

VILLAGE OF CLAYTON
MINUTES AND PROCEEDINGS OF THE CLAYTON PLAN COMMISSION MEETING
JUNE 21, 2016, 5:30 P.M.
VILLAGE MUNICIPAL BUILDING, 133 CLAYTON AVENUE EAST

1. CALL TO ORDER

Chairperson Jenny Bergmann called the Village of Clayton Plan Commission meeting to order at 5:35 p.m.

MEMBERS IN ATTENDANCE: Jenny Bergmann – Village President, June Hines – Village Resident, Dennis Heiken, Village Resident, and Sheldon Donath – Public Works Director ABSENT: Doug Anderson, Village Resident and Jim Kuntz, Village Resident. OTHERS PRESENT: James Price, Building Inspector, Jim Alt, Zoning Administrator, and Tom Spreester, Village Property Owner.

2. APPROVAL OF AGENDA

Dennis Heiken moved to approve the agenda, second by June Hines, voice vote:

Ayes-4 Nays-0 Motion carried unanimously.

3. PUBLIC PARTICIPATION

No Public comments

4. APPROVAL OF MINUTES

Sheldon Donath moved to table approval of the minutes from March 24, 2016 Plan Commission Meeting, second by Dennis Heiken, voice vote:

Ayes-4 Nays-0 Motion carried unanimously.

5. PLAN FOR ALTERNATE ACTION FOR 311 PRENTICE ST

Inspector Price presented information to the Commission members in regards to where things were with the current status of the 311 Prentice St. project. Mr. Price’s recommendation, after having not received any information from the property owners, is to proceed with the raze order per approval of the Village Board and Legal Counsel to be considered at the July 2016 regular meeting. (property owners entered into the meeting room and we reopened discussion on 311 Prentice St. S) The structure at 311 Prentice St is non conforming. Mr. Price, Building Inspector set the home owner’s on a direction in the need for submission of letter of intent, site plan, documentation for property of plans or intent to be prepared for discussion at a future meeting.

6. UPDATE ON ZONING

Motion made by June Hines, and 2nd by Dennis Heiken to approve the zoning permit for 901 Clayton Ave W. Voice vote:

Ayes-3 Nays-1 Motion carried

Further discussion led to the need of clarity in our zoning ordinances on pg 19, Sec 10.147.

7. Discussion on temporary signage in the Village

8. UPDATE ON BUILDING

Discussion on application requests for Curtis Ventures, Mobile Home Park. No applications or payment shall be received by Village of Clayton from Curtis Ventures until current litigation proceedings are finalized.

9. UPDATE ON ZONING

Discussion on possible vacating of Village right-of-way for 260 Prentice St. N. A petition as submitted and under review.

10. ADJOURNMENT

Sheldon Donath moved to adjourn at 6:50 PM, second by June Hines, voice vote:

Ayes-4

Nays-0

Motion carried unanimously.

Respectfully submitted

Jennifer Bergmann, Village President

Village of Clayton is an Equal Opportunity Lender, Provider and Employer

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