

## VILLAGE BOARD PROCEEDINGS

The Clayton Village Board met for their regular board meeting on June 3, 2013, at the Village Municipal Building. Village President Jenny Gabe called the meeting to order at 7:00 p.m. Upon roll call members present were Jenny Gabe, Dennis Heiken, Doug Anderson, Scott Donath, Travis Krueger and Jon Bartz. Absent: Corey Berghammer. Others present were Grant Pickard, Chuck Groehler, Cally Lauersdorf, Sheldon Donath, Charity Roff, Nolan Wall, Brian Reilly, Gary Swager and Rodney Visger

Motion by Bartz and seconded by Anderson to approve the agenda

Ayes-6            Nays-0            motion carried.

Motion by Heiken and seconded by Anderson to approve the minutes from May Meeting and May Plan Commission.

Ayes-6            Nays-0            motion carried.

There was no public participation

Motion by Anderson and seconded by Heiken to Approve the Treasurer's Report and check register.

Ayes-6            Nays-0            motion carried.

Motion by Heiken and seconded by Donath to approve the resolution to make an application to the State Trust Fund Loan for the purpose of refinancing a portion of the Village's 2010 Promissory Note for \$119,253.50

Ayes-6            Nays-0            motion carried.

Motion by Heiken and seconded by Anderson to approve the resolution to man an application to the State Trust Fund Loan for the purpose of refinancing STFL # 2011138 for \$78,625.78

Ayes-6            Nays-0            motion carried.

Motion by Bartz and seconded by Krueger to approve the resolution to man an application to the State Trust Fund Loan for the purpose of refinancing STFL # 2012008 for \$ 18,762.25

Ayes-6            Nays-0            motion carried.

Motion by Heiken and seconded by Donath to approve the resolution to man an application to the State Trust Fund Loan for the purpose of refinancing STFL # 2012007 for \$51,011.30

Ayes-6            Nays-0            motion carried.

Motion by Heiken and seconded by Anderson to approve the resolution to man an application to the State Trust Fund Loan for the purpose of refinancing STFL #2011088 for \$20,455.35

Ayes-6            Nays-0            motion carried.

Brian Reilly from Ehlers and Associates was at the meeting to present the board with information on the refinancing that Ehlers is working on for the Village. The Board gave him the go ahead to start working with a bonding attorney of their choice to work on the last portion of the refinance.

The Village Zoning Administer Nolan Wall from Stevens Engineers was at the meeting to present the board with the Zoning Report for June which included information on the following zoning issues currently being worked on

Jim Loenser was not present at the meeting to discuss the June 3<sup>rd</sup> deadline the Village has previously decided on for him to complete the work needed to be done for him to be in compliance with the Zoning Code. The Village Attorney will be contacted by Officer Pickard to determine how to proceed.

John Gitzen was not present to discuss the results of his driveway inspections that were done on May 9, 2013. The Board went through the list of items that need to be done in order for the driveways to be in compliance with the Zoning Code. It was decided that the Board is willing to allow only 1 pull of lane instead of 2 but all other items on the list provided need to be completed.

Gary Swager was at the meeting to inform the Board of some of his future plans for development, this meeting was informational only.

Ongoing code enforcement issues were discussed. Items included a number of decks constructed without permits. The Zoning Administrator was instructed to issue additional written notices within 10 days of the violation deadlines.

Mr. Visger was in attendance to discuss his driveway and drainage issues on his property. He was directed to work with the Village Public Works Director on a solution.

Motion by Bartz and seconded by Donath to approve the 2013 Class B Beer and Liquor License and Tobacco License for MDM, INC. dba Charlie's Place

Ayes-6                      Nays-0                      motion carried.

Motion by Bartz and seconded by Heiken to approve the 2013 Class A Beer and Liquor License and Tobacco License for 63 Clayton LLC dba Clayton Amoco BP

Ayes-5                      Nays-0                      Abstain-1                      motion carried.

Motion by Bartz and seconded by Donath to approve 2013 Operator's licenses on file for Charlie's Place: Brenda Johnson, Donelda Prusak, Russell Hornick, Michael Flaherty, Dennis Drinkman, Angela Kirk, John Ahlm, Randall Slack, Beverly Fox, and Kimberly Kirk

Ayes-6                      Nays-0                      motion carried.

Motion by Heiken and seconded by Krueger to approve 2013 Operator's Licenses on file for Clayton Amoco BP: Donna Edwards, Kathryn Cerney, Audrey Reindahl, Tanya Emery-Denman, Derek Munkelwitz, and Paula Anderson

Ayes-5                      Nays-0                      Abstain-1                      motion carried.

Motion by Hieken and seconded by Donath to approve temporary picnic licenses for 2013 Clayton Cheese Days to the CCHA, Clayton Fire Department and Gabi Otto Family Kickball Tournament

Ayes-6                      Nays-0                      motion carried.

Motion by Bartz and seconded by Anderson to approve temporary operator's licenses on file for 2013 Clayton Cheese Days: LuAnn Scharmer, Sheldon Donath, Charles Groehler, Randy Schaffer, and William Pichelman

Ayes-6                      Nays-0                      motion carried.

Motion by Anderson and seconded by Heiken to approve the adoption of Resolution 2013-04 regarding the annual CMAR Report

Ayes-6                      Nays-0                      motion carried.

Department Reports:

The Administration Department updated the board on the progress of the Banner sales the board decided to purchase a banner for \$125 on behalf of the community. An update on Cheese Days was given and posters were given to board members. The Village Clerk will be on vacation July 1<sup>st</sup> through July 7<sup>th</sup> so the Office will be closed the week of the 4<sup>th</sup> of July.

The Public Works Department was given the go ahead to rent the ditch mowing tractor from the County again this year to make the first passes on the roads before Cheese Days, updates were given on the status of Baker St and Olson St in regards to black topping. The Village will be working with the School to replace the wooden walkway by the Ballfield with a culvert which the School will be doing cost sharing on the project. Board gave permission to use Village equipment for Cheese Days. Sheldon is continuing to work with Engineers on the Waste Water Permit. The Board was informed that there was a plugged sewer line caused by a Mop head. The CMAR report and resolution has been completed. Sheldon is continuing to work on the Cross Connection Program.

Police Department-Reported in May there were 1591 miles put on the squad, 3 arrests, 18 citations, 21 warnings, 0 training hours, 22 new cases investigated, 11 assists to outside agencies, 4 assists received from outside agencies, 3 court hours of court related matters, 3 animal complaints, and 5 hours of foot patrol.

Fire Chief Groehler reported there were 2 fires and 4 medical calls in May. Also discussed was Cheese Days and the Northwest meeting that was held at the Village Hall in May.

Motion by Anderson and seconded by Krueger to adjourn at 9:45

Ayes-6                      Nays-0                      Motion carried.

Respectfully submitted

Cally Lauersdorf Clerk-Treasurer