

**VILLAGE OF CLAYTON BOARD MINUTES
SEPTEMBER 05, 2017**

The Village of Clayton Board of Trustees met in regular session on September 05, 2017 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:00 PM. Roll call: Jon Bartz, Cris Casarez, Scott Donath, Shawn Schradle, and Doug Anderson. Travis Krueger was absent. A quorum of six (6) was confirmed. Also present were Public Works Director Sheldon Donath, Police Chief Grant Pickard, Fire Chief Don Kittelson, Alan Gabe, Jr. and Seth Hudson of Cedar Corporation. All joined in the Pledge of Allegiance.

Motion by Bartz to approve the agenda, second by Anderson. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Schradle to approve the minutes from the August 07, 2017 regular meeting, second by Donath. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Anderson to accept the Treasurer's July, 2017 bank reconciliation and the August, 2017 check register, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Public comment: none

Seth Hudson took the floor to make a presentation titled "Tax Increment Finance – 101", covering the basics of how TIF works and specifically addressing the village's TID #2 and the potential for a TID #3. He also gave a brief presentation on park financing/funding and a proposal to update the village park plan, which has not been updated since 1985.

Motion by Donath to authorize Cedar Corporation to assist with updating the Village of Clayton Outdoor Recreation Plan at a cost of \$1,000.00 in 2017, along with preparing and submitting a WI DNR Stewardship grant application in 2018, second by Schradle. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Schradle to have Cedar Corporation develop a scope and cost estimate for a TID #3 development, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Anderson to approve WWTP Foth Infrastructure and Environment invoice in the amount of \$10,210.52, second by Schradle. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Anderson to approve three Operator's Permits for 7 Brothers Bar & Grill, second by Bartz. Voice vote: Ayes-5 Nays-0 Abstentions-1 Motion carried.

Motion by Schradle to have the village clerk send a letter to property owners at 101 and 111 Main St. So. giving them 30 days to replace the failing culvert under their shared driveway, after which time the village will replace the culvert and split the cost (Est. \$1,500.00) between the two landowners over a five-yr. special assessment, with an invitation to attend the October board meeting if they dispute their responsibility for the culvert, second by Donath. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Schradle to offer village property parcel #112-00135-0100 (less the frontage road area) for sale to Jeremy Adams at a price of \$15,000, contingent upon the negotiation of an approved Developer's Agreement, which would include an approved privacy fence along the north property line, second by Anderson. Voice vote: Ayes-6 Nays-0 Motion carried.

Department Reports

Administration / Planning Commission:

Clerk – Gave a brief summary of a recent meeting with Janet Zimmer with the village Revolving Loan Fund housing program. Also confirmed the availability of funds for WWTP fence addition. Berghammer – Asked for input from the board regarding the contacts for Cedar Corporation in the parks planning process. Schradle and Bartz will serve and reach out to the Can-Do organization to get involved again.

Public Works & Utilities:

Street topics included sale of 1978 GMC truck, LRIP grant application, culvert replacement and gravelling on 15th Street, and ballfield lighting tower in need of repair.

Water topics included the Hwy. 63 box culvert project (work beginning tomorrow/Sept. 06), commercial cross-connection inspections (now complete), and water main mapping (Cedar). Need to locate or draft a letter requiring residents along Prentice St. No. to hook up to village water in the PSC required time frame. Sewer topics included line mapping (Cedar), WWTP permitting (Cedar), the fencing addition around the old lagoons (starting later this week), and an offer to trade in two old sewer pumps for credit toward a new grinder pump.

Motion by Anderson to purchase a new grinder pump for \$2,990 less a \$1,000 credit for two old sewer pumps, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Police Department:

The department logged 60 calls for service, made 1 arrest, and issued 34 citations and 17 warnings. Chief attended DEC training. There were 28 new cases, 3 assists to other departments, 3 outside assists to the Clayton PD, 1 court hour, 5 animal complaints, and 2 hours of foot patrol. 855 miles were put on the squad car. Body cameras have been purchased. A Friday, Sept 01 traffic stop resulted in a 3 mile/2 minute chase which ended when the driver crashed.

Motion by Schradle to pay out up to 80 hours of unused vacation time for the DPW Director near the end of November, second by Anderson. Voice vote: Ayes-6 Nays-0 Motion carried.

Fire Department & First Responders:

There were no fire calls and five first responder calls in August. The Benefit Pull appeared to be a success. Chief expressed the need to keep the expired fire truck lease payment amount in the budget as an equipment replacement fund. Covered townships have agreed to the increase in mill rate for fire protection. He is working with other local municipalities to inquire about penalties for habitual inspection failures.

Future meetings: Next regular meeting Monday, October 02 at 7:00 PM.

Motion to adjourn by Schradle at 9:35 PM, second by Anderson. Voice vote: Ayes-6 Nays-0 Motion carried.

David Fall, Village Clerk