

VILLAGE OF CLAYTON PLAN COMMISSION MINUTES
MAY 31, 2017

The Village of Clayton Plan Commission met on May 31, 2017 at the Village Municipal Building. Chairperson Joe Berghammer called the meeting to order at 7:13 PM. Members in attendance: Joe Berghammer, Jim Kuntz, Dennis Heiken, June Hines, and Sheldon Donath. Also present was Village Zoning Administrator Jim Alt and resident Damon McCarty.

Motion by Hines to approve the agenda, second by Kuntz. Voice vote: Ayes-5 Nays-0
Motion carried.

No public comment.

Motion by Heiken to approve the minutes from the February 21, 2017 meeting, second by Hines. Voice vote: Ayes-5 Nays-0 Motion carried.

Zoning Administrator Alt presented his findings on a replacement deck at 126 Eisenhower. He has sent a letter to the owner regarding action without permits, but has not received a response as of yet. The next step will be a certified letter warning of a potential citation for such action, as well as the driveway being widened.

Discussion of a deck addition in progress at 107 U.S. Highway 63. The project cannot be approved as is. Discussion followed comparing a variance vs. rezoning. A use variance is not provable under current zoning guidelines, so rezoning at a cost of \$200 – \$250 is the only viable option. The property would have to be rezoned to R-1, which would involve a Class II Notice, and another Plan Commission meeting.

A proposed entrance sign for the Mobile Home Park was denied because the park is currently unlicensed.

A brief update on the property located at 210 Clayton Ave. W. informed the commission that an agreement was in place for the owner to raze the building in a negotiated time frame.

A brief procedural update was presented regarding the make-up (7 members, at least 3 being non-village officials), appointment authority (Village President), terms, and non-requirement that commission members be village residents.

Motion to adjourn by Kuntz at 8:15 PM, second by Donath. Voice vote: Ayes-5 Nays-0
Motion carried.

David Fall, Village Clerk