

VILLAGE OF CLAYTON BOARD MINUTES

June 03, 2019

The Village of Clayton Board of Trustees met in regular session on June 03, 2019 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:00 PM. Roll call: Jon Bartz, Cris Casarez, LuAnn Scharmer, Karrie Drinkman, Cassie Robinson, and Shawn Schradle. A quorum of seven (7) was confirmed. Also present were Public Works Director Sheldon Donath and Fire Chief Don Kittelson, along with resident Joan Meyer. Additionally, Polk County Administrator Nick Osborne, Clayton School Administrator Cathy Shimon, Bill Vanda, Tony DelDotto, and Mary Johnson were present as well.

All joined in the Pledge of Allegiance.

Motion by Bartz to approve the agenda, second by Casarez. Voice vote: Ayes-7 Nays-0
Motion carried.

Motion by Schradle to approve the minutes from the May 06, 2019 regular board meeting and the May 16, 2019 special meeting, second by Scharmer. Voice vote: Ayes-7 Nays-0
Motion carried.

Motion by Schradle to accept the Treasurer's April, 2019 bank reconciliation and the May, 2019 check register, second by Scharmer. Voice vote: Ayes-7 Nays-0 Motion carried.

Public comment:

Nick Osborne, the new Polk County Administrator, introduced himself to the board.

Cathy Shimon, Clayton School Administrator, made a brief statement to the board and announced her pending retirement.

Tony DelDotto, a prospective new property owner in the village, made a brief presentation to the board regarding his development plans for the property.

Motion by Schradle to hire Ehlers, Inc. to conduct a water utility rate case study, with a request to make a presentation to the board prior to work commencing, second by Scharmer. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Bartz to approve a public park space and the placement of park equipment on a Northwest Communications vacant lot on Prentice St. upon consultation with our village attorney, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Schradle to adopt Resolution 2019-01 – Approving the Submittal of the Wisconsin DNR 2018 Compliance Maintenance Annual Report, second by Scharmer. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Bartz to approve annual liquor licenses for BP Amoco (agent Brenda Ketz), MDM d.b.a. Charlie's Place (agent Michael Pelc), and 7 Brothers Bar & Grill (agent Pat Schradle), second by Robinson. Voice vote: Ayes-5 Nays-0 Abstentions-2 Motion carried.

Motion by Robinson to approve operator's licenses for BP Amoco (14), Charlie's Place (10), and 7 Brothers (16), second by Casarez. Voice vote: Ayes-5 Nays-0 Abstentions-2 Motion carried.

Motion by Bartz to approve annual tobacco licenses for BP Amoco, Charlie's Place, and 7 Brothers Bar & Grill, second by Drinkman. Voice vote: Ayes-5 Nays-0 Abstentions-2 Motion carried.

Motion by Scharmer to approve temporary Class B picnic beer licenses during Cheese Days for the Clayton Fire Department, the CHS Football Club at the street dance, and the Houndsmen B-Team at the demo derby, second by Robinson. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Schradle to approve temporary operator's license during Cheese Days (4), second by Scharmer. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Bartz to approve the closing of Clayton Ave. West from Prentice St. to Baker St. during Cheese days for the Friday night street dance and the Saturday car show, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Drinkman to begin the process to eliminate the Village Police Commission, second by Scharmer. Voice vote: Ayes-7 Nays-0 Motion carried.

Department Reports

Administration / Planning Commission:

Clerk – Will be working with Baker Tilly and Workhorse in June to make our interim financial statements more user friendly. Board of Review was uneventful. Chief Parr's last payroll check has been issued, his health, dental, and life insurance has been cancelled, and cell phone has been suspended.

Berghammer – Gave a brief update on communications with the USDA regarding housing and collected informal board member surveys. He and Schradle will be in charge of securing police coverage during Cheese Days.

Public Works & Utilities

Discussion topics included ballfield lighting, meeting room windows, the displaced North Prentice St. street light, 15th St. gravel, line painting, roadside mowing, the Heintz lot, ball field bathroom lock timers, 2019 road work, and FD use of village equipment during Cheese Days.

Water topics included North Prentice St. water hookups.

Sewer topics included service at 145 Caudy Dr., lining of the sewer behind the school, sewer system at 797 County Rd. D, a plugged lagoon sewer line, loss of a sludge spreading site, and damage to the lagoon fence line.

Police Department:

No report – position vacant.

Fire Department & First Responders:

There were three fire runs in May and six first responder runs. Notice of street closures during Cheese Days was given. Fire truck(s) will be used during the Cheese Days run and parade. Chief has information available regarding mandated fire inspection requirements.

Parks & Rec.:

Meat raffle will be held during Cheese Days. Used steel picnic tables and bike racks have been picked up. Parks & Rec Committee is assisting the school with the fun run.

Future meetings: Next regular meeting Monday, July 01 at 7:00 PM

Motion to adjourn by Bartz at 9:00 PM, second by Scharmer. Voice vote: Ayes-7 Nays-0
Motion carried.

David Fall, Village Clerk