

VILLAGE OF CLAYTON BOARD MINUTES
APRIL 05, 2018

The Village of Clayton Board of Trustees met in regular session on April 05, 2018 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:00 PM. Roll call: Jon Bartz, Cris Casarez, Scott Donath, Travis Krueger, Doug Anderson, and Shawn Schradle. A quorum of seven (7) was confirmed. Also present were Public Works Director Sheldon Donath, Fire Chief Don Kittelson, Patrick Beilfuss and Jarrod McCurdy of Cedar Corporation, Alan Gabe, Jr. and Ken Iverson. All joined in the Pledge of Allegiance.

Annual drive-around was postponed until May meeting due to late spring and snow cover.

Motion by Bartz to approve the agenda, second by Casarez. Voice vote: Ayes-7 Nays-0
Motion carried.

Motion by Schradle to approve the minutes from the March 05, 2018 regular board meeting, and the March 19, 2018 special meeting, second by Anderson. Voice vote: Ayes-7 Nays-0
Motion carried.

Motion by Anderson to accept the Treasurer's February, 2018 bank reconciliation and the March, 2018 check register, second by Donath. Voice vote: Ayes-7 Nays-0 Motion carried.

Public comment: None

Motion by Bartz to approve Resolution 2018-03 – Approval of Mutual Aid Box Alarm System Agreement, second by Schradle. Roll call vote: Bartz-Yes Casarez-Yes Donath-Yes Krueger-Yes Anderson-Yes Schradle-Yes Berghammer-Yes Motion carried.

Motion by Anderson to approve Resolution 2018-04 – Approval of Municipal Lease & Option Agreement, second by Donath. Roll Call vote: Bartz-Yes Casarez-Yes Donath-Yes Krueger-Yes Anderson-Yes Schradle-Yes Berghammer-Yes Motion carried.

Motion by Anderson to approve Resolution 2018-05 – Increasing Sewer utility Fees 65%, second by Krueger. Roll call vote: Bartz-Yes Casarez-Yes Donath-Yes Krueger-Yes Anderson-Yes Schradle-Yes Berghammer-Yes Motion carried.

Patrick Beilfuss of Cedar made a presentation on Wayside Park toilet upgrade plans and park funding grants. He suggested applying for a different type of grant than originally planned in order to better the village's chances for approval. Discussion followed.

By affirmation, the board requested Beilfuss to collect more information for presentation and consideration at the May board meeting.

Motion by Anderson to approve securing a short-term line-of-credit in the amount of \$125,000.00 from Citizens State Bank, second by Casarez. Voice vote: Ayes-7 Nays-0
Motion carried.

Update from Clerk and Berghammer on temporary police services and Police Chief search process. Four candidates from eight applicants have been selected for interviews on April 16th. Berghammer is waiting to hear from a potential acting chief candidate.

By affirmation, the board approved a request to combine parcels within the village to move forward. Clerk will advise landowner of decision.

Brief discussion of Cheese Days.

No discussion of postponed drive-around.

Department Reports

Administration / Planning Commission:

Clerk – April 3rd election drew 134 voters in the village. Elected to the board of trustees were LuAnn Scharmer, incumbent Jon Bartz, and Alan Gabe, Jr. The Clayton School referendum to exceed the state levy passed by 30 votes in the village and by 36 overall. A League of WI Municipalities workshop will be held in Eau Claire on May 11. It would be good for the new as well as other board members to attend.

Berghammer – Shared and discussed a handout listing many ongoing goals and needs for each department within the village.

Public Works & Utilities

Discussion included LRIP grant application, ballfield lighting, a knocked down street light, meeting room replacement windows, Lake Camelia potential winter fish kill, and spring clean-up day.

Motion by Anderson to put the Polk Ave. LRIP project out for bids in order to open bids by the May meeting, second by Krueger. Voice vote: Ayes-7 Nays-0 Motion carried.

Water topics included annual testing of WWTP RPZ, meter testing, a water leak at 792 Magnor Lake Lane, time frame for water hookups on North Prentice St., and the water budget.

Clerk and DPW Director to continue with notifications and the process of getting mandated water hookups on North Prentice Ave. completed.

Sewer topics included the final WWTP construction issues, the upcoming NWWOA meeting for both employees in Rice Lake, WPDES permit, and the sewer budget.

Clerk to provide copies of final approved water & sewer budgets to the board and DPW.

Police Department:

A report form Chief Strobusch was handed out.

Motion by Schradle to appoint Arling Olson as temporary Police Chief, second by Krueger.

Voice vote: Ayes-7 Nays-0 Motion carried.

Fire Department & First Responders:

There were no fire calls in March and six first responder runs, along with one controlled burn. More controlled burns will be conducted when snow melts.

Future meetings: Tuesday, April 17, 2018 at 6:00 PM (special meeting – audit report)

Monday, May 07, 2018 at 7:00 PM (regular meeting)

Motion to adjourn by Krueger at 9:08 PM, second by Casarez. Voice vote: Ayes-7 Nays-0

Motion carried.

David Fall, Village Clerk