

**VILLAGE OF CLAYTON BOARD MINUTES
JULY 11, 2017**

The Village of Clayton Board of Trustees met in regular session on July 11, 2017 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:06 PM. Roll call: Scott Donath, Cris Casarez, Jon Bartz, Shawn Schradle, Doug Anderson and Travis Krueger. A quorum of seven (7) was confirmed. Also present were Public Works Director Sheldon Donath, Police Chief Grant Pickard, Fire Chief Don Kittelson, Alan Gabe, Jr., Bill Vanda, Joe and Adam Sigsworth, Norman (Red) & Dee Swagger. All joined in the Pledge of Allegiance.

Motion by Bartz to approve the amended agenda (adding the consideration of operator's permits), second by Donath. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Anderson to approve the minutes from the June 05, 2017 regular meeting and the June 12, 2017 special meeting, second by Schradle. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Anderson to accept the Treasurer's May, 2017 bank reconciliation and the June, 2017 check register, second by Krueger. Voice vote: Ayes-7 Nays-0 Motion carried.

Public comment: Newlite officers spoke to confirm the properties which they own in the village. Discussion of expectations by the village with regard to ordinance compliance.

Motion by Schradle to approve Staab Construction Pay Request #16 in the amount of \$87,673.80, second by Donath. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Anderson to approve Foth Infrastructure and Environment invoice in the amount of \$6,626.68, second by Schradle. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Anderson to approve the village's liability and workman's comp. insurance renewal with the Marsh Agency of Rice Lake, second by Bartz. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Schradle to approve the village's property and automobile insurance renewal with The Local Government Property Insurance Fund, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Bartz to assign 833 Polk Barron Street as the address for the Brande Norman property, second by Schradle. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Donath to confirm the appointment of Lisa Lien to the Polk County Revolving Loan Fund Committee for the West Central Wisconsin Regional Planning Commission, second by Krueger. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Anderson to approve two operator's licenses (Kaitlyn Paulson & Suzanne Schradle) for 7 Brothers Bar & Grill, second by Krueger. Voice vote: Ayes-6 Nays-0 Abstentions-1 Motion carried.

Discussion / review of Cheese Days

Department Reports

Administration / Planning Commission:

Clerk – Attended conference in Stevens Point on June 21st & 22nd – very informative sessions. Considerable time spent on liquor & operator licensing in June. **Truck loan application was completed in late June, waiting for approval. Request to park semi-trailer on village property.**
Berghammer – Invited board members to the next Plan Commission meeting and after discussion, set the date for Wednesday, July 26 at 6:00 PM.

Public Works & Utilities:

Street topics included sale of 1978 GMC truck, ditch mowing, and LRIP grant application. DPW Director also presented a list of proposed new public works projects. Water topics included the Hwy. 63 box culvert project (waiting for pre-construction meeting), commercial cross-connection inspections outstanding, water main mapping (Cedar Corp. is working on this), and the 6" meter replacement at Foremost Farms (scheduling pending). Sewer topics included line mapping (Cedar Corp.), WWTP permitting (being done by Cedar Corp.), and a change order to add fencing around the old lagoons as unused grant money allows.

By affirmation, board instructed two full-time public works employees to return to normal 40-hr. weeks beginning July 17th. Board also committed to addressing a plan for paid time off for the DPW Director.

Police Department:

The department logged 66 calls for service, made 2 arrests, and issued 39 citations and 57 warnings. Police Chief took DAAT Refresher training. There were 39 new cases, 4 assists to other departments, 3 outside assists to the Clayton PD, 1 court hour, 7 animal complaints, and 46 hours of foot patrol. 847 miles were put on the squad car. Our first municipal court session was held on June 28, it went quickly and smoothly (only 3 not-guilty pleas out of 26 citations).

Fire Department & First Responders:

There were five fire calls and six first responder calls in June. Work is continuing on by-laws and fire protection fee negotiations with outlying municipalities.

Future meetings: Next regular meeting **Monday**, August 07 at 7:00 PM.

Motion to adjourn by Krueger at 9:53 PM, second by Casarez. Voice vote: Ayes-7 Nays-0
Motion carried.

David Fall, Village Clerk