

VILLAGE OF CLAYTON BOARD MINUTES
July 01, 2019

The Village of Clayton Board of Trustees met in regular session on July 01, 2019 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:00 PM. Roll call: Jon Bartz, Cris Casarez, LuAnn Scharmer, Karrie Drinkman, Cassie Robinson, and Shawn Schradle. A quorum of seven (7) was confirmed. Also present were Public Works Director Sheldon Donath and Fire Chief Don Kittelson, along with residents Joan Meyer and Wayne Johnson(7:45). Additionally, Officer Travis Murphy, Jake Lynch of Fahrner Asphalt Sealers, Jarrod McCurdy of Cedar Corporation and Bill Vanda were present as well.

All joined in the Pledge of Allegiance.

Motion by Bartz to approve the agenda, second by Drinkman. Voice vote: Ayes-7 Nays-0
Motion carried.

Motion by Schradle to approve the minutes from the June 03, 2019 regular board meeting and the June 19, 2019 special meeting, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Schradle to accept the Treasurer's May, 2019 bank reconciliation and the June, 2019 check register, second by Scharmer. Voice vote: Ayes-7 Nays-0 Motion carried.

Public comment:

Joan Meyer took the floor to express her concerns about the plans to improve Wayside Park and the effects the work may have on her privacy and property. She asked the board to postpone action on agenda item #15 until more information could be gathered and made available for review.

Motion by Schradle to approve the village liability insurance renewal with Community Insurance, second by Drinkman. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Schradle to approve the village property and worker's compensation renewal with EMC Insurance, second by Drinkman. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Schradle to accept a bid from Monarch Paving in the amount of \$6,652.08 to patch blacktop on Prentice St. N. and to accept a bid from Fahrner Asphalt Sealers in the amount of \$17,144.40 for seal coating on Prentice St. N., second by Scharmer. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Bartz to accept the low bid from Visu-Sewer in the amount of \$23,800.00 to reline the sewer main from Eisenhower Ave. to Pershing St., second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Berghammer reopened public comment to hear from Wayne Johnson, who arrived late. He is in a legal matter with the mobile home park owners and made the board aware of the situation and his concerns.

Motion by Schradle to adopt Ordinance #2019-01 – To Repeal the Provisions Establishing a Police Commission for the Village of Clayton, thereby repealing Ordinance #2013-03 as well as Chapter 102 – POLICE COMMISSION of the Village of Clayton Municipal Code, second by Drinkman. Roll call vote: Bartz-Yes Casarez-Yes Scharmer-Yes Berghammer-Yes Drinkman-Yes Robinson-Yes Schradle-Yes Motion carried.

Motion by Schradle to approve a proposal by Cedar Corporation to prepare a description, DOT exhibit, and potential Certified Survey Map of DOT property on the Wayside Park property site, second by Drinkman. Voice vote: Ayes-7 Nays-0 Motion carried.

Department Reports

Administration / Planning Commission:

Clerk – Has been working with auditors on interim bookkeeping and making the Workhorse financial report easier to understand. Work will continue with Water and Sewer Departments.
Berghammer – Gave a brief update on development plans of the new property owner on Lake Camelia, stressed the need to find people to help with grant writing, passed out a summary of the board member surveys collected last month, and instructed the Clerk to begin writing letters to property owners for needed enforcement of nuisance ordinances.

Public Works & Utilities

Discussion topics included ballfield lighting, meeting room windows, the displaced North Prentice St. street light, 15th St. gravel, and 2019 road work and bids to complete it.

Motion by Casarez to spend \$3,000.00 (half of the amount that Prentice St. work came under budget) for gravel in addition to the amount left over from 2018, second by Robinson. Voice vote: Ayes-7 Nays-0 Motion carried

Water topics included North Prentice St. water hookups and upcoming water main flushing.

Sewer topics included service at 145 Caudy Dr., lining of the sewer behind the school, the sewer system at 797 County Rd. D, a plugged lagoon sewer line, and repaired damage to the lagoon fence line.

Police Department:

Officer Travis Murphy introduced himself to the board. He will be working for the village on a part-time basis. Discussion about his schedule, contacts with village personnel, and ordinance enforcement.

Fire Department & First Responders:

There was one fire run in June and seven first responder runs. Cheese Days and events went well. The new pumper truck is on the line at the equipment outfitter. The MABAS system is also progressing. Chief Kittelson would like a member of the village board and a member of the township board to form a committee with him to work on the concept of a second fire station at the township shop site. Berghammer volunteered for that role.

Parks & Rec.:

The meat raffle during Cheese Days went well. The committee worked together with the school to promote and manage the fun run and bike ride.

Future meetings: Next regular meeting Monday, August 05 at 7:00 PM

Plan Commission meeting Tuesday, July 16 at 6:00 PM

Motion by Schradle to accept the resignation of Trustee Jon Bartz at the completion of tonight's meeting, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion to adjourn by Bartz at 9:00 PM, second by Casarez. Voice vote: Ayes-7 Nays-0
Motion carried.

David Fall, Village Clerk