

**VILLAGE OF CLAYTON BOARD MINUTES**  
**SPECIAL MEETING – MARCH 19, 2019**

The Village of Clayton Board of Trustees met for a special meeting on March 19, 2019 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 6:30 PM. Roll call: Jon Bartz, Cris Casarez, LuAnn Scharmer, Travis Krueger, Cassie Robinson, and Shawn Schradle. A quorum of seven (7) was confirmed. Also present were Partner Kim Shult of auditing firm Baker Tilly and Public Works Director Sheldon Donath. Resident Leif Ringstad arrived at 6:45.

Motion by Bartz to approve the agenda, second by Casarez. Voice vote: Ayes-7 Nays-0  
Motion carried.

Kim Shult took the floor to address the board regarding the village's 2018 financial reports. This year the USDA did not require a WWTP single audit so their scope of work changed. Their work included General Fund, Water & Sewer, and TIF compilations along with the preparation of utility reports for the WI Public Service Commission and TIF and Schedule C reports for the WI Dept. of Revenue.

Kim pointed out the most important pages and line items in the various compilations. Discussion including questions and answers from the board followed. The need for a WWTP "Equipment Replacement Fund" was noted.

Motion to adjourn by Krueger at 7:30 PM, second by Scharmer. Voice vote: Ayes-7 Nays-0  
Motion carried.

David Fall, Village Clerk