

**VILLAGE OF CLAYTON BOARD MINUTES**  
**MARCH 05, 2018**

The Village of Clayton Board of Trustees met in regular session on March 05, 2018 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:00 PM. Roll call: Jon Bartz, Cris Casarez, Scott Donath, Travis Krueger, Doug Anderson, and Shawn Schradle. A quorum of seven (7) was confirmed. Also present were Public Works Director Sheldon Donath, Fire Chief Don Kittelson, Acting Police Chief Tim Strohbusch, Jenny Bergmann, Alan Gabe, Jr., Joan Meyer, and Bill Vanda. All joined in the Pledge of Allegiance.

Motion by Bartz to approve an amended agenda, second by Krueger. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Donath to approve the minutes from the February 05, 2018 regular board meeting, and the February 21, 2018 special meeting, second by Schradle. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Schradle to accept the Treasurer's January, 2018 bank reconciliation and the February, 2018 check register, second by Anderson. Voice vote: Ayes-7 Nays-0 Motion carried.

Public comment: Joan Meyer asked about a procedure for public notice if a meeting needs to be rescheduled. She also expressed support for village/school sponsorship of a "traditional and green skills" program.

Motion by Anderson to approve an Operator's Permit Application for 7 Brothers Bar & Grill, second by Donath. Voice vote: Ayes-6 Nays-0 Abstentions-1 Motion carried.

Motion by Schradle to consider Resolution 2018-02 – Approving a Natural Hazards Mitigation Plan for the Village of Clayton, second by Anderson. Roll call vote: Bartz-Yes Casarez-Yes Donath-Yes Krueger-Yes Anderson-Yes Schradle-Yes Berghammer'-Yes Motion carried.

Presentation by Donath and Kittelson regarding MABAS (Mutual Aid Box Alarm System). Discussion followed.

Motion by Bartz to approve the village's participation in the MABAS organization, second by Anderson. Voice vote: Ayes-7 Nays-0 Motion carried.

Clerk to prepare Resolution for consideration at the next regular meeting.

Update from Clerk on Police Commission and Police Chief recruitment. Help wanted ads have been placed with an application deadline of March 12<sup>th</sup>. The Police Commission is tentatively set to meet on March 13<sup>th</sup> at 10:00 AM to review applicants and schedule interviews.

Discussion regarding board meeting times. By affirmation, the board decided to keep the current times for regular meetings with committees meeting at 6:00 PM and the board meeting at 7:00 PM. Special meetings will continue at 6:00 PM.

Discussion of Cheese Days and the need to have all participating groups, organizations, and representatives get their event information to a central contact person. Jenny Bergmann is willing to help someone new take on responsibility for posters.

Discussion of water and sewer budgets was postponed until a March 19 special meeting.

### Department Reports

#### Administration / Planning Commission:

Clerk – Primary election on Feb. 20<sup>th</sup> drew 14 voters. Have been working on new sewer rates and water & sewer budgets. Would like the board to reconsider its “no cash payments” policy for practical and possibly legal reasons. Discussion followed.

Motion by Krueger to rescind the board’s February motion prohibiting cash payments to the village, but requiring a triplicate receipt to be completed, second by Anderson. Voice vote: Ayes-7 Nays-0 Motion carried.

Berghammer – Shared handouts and discussed: village board meeting pay, an inquiry from Clear Lake EMS regarding village interest in its services, an update from Attorney Mindy Dale regarding Police Commission and part-time police officer, audit information and costs from Baker Tilly, rental property at 120 Polk Ave. West, and date, time, and agenda items for a special meeting in March.

#### Public Works & Utilities

Discussion included LRIP grant application, ballfield lighting, a knocked down street light, meeting room replacement windows, and Lake Camelia shocking and fish stocking.

By affirmation, the board directed DPW Director to purchase a replacement street light.

Clerk to publish ad for contract mowing services in the village.

Clerk to send out courtesy reminder letters to properties which did not shovel sidewalks.

Water topics included annual testing of WWTP RPZ, meter testing, and the need to approve a water budget.

Sewer topics included the final WWTP construction issues and the need to approve a sewer budget.

Police Department:

Acting Chief Strohbusch gave a brief report

Fire Department & First Responders:

There were two fire runs (both cancelled in route) in February and ten first responder runs.

Future meetings: Monday, March 19, 2018 at 6:00 PM (special meeting)

Monday, April 02, 2018 at 7:00 PM (regular meeting)

Motion to adjourn by Krueger at 9:20 PM, second by Anderson. Voice vote: Ayes-7 Nays-0  
Motion carried.

David Fall, Village Clerk