**VILLAGE OF CLAYTON BOARD MINUTES**

**August 4, 2021**

The Village of Clayton Board of Trustees met in regular session on August 4, 2021 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:01 PM. Roll call: Scott Donath, Cris Casarez, LuAnn Scharmer, Karrie Drinkman, and Jason Anderson. A quorum of six (6) was confirmed. Also present were Clerk-Treasurer Dawn Nelson, Public Works Director Sheldon Donath, Police Chief Travis Murphy and Fire Chief Bill Vanda, along with residents John Gitzen, Thomas Gitzen and Joan Meyer. Also in attendance were Jenny Bergman and Ivanna Bergman.

**1. Call to order**

a. Roll call b. Salute to the flag

All joined in the Pledge of Allegiance.

**2. Approval of agenda**

Motion by Casarez to approve the agenda, second by Scharmer.

Voice vote: Ayes-6 Nays-0 Motion carried.

**3. Approval of minutes from July 6, 2021 regular board meeting; July 21 and July** 26 special board meetings.

Motion by Drinkman to approve the minutes from the July 6, 2021 regular board meeting, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Scharmer to approve the minutes from the July 21 and July 26, 2021 special meetings, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

**4. Acceptance of July 2021 check register and financial report**

Motion by Scharmer to accept the Treasurer’s July 2021 check registers and financial report, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

**5. Public comment**

Thomas Gitzen gave a brief explanation of his plans for his Eagle Scout project to build picnic tables for North Park.

**6. Reports of Officers, Boards, Departments and Standing Committees:**

a. Administration / Planning Commission b. Police

c. Public Works & Utilities d. Fire & First Responders

e. Parks & Recreation

Department Reports

Administration / Planning Commission:

Berghammer – No comments.

Clerk – No comments.

**Police:**

Chief Murphy reported 39 calls for service; one arrest was made that was for a felony level warrant. Four traffic related citations were issued, and 8 warnings were given. Chief Murphy announced that the Clayton PD has recently started working with the Polk County CPS (Child Protective Services) on Drug Endangered Children (DEC) cases. The overall goal is to protect children that are being exposed to drug use.

**Public Works & Utilities:**

Discussion topics included side walk repairs, Polk Ave. culvert replacement, storm drain repair, and 15th Street gravel and related LRIP project.

Motion by Drinkman to approve moving forward with applying for a permit contingent on the funds available, second by Scharmer. Voice vote: Ayes-6 Nays-0 Motion carried.

Water topics included North Prentice St. water hookups, the DNR sanitary survey, radio read water meters, water main flushing, well controls, and the hand held radio reader.

Motion by Drinkman to approve purchasing 12 radios and 2 3” meters, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Drinkman to approve a service contract for the backup generator at the headworks building, second by Scharmer. Voice vote: Ayes-6 Nays-0 Motion carried.

**Fire & First Responders:**

Chief Vanda reported that there were ten medical runs in July and three fire calls. The responders attended the Polk County Fair with their safety house. The next events are the Benefit Pull and Fat Larry’s Golf Tournament.

**Parks & Rec:**

Discussion topics included the Field of Dreams event needs more volunteers. Weed removal for Lake Camelia has been postponed due to lack of volunteers.

OLD BUSINESS (#7 through #13)

**7. Prentice St. N. property owners in non-compliance with water hookup** **ordinance**

No discussion

**8. Consideration / possible action regarding potential cost-sharing on Lund grinder pump relocation**

No Discussion

**9. Consideration / possible actions resulting from updates:**

-water supply filtration system and funding options / -pending cell tower lease agreement

No discussion

**10. Consideration / possible action regarding change to regular village board** meeting date

No discussion.

**11. Consideration / possible action regarding Wayside Park restroom**

Discussion on the next steps.

**12. Consideration/approval of Police Services Contract with the Clayton School District for 2021-22 school year.**

Motion by Anderson to approve the Police Services Contract with the Clayton School District for the 2021/22 school year, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

**13. Consideration/possible action regarding Juleff/Carlson fence line issue**

Discussion occurred.

**14. Consider/approve temporary Class B License for Clayton Fire Department Benefit Pull 2021**

Motion by Scharmer to approve a temporary Class B License for Clayton Fire Department Pull 2021, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

**15. Consider/approve temporary operator licenses for Cindy Vanda and Ted Eggers**

Motion by Scharmer to approve operator licenses for Cindy Vanda and Ted Eggers, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

**16. Consider/approve operator license for 7 Brothers Bar & Grill**

Motion by Casarez to approve an Operator License for 7 Brothers Bar & Grill, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

**17. Consideration/approval of Athletic Field Contract with the Clayton School** District for the 2021-22 school year

Motion by Anderson to approve the Athletic Field Contract with the Clayton School District for the 2021-22 school year, second by Donath. Voice vote: Ayes-6 Nays-0 Motion carried.

**18. Consideration/possible action regarding Stesniak legal action**

Discussion occurred. The Board will wait to hear recommendations from the Village Attorney.

**19. Appoint new ambulance board representative**

Cris Casarez is the new ambulance board representative.

**20. Discussion/possible action regarding gravel prep work for LRIP road project**

Clerk instructed to contact Sean Lentz at Ehlers to have him develop a financing/refinancing plan to fund an upcoming LRIP road project for about $65,000.00.

**21. Any other pertinent business that may come before the board.**

No Discussion

**22. Future meeting dates / agenda items: Next regular meeting**

Next regular meeting: Wednesday, September 8, 2021.

**23. Adjournment**

Motion to adjourn at 8:40 PM by Drinkman, second by Casarez.

Voice vote: Ayes-6 Nays-0 Motion carried.

Respectfully submitted,

Dawn Nelson,

Village Clerk/Treasurer