission/Zoning:
Court proceeding moving forward on Mobile Home Park. Polk County EDC annual fee of \$1 per capita (\$571) discussed. Motion by Donath to approve claim, second by Anderson, voice (roll call) vote: Ayes-6 Nays-0 motion passed.
- ii) Public Works & Utilities:
Ballpark lights are down, repairs needed. New Phase loss monitor installed at Well #3. However, Well #3 is currently offline due to making noise. Vendor will be asked to come and evaluate. Need to consider stop sign and/or three way stop at the intersection of Polk Ave and Clayton Ave. Village Board has concerns with other crossings as well. Chief Pickard will monitor intersection, do research and provide recommendation at this and other intersections.
- iii) Police Department:
Reported in August there were 740 miles put on the squad, 0 arrests, 5 citations, 16 warnings, 6 training hours, 11 new cases investigated, 4 assists to outside agencies, 4 assists received from outside agencies, 3 court hours of court related matters, 2 animal complaints, and 2 hours of foot patrol. The PD hiring process will be closing September 25, 2015.
- iv) Fire & First Responders:

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Reported in August there was 0 fires, 3 medical calls, and 0 car accidents. Clayton Benefit Pull raised roughly \$12,000 for the cause had an excellent day and THANK YOU to all who helped, supported and attended. Clayton, as a community, received excellent exposure and benefit shirts are still available for sale at the Fire Hall.

v) Ambulance:

No report

14. CLOSED SESSION

Anderson moved into Closed Session proceedings at 8:20 PM under WI §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility and to consider issues related to employee insurance benefits and staffing levels, Second by Schradle, roll call vote:

Krueger-yes, Heiken-yes, Schradle-yes, Anderson-yes, Donath-yes, and Bergmann-yes; Motion passed

Motion made by Schradle and seconded by Donath to come out of Closed Session proceedings at 8:42 PM.

Krueger-yes, Heiken-yes, Schradle-yes, Anderson-yes, Donath-yes, and Bergmann-yes; Motion passed

No Action Taken

15. ADJOURNMENT

Schradle moved to adjourn at 8:47 PM, second by Anderson, voice vote:

Ayes-6 Nays-0 Motion passed