

**VILLAGE OF CLAYTON BOARD MINUTES**  
**SPECIAL MEETING – APRIL 17, 2018**

The Village of Clayton Board of Trustees met for a special meeting on April 17, 2018 at the Village Municipal Building.

Oaths of Office were administered to newly elected trustees Jonathan Bartz, Alan Gabe, Jr., and LuAnn Scharmer by the Village Clerk.

President Joe Berghammer called the meeting to order at 6:00 PM. Roll call: Jon Bartz, Cris Casarez, LuAnn Scharmer, Travis Krueger, Alan Gabe, Jr., and Shawn Schradle. A quorum of seven (7) was confirmed. Also present were Director of Public Works Sheldon Donath, Fire Chief Don Kittelson, Kim Shult of auditing firm Baker Tilly, and retiring trustees Doug Anderson and Scott Donath. All joined in the Pledge of Allegiance.

Motion by Bartz to approve the agenda, second by Krueger. Voice vote: Ayes-7 Nays-0  
Motion carried.

Partner Kim Shult of Baker Tilly took the floor to review the 2017 Auditors Report and Financial Statements. Her presentation included 2017 income statements for all funds (General / Housing / Debt Service / TIF / Water / Sewer), year-end balance sheets, and a communication to board members. The general fund is in a negative cash position and water and sewer funds are internally owed significant amounts by general, TIF, and debt service funds. She was pleased that sewer rates have been increased in order to service the new sewer treatment plant debt. Internal procedural weaknesses were shared and discussed.

By affirmation, the board agreed to interview a Zoning and Building Inspector candidate prior to the next regular board meeting.

Information was shared, but no action taken on a number of topics:

- the regular meeting on May 07 will begin with the annual village drive-around at 6:00 PM
- two board members committed to complete Board of Review certification
- Open Book will be on Wednesday, May 02 from 5 to 7:00 PM
- Board of Review will be on Thursday, May 10 from 5 to 7:00 PM
- six board members plan to attend a Local Government 101 seminar on May 11 in Eau Claire
- the Police Commission has completed interviews and has chosen two candidates for background checks, and Arling Olson has agreed to be Acting Chief of Police
- a packet on local area cemetery rules was shared for consideration
- an informational handout on estimated park grant application costs was shared
- a Clayton School District sign concept photo was shared

-a Cheese Days and potential all-school graduate gathering planning meeting will be held at the High School commons on Tuesday, April 24 at 6:30 PM

-a construction class at the school may be able to work with the village on minor construction or brush clearing needs

Motion to adjourn by Krueger at 8:00 PM, second by Gabe. Voice vote: Ayes-7 Nays-0  
Motion carried.

David Fall, Village Clerk