

VILLAGE OF CLAYTON BOARD MINUTES
AUGUST 07, 2017

The Village of Clayton Board of Trustees met in regular session on August 07, 2017 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:02 PM. Roll call: Scott Donath, Cris Casarez, Jon Bartz, and Doug Anderson. Shawn Schradle and Travis Krueger were absent. A quorum of five (5) was confirmed. Also present were Public Works Director Sheldon Donath, Police Chief Grant Pickard, Fire Chief Don Kittelson, Alan Gabe, Jr. and Bill Vanda. All joined in the Pledge of Allegiance.

Motion by Bartz to approve the agenda, second by Donath. Voice vote: Ayes-5 Nays-0
Motion carried.

Motion by Anderson to approve the minutes from the July 11, 2017 regular meeting, second by Casarez. Voice vote: Ayes-5 Nays-0 Motion carried.

Motion by Donath to accept the Treasurer's June, 2017 bank reconciliation and the July, 2017 check register, second by Bartz. Voice vote: Ayes-5 Nays-0 Motion carried.

Public comment: none

Motion by Anderson to approve Staab Construction Pay Request #17 in the amount of \$67,200.00, second by Casarez. Voice vote: Ayes-5 Nays-0 Motion carried.

Motion by Anderson to approve up to 75% (\$10,210.52) of Foth Infrastructure and Environment invoice in the amount of \$13,614.02, second by Casarez. Voice vote: Ayes-5 Nays-0
Motion carried.

Motion by Anderson to appropriate unused WWTP grant money to construct additional chain link fence along the west and south sides of the WWTP site, one 16' and one 6' gate to be included, second by Donath. Voice vote: Ayes-5 Nays-0 Motion carried.

Discussion regarding a fire protection rate increase for the village from 1.25 to 1.75 mils beginning in 2018. No action taken.

Motion by Bartz to approve the issuance of a temporary Class B "picnic" beer license for the Clayton Fire Department Benefit Pull on Sept. 02, second by Anderson. Voice vote: Ayes-5 Nays-0 Motion carried.

Motion by Anderson to approve the issuance of temporary operator permit to Jenny Bergmann and Mike Olson for the FD Benefit Pull, second by Casarez. Voice vote: Ayes-5 Nays-0 Motion carried.

Motion by Casarez to approve the appointments of Shawn Schradle (replacing Dennis Heiken) and Grant Pickard (filling vacancy) to the Village Plan Commission, second by Donath. Voice vote: Ayes-5 Nays-0 Motion carried.

Department Reports

Administration / Planning Commission:

Clerk – Hopes to spend considerable time over the next two months on bookkeeping maintenance and budget preparation. The village has received an inquiry from a party interested in purchasing a parcel of village owned property zoned B-2.

Berghammer – Has invited Cedar Corporation to the September board meeting to discuss TIF options. Spoke about several properties and ongoing issues within the village.

Public Works & Utilities:

Street topics included sale of 1978 GMC truck, ditch mowing, LRIP grant application, and culvert replacement and gravelling on 15th Street (both budgeted items).

Motion by Anderson to approve the 15th Street culvert replacement (\$1,700.00) and 15th Street gravel (\$3,000.00), second by Bartz. Voice vote: Ayes-5 Nays-0 Motion carried.

Water topics included the Hwy. 63 box culvert project (work now delayed until after Labor Day), commercial cross-connection inspections outstanding, water main mapping (Cedar Corp. is working on this, waiting for final Staab plan submission). Sewer topics included line mapping (Cedar Corp.), WWTP permitting (being done by Cedar Corp.), and a change order to add fencing around the old lagoons as unused grant money allows.

Police Department:

The department logged 59 calls for service, made 2 arrests, and issued 25 citations and 27 warnings. Both officers took Firearms training. There were 31 new cases, 3 assists to other departments, 5 outside assists to the Clayton PD, 3 court hours, 8 animal complaints, and 3 hours of foot patrol. 960 miles were put on the squad car. Our last Polk County municipal court session was held on July 19. Many hours spent and much focus placed on nuisance violations and citations.

Motion by Anderson to purchase and enter into a contract for body cameras, second by Donath. Voice vote: Ayes-5 Nays-0 Motion carried.

Fire Department & First Responders:

There were three fire calls and eight first responder calls in July. Fire inspector commented about the need to contact other area fire inspectors to inquire about their enforcement procedures.

Motion by Anderson to move into closed session proceedings under WI §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility and to consider issues related to employee insurance benefits and staffing levels, second by Casarez. Roll call vote: Donath-Yes Casarez-Yes Bartz-Yes Anderson-Yes Berghammer-Yes Motion carried.

Motion by Anderson to return to open session, second by Donath. Roll call vote: Donath-Yes Casarez-Yes Bartz-Yes Anderson-Yes Berghammer-Yes Motion carried.

No action taken upon return to open session.

Future meetings: Next regular meeting Tuesday, September 05 at 7:00 PM.

Motion to adjourn by Anderson at 9:30 PM, second by Casarez. Voice vote: Ayes-5 Nays-0 Motion carried.

David Fall, Village Clerk