

Clayton Plan Commission Meeting
Clayton Municipal Building
Meeting Room
Minutes of April 15, 2014

MEMBERS IN ATTENDANCE: Sheldon Donath – Director of Public Works, Jenny Bergmann- Village President, Doug Anderson –Village Board, Trustee, Leo Sonka – Village Resident, Jim Kuntz – Village Resident, and June Hines – Village Resident (arrived at 6:50)

OTHERS PRESENT: Cally Lauersdorf- Village Clerk-Treasurer, Jim Alt – Village Zoning Administrator, James Price – Village Building Inspector, Grant Pickard - Village Police Chief, Rick Scoglio, Becky Curtis, Tim Laux – Village Attorney, Dean Tronrud

- I. Call to Order at 5:35, by Chairperson Jenny Bergmann
- II. Motion to approve to agenda with an amendment – Zoning Permit for the Ball Field Dug outs at Clayton Schools
 - a. Motion made by Leo S., 2nd by Doug A.
 - b. Motion Passed 6-0
- III. Public Participation happened at later in the meeting at 6:45. Dean Tranrud attended the meeting looking for information on available lots of a business. The Plan Commission asked the Clerk to get a TIF packet together for Dean to get him information on what could be available to him if he were to build in Clayton.
- IV. Approval of Minutes of Meeting on March 18, 2014
 - a. Motion made by Sheldon D., 2nd by Doug A.
 - b. Motion Passed 6-0
- V. Clayton Schools Ball Field Dugouts zoning permit
 - a. Motion made by Jim K., 2nd Leo S. to approve zoning permit
 - b. Motion Passed 6-0
- VI. The Plan Commission heard some options for the grant money for Baker Street no decisions were made just an update on information.
- VII. Becky Curtis and Rick Scoglio attended the Plan Commission meeting on behalf of Clayton Mobile Home Park (Curtis Ventures). During this time they discussed with James Price the general assessment of the area that James performed in 2012 and what should have been done to allow them to receive a 2014 license. They were told in addition to getting a CSM to the Village they needed to present the Village with a corrective action plan for the Village Board to approve. The Village received the CSM in December but no corrective action plan was ever submitted. Becky received copies of the Village of Clayton Manufactured Home Community Ordinance and the Rental Housing Code Ordinance. The Plan Commission made a recommendation that the Village Board approve the Village President and Clerk to send Curtis Ventures a letter notifying them that they have until 6-30-14 to become in compliance with Village Ordinances or further actions will be taken. An inspection should be done prior to 6-30-14 to prove they have come into compliance.
 - a. Motion made by Leo S., 2nd by Doug A. to recommend to the Village Board a letter be sent to Curtis Ventures with a deadline of 6-30-14 to have corrective actions done to meet Village Ordinances.
 - b. Motion passed 6-0June Hines arrived 6:50
- VIII. Zoning updates – 3 permits were granted this week. James and Tim recommended sending Gary Swagger a raze order for his property at 311 S Prentice St. The Commission discussed a zoning permit submitted by John Gitzen, he needed to fix a noncompliance on his property before any permits will be issued. Grant got updated pictures of James Loenser’s zoning issue to Tim Laux so he can continue with the process of getting to public nuisance taken care of.
- IX. There were 2 building permits issued so far this month to Jason Anderson for deck and SAC wireless for a shed to house equipment at the Mosaic tower.
- X. Motion to Adjourn at 7:30
 - a. Motion made by Jim K., and 2nd by Leo S.
 - b. Motion Passed 7-0