

VILLAGE OF CLAYTON BOARD MINUTES
September 04, 2018

The Village of Clayton Board of Trustees met in regular session on September 04, 2018 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:00 PM. Roll call: Jon Bartz, Cris Casarez, LuAnn Scharmer, Travis Krueger, Alan Gabe, and Shawn Schradle. A quorum of seven (7) was confirmed. Also present were Public Works Director Sheldon Donath, Fire Chief Don Kittelson and Police Chief Ray Parr, along with residents Scott Grosskreutz, Joan Meyer, Bill Vanda, Al Briese, and Christopher Fultz. All joined in the Pledge of Allegiance.

Motion by Bartz to approve the agenda, second by Scharmer. Voice vote: Ayes-7 Nays-0
Motion carried.

Motion by Schradle to approve the minutes from the August 06, 2018 regular board meeting and the August 23, 2018 special meeting, second by Gabe. Voice vote: Ayes-7 Nays-0
Motion carried.

Motion by Schradle to accept the Treasurer's July, 2018 bank reconciliation and the August, 2018 check register, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Public comment:

Scott Grosskreutz came before the board to make a proposal for the Police Department to house the Chief's personal vehicle and the village squad car in Grosskreutz's garage for the winter months.

Motion by Scharmer to approve a refund of zoning variance application fees for 235 Prentice St. So. since a Board of Appeals ruling had made the variance request unnecessary, second by Bartz. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Bartz to approve two operator's licenses for 7 Brothers Bar & Grill, second by Krueger. Voice vote: Ayes-6 Nays-0 Abstentions-1 Motion carried.

Motion by Schradle to approve a squad car storage agreement with Scott Grosskreutz for the winter months, contingent upon verification that the village insurance policy coverage would not be affected, second by Scharmer. Voice vote: Ayes-6 Nays-1 Motion carried.

Motion by Krueger to approve up to \$600.00 for the village to place a page in the 2019 Polk County Visitor Guide, published by 5-Star Marketing, second by Scharmer. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Gabe to approve the quotation for and purchase of a new office computer from Connecting Point, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Gabe to approve a revised lot location for a property sale on Caudy Dr. and to approve the purchase agreement draft, contingent upon an approved site plan and adding an excess black dirt clause, second by Krueger. Voice vote: Ayes-7 Nays-0 Motion carried.

Department Reports

Administration / Planning Commission:

Clerk – The August 14th election saw 40 voters in the village. Margaret Grant has completed training and has been sworn in as the new Chief Election Inspector.

Berghammer – Rental property inspection authority has been impacted by recent state legislation. Ballfield lighting repair will be coordinated with a private building project this fall.

Public Works & Utilities

LRIP project on Polk Ave. is complete except for shouldering. Reimbursement will be applied for when invoice is paid. Athletic field ticket gate walkways are paved. Other topics included ballfield lighting repairs, a new culvert at 10th St. & Polk Ave., meeting room windows, the drainage ditch across from the school, street sweeper broom, and the ballfield sand pit.

Water topics included North Prentice St. water hookups and the hydrant replacement at Prentice St. & Eisenhower Ave.

Sewer topics included the WPDES permit reissuance, repairs needed at the WWTP facilities, and a failed lift station pump at Lake Magnor Beach.

Motion by Krueger to approve the purchase of a new lift pump for \$5,860.00, second by Gabe. Voice vote: Ayes-7 Nays-0 Motion carried.

Police Department:

Chief Parr shared a time card report handout with a breakdown of his hours and also gave a citation report.

Fire Department & First Responders:

There were seven first responder calls in August (two at football games), with one Fire Dept. assist to the first responders. Also one storm damage assist. The benefit pull had a huge turnout. The Fire Dept. would like to have an extra concrete barrier at the pull track. Bunkers are available for \$1,700 with a free hauling offer. The department would like to split the cost with half from the benefit account and half from the Fire Dept. budget. Chief also endorsed the development of a 5 or 7 yr. plan for village facilities.

Parks & Rec.:

The last committee meeting included discussions regarding Facebook, Instagram, a website, Lake Camelia needs, establishing a lake association, and the acquisition of mailing labels.

Motion by Gabe to move into closed session proceedings under Wi Statutes 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility and to consider issues related to employee insurance benefits and staffing levels, Fire Chief Kittelson, Assistant Chief Donath, and Bill Vanda requested to be included, second by Scharmer. Roll call vote: Bartz-Yes Casarez-Yes Scharmer-Yes Krueger-Yes Gabe-Yes Schradle-Yes Berghammer-Yes Motion carried.

After closed session discussion regarding one personnel issue, Kittelson, Donath, and Vanda were dismissed. Closed session continued.

Motion by Krueger to return to open session, second by Schradle. Roll call vote: Bartz-Yes Casarez-Yes Scharmer-Yes Krueger-Yes Gabe-Yes Schradle-Yes Berghammer-Yes. Motion carried.

Future meetings: Tuesday, October 01 at 7:00 PM

Motion to adjourn by Krueger at 8:55 PM, second by Schradle. Voice vote: Ayes-7 Nays-0 Motion carried.

David Fall, Village Clerk