

VILLAGE OF CLAYTON BOARD MINUTES

June 04, 2018

The Village of Clayton Board of Trustees met in regular session on June 04, 2018 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:10 PM. Roll call: Jon Bartz, Cris Casarez, LuAnn Scharmer, Alan Gabe, and Shawn Schradle. Travis Krueger was absent. A quorum of six (6) was confirmed. Also present were Public Works Director Sheldon Donath, Fire Chief Don Kittelson, Police Chief Ray Parr, Sean Lentz and Chris Hetland of Ehlers, Inc. along with citizens Joan Meyer and Bill Vanda. All joined in the Pledge of Allegiance.

Motion by Bartz to approve the agenda, second by Casarez. Voice vote: Ayes-6 Nays-0
Motion carried.

Motion by Gabe to approve the minutes from the May 07, 2018 regular board meeting, and the May 23, 2018 special meeting, second by Schradle. Voice vote: Ayes-6 Nays-0 Motion carried.

Following a discussion about phone line #948-4141, motion by Gabe to accept the Treasurer's April, 2018 bank reconciliation and the May, 2018 check register, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Public comment:

Joan Meyer expressed vehement opposition for safety reasons to a proposed pedestrian crossing over U.S. Hwy. 63 to reach Wayside Park. Discussion included the misuse of wayside Park as a dog park and the danger of turning lanes on Hwy. 63.

Sean Lentz of Ehlers passed out copies of a "Financial Management Plan – General Fund" and made a presentation to the board covering the village general fund negative balance, its levy limit situation, capital needs, and debt levy impact. Discussion followed, no action taken.

Motion by Schradle to approve the micro-seal coating of Prentice Ave. curbsides in conjunction with the Polk Co. Hwy. Dept. sealing of the center 24 ft. of roadway, second by Scharmer. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Schradle to award the LRIP project bid for Polk Ave. to Monarch Paving in the amount of \$56,930.02, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Gabe to adopt Ordinance #2018-01 – Amending Chapter 520 Zoning of the Village Code, second by Schradle. Roll call vote: Bartz-Yes Casarez-Yes Scharmer-Yes Gabe-Yes Schradle-Yes Berghammer-Yes Motion carried.

Motion by Schradle to adopt Resolution 2108-06 –Compliance Maintenance Annual Report, second by Gabe. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Bartz to approve an annual “Class A” liquor license for BP Amoco, agent Brenda Ketz contingent upon approved background check, second by Casarez. Voice vote: Ayes-5 Nays-0 Abstentions-1 Motion carried.

Motion by Bartz to approve an annual “Class B” liquor license for MDM d.b.a. Charlie’s Place, agent Michael Pelc contingent upon approved background check, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Gabe to approve an annual “Class B” liquor license for 7 Brothers Bar & Grill, agent Patrick Schradle contingent upon approved background check, second by Scharmer. Voice vote: Ayes-5 Nays-0 Abstentions-1 Motion carried.

Motion by Schradle to approve annual operator licenses (13) for BP Amoco contingent upon approved background checks, second by Gabe. Voice vote: Ayes-5 Nays-0 Abstention-1 Motion carried.

Motion by Bartz to approve annual operator licenses (12) for MDM d.b.a. as Charlie’s Place contingent upon approved background checks, second by Casarez. Voice vote: Ayes-5 Nays-0 Abstentions-1 Motion carried.

Motion by Gabe to approve annual operator licenses (12) for 7 Brothers contingent upon approved background checks, second by Casarez. Voice vote: Ayes-5 Nays-0 Abstentions-1 Motion carried.

Motion by Schradle to approve an annual tobacco license for BP Amoco, second by Gabe. Voice vote: Ayes-5 Nays-0 Abstentions-1 Motion carried.

Motion by Bartz to approve an annual tobacco license for MDM d.b.a. Charlie’s Place, second by Casarez. Voice vote: Ayes-5 Nays-0 Abstentions-1 Motion carried.

Motion by Casarez to approve an annual tobacco license for 7 Brothers, second by Gabe. Voice vote: Ayes- Nays-0 Abstentions-1 Motion carried.

Motion by Schradle to approve a temporary “Class B” picnic license for the Clayton Fire Dept. on June 15 to 17, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Bartz to approve a temporary “Class B” picnic license for the Clayton Boys Basketball Club on June 15 & 16, second by Schradle. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Schradle to approve a temporary “Class B” picnic license for the Houndsmen B-Team on June 16 & 17, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Bartz to approve temporary operator permits for Sheldon Donath and Don Kittelson of the Clayton Fire Dept. contingent upon approved background checks, second by Gabe. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Schradle to approve temporary operator permits for Randy Schaffer and Michelle Halvorson of the Houndsmen B-team contingent upon approved background checks, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Scharmer to allow the use of Clayton Ave. from Prentice to Baker by 7 Brothers Bar & Grill on Friday, June 15 from 5:00 PM until closing time – alcohol may be consumed but not sold outdoors, second by Bartz. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Schradle to have Berghammer order two park plan signs and one Industrial Park/land for sale sign, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Department Reports

Administration / Planning Commission:

Clerk – Informed the board that the WWTP construction project had a late change order which resulted in a \$1,637.07 shortage in funding. The funds will be taken from sewer cash to pay the final Staab billing.

Berghammer – Shared information on NLR Rentals waiver letter to allow trees instead of a fence at their construction site on Clayton Ave., park plan and fund raising signage, the Regional Business Fund, and from the village Assessor.

Motion by Schradle to have Berghammer order park fund raising posters and brochures for display during Cheese Days, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Public Works & Utilities

Discussion included ballfield lighting, a drive shaft for the broom, meeting room windows, Polk Ave. culvert replacement, the ballfield sand pit, ditch and lawn mowing, and the cemetery driveway.

Motion by Schradle to approve the purchase of a drive shaft for the broom at a cost of \$862.00, second by Gabe. Voice vote. Ayes-6 Nays-0 Motion carried.

Water topics included a water leak at 792 Magnor Lake Lane, water hookups on North Prentice St., and hydrant repair at Prentice & Eisenhower Streets.

Motion by Gabe to approve the pavement patch at 792 Magnor Lake Lane at a cost of \$2,284.44, second by Schradle. Voice vote: Ayes-6 Nays-0 Motion carried.

Sewer topics included The WPDES permit.

Police Department:

Chief Parr has cleaned up and organized the office, has been out meeting business owners, and discussed needs for a radio upgrade when inside the steel shed and a cell phone upgrade.

Fire Department & First Responders:

There were two fire runs in May (one grass, one unattended fire) and eight first responder runs. MABAS contracts have been signed. Would like to join an order by the Osceola FD for \$1,900 to \$2,000 worth of fire hose.

Motion by Schradle to approve the purchase of fire hose, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Report also included Clayton Cheese Days and the ISO inspection.

Future meetings: Wednesday, June 20 (7:00 PM)

Tuesday, July 10 (regular committee and board meetings)

Motion to adjourn by Schradle at 10:00 PM, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

David Fall, Village Clerk