

VILLAGE OF CLAYTON BOARD MINUTES
May 07, 2018

The Village of Clayton Board of Trustees met in regular session on May 07, 2018 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:00 PM. Roll call: Jon Bartz, Cris Casarez, LuAnn Scharmer, Travis Krueger, Alan Gabe, and Shawn Schradle. A quorum of seven (7) was confirmed. Also present were Public Works Director Sheldon Donath, Fire Chief Don Kittelson, Acting Police Chief Arling Olson, Police Commission Chairman Jim Kuntz, and citizens Bob Carlson, Christopher Fultz, Joan Meyer, Gary Piasecki, Bill Vanda, and Al Briese. All joined in the Pledge of Allegiance.

Motion by Bartz to approve the agenda, second by Schradle. Voice vote: Ayes-7 Nays-0
Motion carried.

Motion by Gabe to approve the minutes from the April 05, 2018 regular board meeting, and the April 17, 2018 special meeting, second by Schradle. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Schradle to accept the Treasurer's March, 2018 bank reconciliation and the April, 2018 check register, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Public comment:

Bob Carlson spoke about his desire to donate a ten-acre parcel of his property to the village for park development. He is also offering a generous cash donation to a private park fund. This will be an agenda item at the June meeting.

Gary Piasecki expressed appreciation for the board's effort to clean up the village, asked about a possible short-term compost site, and asked about the possibility of vegetation clean-up in Lake Camelia.

Al Briese spoke about his frustration in moving forward with the zoning and inspection of a storage building on his property.

Motion by Schradle to move into closed session under Wi Statutes 1985(1)(c) to consider employment and compensation of a public employee and under Wi Statutes 1985(1)(e) conducting specified public business when competitive reasons require a closed session, second by Gabe. Roll call vote: Bartz-Yes Casarez-Yes Scharmer-Yes Krueger-Yes Gabe-Yes Schradle-Yes Berghammer-Yes Motion carried.

Motion by Gabe to return to open session, second by Casarez. Roll call vote: Bartz-Yes Casarez-Yes Scharmer-Yes Krueger-Yes Gabe-Yes Schradle-Yes Berghammer-Yes Motion carried.

Motion by Krueger to offer Raymond Parr the Police Chief position, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Gabe to lay off part-time Officer Elizabeth Knutson due to budgetary constraints, second by Schradle. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Bartz to hire Josh Melstrom as Zoning Administrator and Building Inspector, second by Scharmer. Voice vote: Ayes-7 Nays-0 Motion carried.

Examination of several local cemetery association rules and policy statements and discussion led to a consensus of language to adopt for the village cemetery. Clerk and Public Works Director to draft a compilation which will be emailed to all board members for comment and input.

Motion by Schradle to adopt the Police Commission harassment policy language for all departments and employees, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Schradle to proceed with adopting the Zoning Ordinance language changes approved at the Sept. 14, 2017 Planning Commission meeting, second by Krueger. Voice vote: Ayes-7 Nays-0 Motion carried. Clerk to initiate procedural requirements.

Motion by Bartz to approve a lease agreement with the Clayton School District for a digital sign to be placed on village property at the corner of Hwy. 63 and Polk Ave., second by Schradle. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Krueger to approve the Cheese Days closure of Clayton Ave. W and the erection of a tent for an alumni reception from Friday evening through Saturday afternoon, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Gabe to approve the Cheese Days closure of Main Street from Friday evening through Saturday evening, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Krueger to approve the Amery Free Press as the official newspaper and Citizens State Bank as the official depository for the village, second by Schradle. Voice vote: Ayes-7 Nays-0 Motion carried.

Department Reports

Administration / Planning Commission:

Clerk – Election equipment was taken in for routine maintenance in April. The village will be reimbursed \$960.00 for special elections in Dec. and Jan. Have only had a few complaints about higher sewer bills. No bids were received for lawn mowing. Open book was held on May 02. Board of Review will be on May 10 from 5 – 7:00 PM, a quorum will be required, Bartz and Gabe are certified for the BOR. Reminder of Government 101 seminar in Eau Claire on May 11. Five board members are attending. Request by 7 Brothers for operator's license.

Motion by Bartz to approve an operator's license for 7 Brothers, second by Scharmer. Voice vote: Ayes-6 Nays-0 Abstentions-1 Motion carried.

Berghammer – Shared information about a Wayside Park bathroom upgrade proposal from Cedar Corporation, had the Village Board sign a thank you letter to the Village of Clear Lake and its Police Department, discussed a disk golf course plan, and requested a special meeting on Wednesday, May 23 at 7:00 PM.

Public Works & Utilities

Discussion included the approved LRIP grant for Polk Ave., ballfield lighting, street light replacement at 110 Prentice St. N., meeting room window replacement, Lake Camelia fish kill, clean-up day, Polk Ave. culvert replacement, ballfield sand pit, demo derby pit, ditch mowing, lawn mowing, North Park portable toilet, the cemetery driveway, and the micro-sealing of Prentice St.

By affirmation, the board gave the Public Works Director the approval to proceed with county notification of our intent to micro-seal the edges of Prentice St. when the county coats the middle twenty four feet.

Water topics included a water leak at 792 Magnor Lake Lane, water hookups on North Prentice St., replacement of a hydrant at Prentice & Eisenhower, and the Water Department budget.

Sewer topics included the final WWTP fixes, the WPDES permit reissuance, and the Sewer Department budget.

Police Department:

No report.

Fire Department & First Responders:

There were no fire calls and five first responder calls in April. The fire truck equipment grant application was declined. Cheese Days posters are in progress. Fire Department by-laws are

being updated. An ISO inspection will take place on May 17th at 4:30 PM. The MABAS project is progressing.

Future meetings: Thursday, May 10, 2018 from 5:00 to 7:00 PM (BOR)
Wednesday, May 23, 2018 at 7:00 PM (special meeting)
Monday, June 04, 2018 at 7:00 PM (regular meeting)

Motion to adjourn by Krueger at 10:00 PM, second by Gabe. Voice vote: Ayes-7 Nays-0
Motion carried.

David Fall, Village Clerk