

VILLAGE OF CLAYTON BOARD MINUTES
March 11, 2020

The Village of Clayton Board of Trustees met in regular session on March 11, 2020 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:05 PM. Roll call: Scott Donath, Cris Casarez, LuAnn Scharmer, Karrie Drinkman, and Cassie Robinson. A quorum of six (6) was confirmed. Also present were Public Works Director Sheldon Donath, Police Chief Travis Murphy, and Fire Chief Don Kittelson, along with residents Jenny Bergmann, Joan Meyer, and Rochelle Scribner-Winger.

All joined in the Pledge of Allegiance.

Motion by Scharmer to approve the agenda, second by Casarez. Voice vote: Ayes-6 Nays-0
Motion carried.

Motion by Scharmer to approve the minutes from the February 03, 2020 regular board meeting, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Robinson to accept the Treasurer's February, 2020 check register and financial report, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Public comment:

Joan Meyer addressed the board with her concerns regarding the proposed location for playground equipment which the Parks & Rec. Committee hopes to order in the initial phase of its plan. She suggested the volleyball/skating rink site in order to accommodate a more connected expansion and to not damage the trees at the proposed location.

A team of volunteers is scheduled to begin masonry work on the new athletic field dugouts on Saturday, March 14th.

The purchase agreement for the Heintz property has been drafted by the village attorney and will be signed by the village president and clerk and delivered to the seller for his signature.

Berghammer hopes to have a final proposal for TIF #3 by the next board meeting.

Motion by Drinkman to locate the first phase of playground equipment (ages 2 to 5) on the current volleyball/skating rink sand pit site, second by Robinson. Voice vote: Ayes-6 Nays-0
Motion carried.

Motion by Drinkman to convert all twenty one (15 - tall 250 watt and 6 - short 150 watt) village street light poles to LED bulbs at a cost of \$100.00 per pole, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Action on prescription drug drop box location postponed.

Motion by Robinson to grant the Grace Schradle family permission to raise funds and pursue an upgrade to the outdoor basketball court at the athletic field as a memorial to Grace, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Drinkman to authorize the Plan Commission to initiate development of a new village zoning district (Recreational), second by Scharmer. Voice vote: Ayes-6 Nays-0 Motion carried.

Clerk to get input from village auditors on the best course of action for the Parks and Rec. Committee to get into federal compliance for tax deductible fund raising.

Action on the adoption of a village sex offender residence ordinance postponed.

Department Reports

Administration / Planning Commission:

Clerk – FEMA storm relief application is complete. Upcoming elections on April 07 and May 12.
Berghammer – Previously discussed Heintz property, TIF #3, and sex offender ordinance.

Public Works & Utilities

Discussion topics included final clean-up of the storm debris, the next LRIP project (15th Street), street light outages, road weight limit signs, conversion of the squad car to DPW use, and Spring Clean-up Day (April 24 and 25 target dates).

Motion by Scharmer to authorize the rental of a sweeper (up to \$700.00) to complete final clean-up of storm debris, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

By affirmation, the board authorized the DPW to purchase four new weight limit signs.

By affirmation, the board approved several minor expenditures to convert the 2015 police squad truck to a vehicle for the DPW Director.

Water topics included the yearly water tower inspection, the recently conducted DNR Water Dept. sanitary survey, finalization of 2020 budget, water meter replacements, and cathodic protection.

Sewer topics included filter pump inspection, temperature monitoring equipment, Lake Magnor Beach lift station pumps and insurance claim (two new pumps being installed on March 16), new headworks pump repairs, and finalization of 2020 budget.

Motion by Donath to sign a two-yr. contract with Quality Flow at \$450.00 per year for inspection of three filter building pumps, second by Casarez. Voice vote: Ayes-6 Nays-0
Motion carried.

Motion by Casarez to purchase an Effluent Temperature Sensor at a cost of \$5,820.00 and an additional PH Sensor at a cost of \$1,610.00 (\$7,430.00 total) to monitor sewer discharge samples, second by Scharmer. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Donath to purchase the 1-1/2 yr. old pump recently removed and repaired from the Lake Magnor lift station insurance claim as a back-up at a cost of \$1,200.00, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Police Department:

Chief Murphy shared a written report covering his February activities, which included 36 calls for service. His report also included the prescription drug drop box, a K-9 sweep through the school (no drugs found), and staffing for Cheese Days.

Fire Department & First Responders:

There were no fire calls in February and eight first responder runs (4 village and 4 Clayton Township). A driveway on Polk-Barron Street is inadequate for fire equipment access. A grant writer has been hired for \$1,500.00 and is working on an AFG grant in the amount of \$221,000 (application due March 13). Four members are attending a DNR fire training session at Siren on Saturday (14th).

Parks & Rec.:

The recent spaghetti feed raised \$2,754. The committee is hoping to get a presentation about the condition of Lake Camelia from Katelin Anderson of Polk County Land and Water Resources at a future meeting. They will be helping with the Cheese Days walk/run again.

Future meetings: Meeting with Auditor Kim Shult on Tuesday, Mar. 24 at 5:00 PM.

Next regular meeting April 06 at 7:00 PM

Motion to adjourn by Casarez at 9:15 PM, second by Robinson. Voice vote: Ayes-6 Nays-0
Motion carried.

David Fall, Village Clerk