

VILLAGE OF CLAYTON BOARD MINUTES

March 01, 2021

The Village of Clayton Board of Trustees met in regular session on March 01, 2021 at the Village Municipal Building. President Joe Berghammer called the meeting to order at 7:00 PM. Roll call: Scott Donath, Cris Casarez, LuAnn Scharmer, Karrie Drinkman, Jenny Bergmann, and Cassie Robinson. A quorum of seven (7) was confirmed. Also present were Public Works Director Sheldon Donath, Fire Chief Bill Vanda, and Police Officer Paul Houx (arrived at 7:20), along with residents Jeremy Adams, John Gitzen, Thomas Gitzen, and Joan Meyer. Also in attendance was Seth Hudson of Cedar Corporation.

All joined in the Pledge of Allegiance.

Motion by Casarez to approve the agenda, second by Scharmer. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Drinkman to approve the minutes from the Feb. 01, 2021 regular board meeting and the Feb. 16, 2021 special meeting, second by Scharmer. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Bergmann to accept the Treasurer's February, 2021 check registers and financial report, second by Scharmer. Voice vote: Ayes-7 Nays-0 Motion carried.

Public comment: John Gitzen spoke on behalf of his son, Thomas who is looking for 100 hours of public service to apply toward an Eagle Scout project. Board discussion and action postponed until the April meeting.

Prentice St. No. water hookups are in the hands of the village attorney.

Motion by Bergmann to approve the Developers Agreement (with one typographical correction on minimum assessed value) and the Purchase and Sale Agreement, and to grant authorization to President Berghammer and Clerk Fall to sign all documents related to the sale of property to NLR Rentals, second by Drinkman. Voice vote: Ayes-7 Nays-0 Motion carried.

Seth Hudson took the floor to provide project updates. The cell tower lease agreement is still in negotiations between attorneys. He shared handouts and gave an update on the water filtration system and related funding options.

Motion by Casarez to rescind a Feb. 16th special meeting motion authorizing Cedar Corp. to complete a household income survey in the Sanitary District at a cost of \$6,000.00, second by Donath. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Bergmann to approve a Cedar Corp. Request for Services contract for engineering and grant support for manganese abatement in Well #3 at a cost not to exceed \$10,000.00, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Bergmann to authorize Clerk to proceed with a WI PSC 3% simple water rate increase application, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

Motion by Drinkman to have Ehlers include projections for hydrant charge options in their water rate case study, second by Casarez. Voice vote: Ayes-7 Nays-0 Motion carried.

(Bergmann was called away from the meeting)

By affirmation, the board postponed customer notification of filtered water filling station availability until we receive the next determination letter from the WI DNR.

Motion by Scharmer to approve the Plan Commission recommendation to rezone two parcels owned by John Gitzen from A-1 Agricultural to I-1 Industrial, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Drinkman to approve the use of a vacant village land parcel and the authorization for four or five licensed food vendors during the Rickety Chickety event in June, second by Donath. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Drinkman to authorize the rebuilding of a 30 HP pump in the WWTP headworks building by Quality Flow at a cost of \$9,552.00, second by Casarez. Voice vote: Ayes-6 Nays-0 Motion carried.

Motion by Robinson to authorize the replacement of the alum pump in the WWTP headworks building at a cost of \$3,954.44, second by Drinkman. Voice vote: Ayes-6 Nays-0 Motion carried.

Water and sewer laterals and a grinder pump for the Backwoods Finishing property are estimated to cost \$13,485.00. Action postponed in order to explore other options.

Ads for a new village Clerk/Treasurer will be placed in the Amery Free Press, the yellow advertiser, and with the WI League of Municipalities and the WI Rural Water Assn.

Department Reports

Administration / Planning Commission:

Berghammer – Expressed the continued concerns regarding the village financial constraints and the potential need to cut services if necessary.

Clerk – Reported that there were only ten voters for the Feb. 16th state-wide primary. Handed out proposed 2021 water & sewer budget for consideration and action at the next meeting.

By affirmation, the board agreed to a special meeting on Feb. 09th to deal with the cell tower lease agreement, utility installation to the Backwoods Finishing property, and the 2021 water & sewer budgets.

Public Works & Utilities:

Discussion topics included Prentice St. street signs.

Water topics included North Prentice St. water hookups, the DNR sanitary survey, radio read water meters, and actions taken so far to address the manganese issue in the village water supply.

Sewer topics included the filter building valve pit flood, headworks pump repairs, and service connections to the Backwoods Finishing property.

Police:

Officer Houx reported 24 calls for service, including 13 traffic stops with ten warnings issued and three citations, and a controlled substance search warrant.

Fire & First Responders:

Report included an update on grant applications, signature cards, and the need to turn the FD large equipment fund over to the village per auditors' directive.

Motion by Donath to move the Fire Department Large Equipment Fund to village custody with joint signature authority required by the Fire Dept. Chief (currently William Vanda), the Fire Dept. Secretary / Treasurer (currently Jennifer Bergmann), and the Village Clerk / Treasurer (currently David Fall), second by Drinkman. Voice vote: Ayes-7 Nays-0 Motion carried.

Parks & Rec:

Discussion topics included the recent successful raffle, the Lake Camelia AMP (being posted for two weeks), the Clayton Cheese Days walk / run, upcoming grant writing, and new member recruitment.

Next regular meeting: Monday, April 05

Motion to adjourn at 9:10 PM by Scharmer, second by Robinson. Voice vote: Ayes-7 Nays-0 Motion carried.

David Fall, Village Clerk