

**VILLAGE OF CLAYTON BOARD MINUTES**  
**AUGUST 01, 2016**

The Village of Clayton Board of Trustees met in regular session on August 01, 2016 at the Village Municipal Building. Village President Jenny Bergmann called the meeting to order at 7:10 PM. Roll call: Jenny Bergmann, Scott Donath, Dennis Heiken, Jon Bartz, Shawn Schradle, and Doug Anderson. Travis Krueger was absent. A quorum of six (6) was confirmed. Also present were Public Works Director Sheldon Donath, Police Chief Grant Pickard, Sharon Jorgenson, Don Kittleson, Carrie Magnuson, and Bob Wright. All joined in the Pledge of Allegiance.

President Bergmann requested that Work Change Directive #1 and Work Change Directive #2 be included in Agenda Item 8. Motion by Bartz to approve the agenda, second by Donath. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Heiken to approve the minutes from the July 05, 2016 regular board meeting, second by Schradle. Voice vote: Ayes-6 Nays-0 Motion carried.

Public comment: Sharon Jorgenson, candidate for Polk County Clerk, introduced herself to the board and asked to be considered in the upcoming election(s).

Motion by Anderson to accept the July, 2016 check register only, second by Heiken. Voice vote: Ayes-6 Nays-0 Motion carried.

The approval of the treasurer's report and bank reconciliation for June, 2016 through July, 2016 was postponed until a new Clerk-Treasurer is in place and has the opportunity to prepare those reports.

Bob Wright took the floor to explain the "grass roots" movement, "United to Amend", in support of a constitutional amendment to (1) limit constitutional rights to only humans, and (2) declare that money is not speech. Motion by Anderson to put the proposed non-binding referendum question on the November 8<sup>th</sup> ballot, second by Heiken. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Schradle to approve **Staab Construction Pay Request #4** in the amount of \$469,488.76, second by Anderson. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Anderson to approve Foth pay request in the amount of \$13,498.15, second by Bartz. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Anderson to approve Work Change Directive #1 in the amount of \$6,500.00, second by Donath. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Schradle to approve Work Change Directive #2 in the approximate amount of \$1,675.00, second by Anderson. Voice vote: Ayes-6 Nays-0 Motion carried.

Discussion of Carrie Magnuson properties. Motion by Heiken to begin the process of vacating road and alley in Block 1 and Block 12, First Addition of Village of Clayton, second by Anderson. Voice vote: Ayes-6 Nays-0 Motion carried.

Village office to advise Alina at Royal Credit Union in Amery of board action on previous matter.

Motion by Bartz to approve the issuance of a temporary Class B picnic beer license for the Clayton Fire Department, second by Donath. Voice vote: Ayes-5 Nays-0 Abstentions-1 Motion carried.

Motion by Anderson to approve the issuance of temporary operator permits to Jennifer Bergmann and Michael Olson of the Clayton Fire Department, second by Heiken. Voice vote: Ayes-5 Nays-0 Abstentions-1 Motion carried.

#### Department Reports

##### Administration / Planning Commission:

David Fall has accepted the board's offer to become the village Clerk-Treasurer. Can-Do will meet on August 17<sup>th</sup> at 6:00 PM in the High School Media Center.

##### Public Works & Utilities:

Locates are complete at Woodland Trails and culvert delivery is pending. Ballfield lights will be repaired when NEI has an opening in their schedule. Replacement of the 1978 GMC truck should be considered in the 2017 budget at approximately \$150,000. Locating has been completed for the Highway 63 box culvert replacement. Lines will need to be lowered. A proposed cost needs to be put together for the DOT as soon as possible, for completion after July 04, 2017.

Motion by Anderson to have Cedar Corporation do the design work, bid work, and oversight for the Highway 63 box culvert replacement project, second by Schradle. Voice vote: Ayes-6 Nays-0 Motion carried.

##### Police Department:

The department logged 38 calls for service, issued 9 citations and 17 warnings, and completed 4 hours of training. There were 17 new cases, 5 assists to other departments, 3 outside assists to the Clayton PD, 6 court hours, 3 animal complaints, and 4 hours of foot patrol. 1,030 miles were put on the squad car. Pokemon Go has become a concern with people congregating at various village locations. All persons observed loitering in those areas will be treated as suspicious and questioned.

Fire Department:

There were no fire calls and 8 medical calls in July. Pump training was conducted. The 1977 back-up pumper needs to be replaced. Budget numbers should be presented at the September meeting in order to apply for RD grant funding, which takes applications beginning October 1<sup>st</sup>.

Ambulance:

No report.

Motion by Anderson to move into closed session under WI Statutes 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercised responsibility and to consider issues related to employee insurance benefits and staffing levels, second by Schradle.

Roll call vote: Donath-YES Heiken-YES Bartz-YES Schradle-YES Anderson-YES Bergmann-YES Motion carried.

Motion by Bartz to move back into open session, second by Anderson. Roll call vote: Donath-YES Heiken-YES Bartz-YES Schradle-YES Anderson-YES Bergmann-YES Motion carried.

Motion by Anderson to approve the hiring and contract of David Fall as Clerk-Treasurer, second by Donath. Voice vote: Ayes-6 Nays-0 Motion carried.

The next regular board meeting is set for Tuesday, September 06, 2016 at 7:00 PM in the village hall.

Motion to adjourn by Donath at 9:00 PM, second by Bartz. Voice vote: Ayes-6 Nays-0 Motion carried.

David Fall, Village Clerk